

## DRAFT Minutes

### AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona

#### MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD

##### Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, February 21, 2012 6:00 p.m.

##### Board Members Present

Mrs. Diana Boros, President  
Mrs. Susan Zibrat, Vice President  
Dr. Kent Paul Barrabee, Member  
Dr. Linda Loomis, Member  
Mr. Jeff Grant, Member

##### Central Administrators Present

Dr. Vicki McLeod Balentine, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel [attended Executive Session via Skype]  
Mr. Patrick Nelson, Associate Superintendent  
Mr. Scott Little, Chief Financial Officer

##### OPENING OF MEETING

##### Call to Order and Signing of Visitors' Register

Mrs. Boros called the meeting to order at 6:07 p.m. and asked members of the audience to sign the visitors' register. Procedures for addressing the Board were described.

##### Pledge of Allegiance

Dr. Balentine led the Pledge of Allegiance.

##### Announcement of Date and Place of Next Special Governing Board Meeting

Mrs. Boros announced the next regular meeting of the Governing Board: Tuesday, March 6, 2012, 7:00 p.m., Wetmore Center, 701 W. Wetmore Road.

##### PUBLIC COMMENT

There were no comments from the public.

##### 1. CONSENT AGENDA<sup>3</sup>

Mrs. Boros asked if there were Board member requests to have items addressed separately; there were none. A motion was made by Mr. Grant to approve the Consent Agenda, items A-N. The motion was seconded by Dr. Barrabee, and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

##### A. Approval of Minutes

The minutes of the February 7, 2012, Regular Board Meeting were approved, as submitted.

##### B. Approval of Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

##### C. Approval of Personnel Changes

Certified and classified personnel were appointed, as listed in Exhibit 2.

##### D. Approval of Leave(s) of Absence

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

##### E. Approval of Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

**F. Approval of Approval of Vouchers Totaling and Not Exceeding \$1,095,376.07**

Board book information: *A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:*

Vo. 373	\$155,766.33	Vo. 374	\$282,153.27	Vo. 375	\$470,433.21
Vo. 376	\$187,023.26				

**G. Receipt of Monthly Status Report for the Fiscal Year 2011-2012**

Board book information: A summary of comparative totals as of January, 2012 is as follows:

Budget Capacity	\$81,843,474.00	Expenditures & Encumbrances	\$81,843,474.00
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Totals' Comparisons:

Expenditures as of 1/31/11	\$41,615,366.95	M & O Budget Capacity for 2010-2011	\$83,466,796.00
Expenditures as of 1/31/12	\$39,893,340.37	M & O Budget Capacity for 2011-2012	\$81,843,474.00

Bond Balance Outstanding: \$95,635,000.000

Tax Rates: Primary – 3.6518; Secondary – 1.3993

**H. Receipt of December 2011 Report on School Auxiliary and Club Balances**

Board book information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month*

The Governing Board received the Monthly Report on School Auxiliary and Club Balances for the month ending December 31, 2011, as submitted (Exhibit 6, pp. 1-8).

**I. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Ironwood Ridge High School to take 6 students from the SMART Team to San Diego, California, April 19-22, 2012 (CTE funds). The Governing Board approved travel that was previously approved at the November 15, 2011 Board meeting for students and staff from Cross Middle School to take 84 students from the Science class to Catalina Island Marine Institute in Catalina Island, California, February 29-March 4, 2012; dates changed to February 28-March 3, 2012 and included 2 additional chaperones.

Out of state travel was approved for staff (source of funding indicated): from the District Offices to attend the Association for Supervision and Curriculum Development (ASCD) Conference in Philadelphia, Pennsylvania, March 22-26, 2012 (federal funds designated for staff development); from Canyon del Oro High School to attend the International Baccalaureate Counseling Training in Houston, Texas, February 25-28, 2012 (federal funds designated for staff development); from Canyon del Oro High School to attend the International Baccalaureate Film Level 1 Training in Kansas City, Missouri, April 13-16, 2012 (federal funds designated for staff development).

The Governing Board approved changes to travel arrangements previously approved at the January 7, 2012 Board meeting for staff from Ironwood Ridge High School to attend the 20<sup>th</sup> Annual Model Schools Conference in Orlando, Florida, June 23-27, 2012; costs increased.

**J. Approval of Grants**

The Governing Board approved the Target Field Trip Grant in the amount of \$700.00 on behalf of Mesa Verde Elementary School; funds will be used towards the cost of materials, admission, and transportation to the Old Pueblo Archaeology Center.

**K. Approval of Course Names**

Board book information: *Each year we have several changes in course names and addition of new courses. This year with the implementation of the International Baccalaureate programme (IB) at Canyon del Oro High School, and the addition of the Cambridge program at Amphitheater High School, we have many classes that we have added or renamed. In addition, some of the CTE/JTED classes have been renamed.*

The Governing Board approved the following course names, as submitted; additions are: IB Music 11 and 12 HL, IB Theory of Knowledge 11 and 12, IB Theatre HL 11 and 12, IB Film HL 11 and 12, IB Visual Arts HL 11 and 12, IB Computer Science HL, IB Mathematics HL 11 and 12, IB Chemistry SL, IB Social and Cultural Anthropology HL 11 and 12, IB Environmental Systems and Societies SL 11 and 12, IB History of the Americas HL 11 and 12, IB Literature HL 11 and 12, IB Mathematics SL, IB French SL 11 and 12, IB Spanish SL 11 and 12, IB German SL 11 and 12, Cambridge English 9, Cambridge English 9 Honors, Cambridge English 10, Cambridge English 10 Honors, Cambridge Algebra, Cambridge Algebra Honors, Cambridge Geometry, Cambridge Geometry Honors, Cambridge Mathematics 9, Cambridge Mathematics 9 Honors, Cambridge Mathematics 10, Cambridge Mathematics 10 Honors, Cambridge World History, Cambridge World History Honors, Cambridge American History, Cambridge American History Honors, Cambridge Biology, Cambridge Biology Honors, Cambridge Chemistry, Cambridge Chemistry Honors. Cambridge ART 2D Beginner, Cambridge ART 2D Intermediate, Cambridge ART 2D Advanced, Cambridge ART 3D Beginner, Cambridge ART 3D Intermediate, Cambridge ART 3D Advanced, Cambridge Band Beginner, Cambridge Band Intermediate, Cambridge Band Advanced, Cambridge Orchestra Beginner, Cambridge Orchestra Intermediate, Cambridge Orchestra Advanced, Cambridge Choir Beginner, Cambridge Choir Intermediate, Cambridge Choir Advanced.

The changes are: Graphic Communications Fundamentals (CTS/JTS 150) to Graphic Design I, Graphic Design I (JTS 151) to Graphic Design II, Graphic Design II (JTS 152) to Graphic Design III, Audio/Visual I (JTS 175) to Multimedia I, Audio/Visual II (JTS 176) to Multimedia II, Audio/Visual Intern (CTS 177) to Multimedia Intern, Technical Theatre III (JTS 173) ~ ADDITION, Theater Costume Design ~ ADDITION, Bio Technology II ~ ADDITION.

#### **L. Approval of Career Ladder Stipends**

Board book information: *Career Ladder stipends for participating teachers have, to date, been calculated based upon a target salary, the Career Ladder base salary, and a calculated budget alignment percentage. Due to the phase out of the Career Ladder, the budget has been reduced substantially and will continue to be reduced until the phase out is complete. As a result, the previous method for determining Career Ladder Stipends is no longer viable.*

*The Career Ladder Steering Committee met on November 8, 2011 to discuss and prepare a recommendation regarding future stipends for Career Ladder participants.*

The Governing Board approved the recommendations as submitted by the Career Ladder Steering Committee is to set base "Target Stipends" for each of the remaining levels of the Career Ladder as follows: 1) Entry to Student Outcomes (ESO): Target Stipend, \$2,300.00; 2) Student Outcomes (SO): Target Stipend, \$2,600.00; 3) Entry to Collaborative Action Research (ECAR): Target Stipend, \$2,750.00; and, 4) Collaborative Action Research (CAR): Target Stipend, \$3,700.00. Additionally, the Target Stipend would be paid out in full, or, reduced on a percentage basis given the available budget capacity. The new procedure for determining stipends will begin with the 2012-2013 school year.

#### **M. Approval to Establish District Services Fund for Technology**

Board book information: *Arizona Revised Statute (ARS) §15-1108 allows district governing boards to create service programs to account for certain services on a cost reimbursement basis. Amphitheater has operated its print shop operations as an Internal Services Fund since 2005.*

*Internal Services Funds are an accounting method that allows the district to account for all of the expenditures associated with a specific activity and charge out the total expense on a cost reimbursement basis. This accounting method provides better cost tracking and allows for future capital costs to be considered in determining the cost reimbursement.*

The Governing Board approved the creation of the Technology District Service Fund pursuant to A.R.S. §15-1108.

#### **N. Approval of Disposal of Surplus Property via PublicSurplus.Com**

The Governing Board approved the sale of surplus property via an online auction, as requested: Bucket Truck Vehicle # VT46 (1); Bus #'s: VB7; VB33; VB97; TV/Cart combo (17); Sports equipment (1 lot); Metal Network Storage Boxes (4); Power Tools (2); Radial Alarm Saws (2); Drill presses (2); Sander w/stand (1); Lockers (4); Lighting Fixtures (46); iMacs (7); eMacs (5); Apple Tower (1); Apple SE Monitors (5); LED Projectors (4); Laserdiscs (2); VHS (13); AverKeys (10); Hand held radios (8); Tri-pod (1);

Projectors (5); Record player (1); typewriters (2); Monitors (3); Bioscope (1); Lighting equipment (1); Mixer board (1); VHS edit systems (2); Meters electric (9); and, Boxes base board rubber (9).

## **2. EXECUTIVE SESSION**

### **A. Motion to Recess Open Meeting and Hold an Executive Session for:**

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30020831, b. Student #30012963, and Student #30041062.
2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student #30017422, b. Student #30006747, c. Student #30029986, d. Student #30006955, e. Student #30037150, and f. Student #10905007
3. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A), Regarding: None at this time.
4. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2). Regarding: a. 30037175
5. Discussion and Consultation with Representatives of the Governing Board In Order to Consider Its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff for the 2012-2013 Fiscal Year Pursuant to A.R.S. §38-431.03(A)(5).

A motion was made by Dr. Loomis moved that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2) and A.R.S. §38-431.03(A)(5) as presented. Mr. Grant seconded the motion and it passed unanimously, 5-0. Mrs. Boros called a recess at 6:09 p.m. for the purpose of holding Executive Session for student disciplinary action.

Upon return to the Board Room, Mr. Grant moved to reconvene the meeting into open session. Dr. Barrabee seconded the motion and it passed, unanimously, 5-0. The time was 7:19 p.m. Mrs. Boros declared the meeting in open session.

### **PUBLIC COMMENT**

There were no comments from the public

### **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no new Board Member requests.

### **ADJOURNMENT**

A motion was made by Mr. Grant that the Board Meeting be adjourned; Mrs. Zibrat seconded the motion; and it passed unanimously, 5-0. Mrs. Boros declared the meeting was adjourned; the time was 7:20 p.m.

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Respectfully submitted,  
Margaret Harris

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Mrs. Diana L. Boros, President

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Date