

**MENARD SPECIAL EDUCATION COOPERATIVE
SPECIAL EDUCATION
SHARED SERVICES ARRANGEMENT AGREEMENT**

BRONTE INDEPENDENT SCHOOL DISTRICT, CROCKETT COUNTY CONSOLIDATED COMMON SCHOOL DISTRICT, IRION COUNTY INDEPENDENT SCHOOL DISTRICT, JUNCTION INDEPENDENT SCHOOL DISTRICT, MENARD INDEPENDENT SCHOOL DISTRICT, ROCKSPRINGS INDEPENDENT SCHOOL DISTRICT, AND SCHLEICHER COUNTY INDEPENDENT SCHOOL DISTRICT (“member districts”), hereby agree to cooperatively operate their special education programs under the authority of Education Code Section 29.007 and Texas Government Code Section 791.001 et seq., as the **MENARD SPECIAL EDUCATION COOPERATIVE** Educational Services Cooperative (“the Cooperative” or “Co-Op”). Member districts agree that:

1. General Covenants and Provisions

1.1 The purpose of this Agreement is to create a cooperative arrangement whereby the member districts may provide for the efficient delivery of legally required special education and related services to eligible students with disabilities.

1.2 The member districts do not intend by entering this agreement, or otherwise, to create a separate or additional legal entity.

1.3 The Cooperative’s administrative offices will be located in Menard, Texas.

1.4 The special education program will be operated in compliance with federal and state law, including the Individuals with Disabilities Education Act, 20 U.S.C. § 1401 et seq.; [Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794; the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq.; Chapter 29 of the Texas Education Code; implementing regulations for all applicable statutes; and the Cooperative policies approved by all member districts.]

2. Management

2.1 The Cooperative will be governed by a management board (the Co-Op Board) composed of the superintendents of the member districts as the representatives of the boards of trustees of the member districts. Each superintendent shall attend the regularly scheduled Co-Op Board meetings. Superintendents shall keep their respective member district boards advised of, and secure member district board approval by all member districts.

2.2 The superintendent of the Fiscal Agent, as designated in 4.1, will serve as chairperson of the Co-Op Board. The special education director will serve as secretary of the Co-Op Board. The director will be responsible for recording and preparing minutes of each Co-Op Board meeting.

2.3 Actions shall require the approval of a majority of a quorum of the Co-Op Board.

2.4 The Co-Op Board shall designate its meeting dates for conducting and reviewing the administration and operation of the shared services arrangement.

2.5 The Co-Op, through its Co-Op Board, may purchase goods and services necessary to administer and operate the Co-Op.

2.6 Additional powers and duties of the Co-Op Board shall be determined by Co-Op policy.

2.7 The Co-Op Board may by a 2/3 majority vote of its membership, revoke the membership of a member district for non-compliance with the terms of the Agreement, or for non-compliance with the policies and procedures of the Co-Op. Disposition of property shall be governed by Section 5.4.

3. Personnel

3.1 The chief administrator of the Cooperative will be the Special Education Director (“Director” or “Co-Op Director”), who will be recommended for employment to the board of trustees of the fiscal agent district by the Co-Op Board. The Director shall serve under a contract with the Fiscal Agent district and be subject to the personnel policies of the Fiscal Agent district. Co-Op Board policy will determine the extent of the administrative authority and contractual power of the Director.

3.2 The director shall serve as Fiscal Agent’s deputy officer for public records for purposes of the Texas Public Information Act and the Local Government Records Act.

3.3 All personnel are employed by the Fiscal Agent and are subject to the personnel policies of the Fiscal Agent. All personnel are subject to Co-Op policies.

3.4 The Co-Op reserves the right to adopt a salary schedule for itinerant and Co-Op office staff which will supersede any salary schedule adopted by the Fiscal Agent. Should such right be exercised, the Fiscal Agent shall adopt the Co-Op salary for the employment of itinerant and Co-Op office staff.

3.5 Member district employment contracts subject to this Agreement shall incorporate by reference Co-Op policies.

3.6 Any hearing on an employee grievance, termination, or nonrenewal is the responsibility of, and will be held in accordance with the policies of, the Fiscal Agent.

4. Fiscal Agent

4.1 **MENARD INDEPENDENT SCHOOL DISTRICT** will serve as the Fiscal Agent for the Cooperative. **MENARD INDEPENDENT SCHOOL DISTRICT** acknowledges that it is an accredited Texas school district and that it offers grades pre-kindergarten through 12.

4.2 The Fiscal Agent is responsible for applying for, receiving, collecting, expending, and distributing all funds, regardless of source, in accordance with the budget adopted by the Co-Op Board. The Fiscal Agent shall provide accounting services, reports, Co-Op records, suitable facilities for special education administrative and support staff, and shall perform any other responsibilities required by Co-Op policies.

4.3 The Fiscal Agent will account for salaries and expenses of personnel who perform duties for member districts, Co-Op operating expenses, IDEA Part B funds, Elementary and Secondary Education Act Chapter I funds. The Fiscal Agent will maintain personnel records and payroll systems.

4.4 The Fiscal Agent will prepare and submit, on behalf of the Co-Op, any reports or applications required by federal or state law or Co-Op policy.

4.5 The Fiscal Agent may negotiate contracts with outside service providers for special education and related services for students with disabilities in accordance with law and Co-Op policies. The Fiscal Agent shall require ADA compliance by each service provider.

4.6 The Fiscal Agent must notify other member districts of any intention to withdraw as fiscal agent of the Co-Op by January 1 preceding the end of the last fiscal year it intends to serve as Fiscal Agent. After a satisfactory independent audit of the Co-Op's accounts, the transfer of Fiscal Agent status will become effective July 1.

4.7 Should the Fiscal Agent cease for any reason to serve, the Co-Op Board will, by majority vote of a quorum, appoint another member district as Fiscal Agent.

5. Member Districts' General Obligations

5.1 Each member district shall remit federal funds received from the State earmarked for special education programs and services to the fiscal agent within thirty (30) calendar days of receipt. Member districts agree that any other funds assessed under Co-Op policies or other legal requirement will be remitted within sixty (60) calendar days of receiving a statement from the Fiscal Agent.

5.2 Each member district shall pool its 25% IDEA Part-B formula funds ("set -aside" funds) with the set-aside funds of all other members districts, to be applied for payment of residential costs associated with the residential placement of any student residing within a member district of the Co-Op.

The Director will comply with the procedures of 19 T.A.C. § 89.61 when contracting for educational placements for a student served by a member district.

Additionally, the member district of residence of a residentially-placed student shall apply its local tax share per average daily attendance for payment of residential costs of such student, as per 19 T.A.C. § 89.61.(b)(2)(B).

5.3 Each member district agrees to cooperate with the Fiscal Agent in maintaining the proper fiscal, personnel, and student records for the Co-Op operations.

5.4 A member district may withdraw from the Co-Op by notifying the other member districts of its intention to withdraw by January 1 proceeding the last fiscal year the member district intends to remain in the Co-Op. Upon withdrawal, the member district shall return any materials or equipment purchased with Co-Op funds to the Co-Op office. Member districts agree that upon member withdrawal, all property, both personal and real, purchased with Co-Op funds, becomes the property of the remaining Co-Op members under this Agreement. Upon withdrawal of an individual member district, the funds due the withdrawing member district's share, if any, distributed based on its proportionate share in Section 6.2 herein. The withdrawal will take effect on the July 1 next after the described notice has been properly given.

6. Fiscal Practices

6.1 The Co-Op will operate on a budget prepared by the Director and approved by the Co-Op Board and member district boards of trustees.

6.2 Except as otherwise provided in this agreement, administrative and uncontrollable costs (costs not normally included in the local budget) will be allocated proportionately among member districts as determined by the Co-Op Board based on the

average daily attendance, as provided by 19 Tex. Admin. Code § 89.1121,1125, or other applicable law.

6.3 The Co-Op's accounts will be audited annually by the independent auditor for the Fiscal Agent at Co-Op expense.

7. Dissolution

7.1 Dissolution of this Agreement shall require the affirmative vote of a majority of the member districts. Upon dissolution, the Co-Op's funds and any other remaining assets, after any charges and liabilities, will be divided among the member districts, and prorated in the same manner as administrative costs as provided by § 6.2. The dissolution will take effect on July 1 after the first January 1 following the dissolution vote.

8. Risk of Loss

8.1 Each member district bears its own risk of loss. "Loss" includes, but is not limited to, damage to or loss of personal or real property, costs of administrative hearings, litigation expenses, awards of actual damages, court costs, attorneys fees, and settlement costs.

8.2 Each member district will insure its owned or leased vehicles used in the transportation of students with disabilities for the statutory maximum limits of school district liability for motor vehicle accidents.

8.3 In the event that the fiscal agent becomes involved in litigation solely because they are the fiscal agent, member districts will share proportionately the legal expenses incurred.

9. Transportation

9.1 Each member district bears responsibility for providing or contracting for the transportation of each of its transportation-eligible students to each facility at which services are provided.

10. The Agreement

10.1 This agreement will be automatically renewed by each member district annually unless notice of withdrawal or dissolution is given under the terms of this agreement.

10.2 This agreement will supersede all previous agreements among the parties in relation to the operation of the Co-Op and responsibilities under any prior Cooperative agreement.

10.3 This Agreement will apply to and bind the representatives and successors in interest of the parties to this agreement.

10.4 This agreement is governed by the laws of the State of Texas.

10.5 If any provision of this Agreement becomes or is held volatile of any law or unenforceable, then the invalidity of that provision will not invalidate the remaining provisions. The member districts agree that all remaining provisions of the Agreement will remain in effect.

10.6 Citations of and references to any specific federal or state statute or administrative regulation in this Agreement include any amendment to or successor of the statute or regulation.

10.7 The effectiveness of this agreement is conditioned upon the approval of the Texas Commissioner of Education, pursuant to Education Code § 29.007.

10.8 It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purchases.

Executed this 22nd day of September, 2010.

**SIGNATURE PAGE
DISTRICT BOARD PRESIDENTS**

BRONTE INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

CROCKETT COUNTY CONSOLIDATED COMMON SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

IRION COUNTY INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

JUNCTION INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

MENARD INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

ROCKSPRINGS INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

SCHLEICHER COUNTY INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

MANAGEMENT BOARD APPROVAL

We, the Management Board of the Menard Special Education Cooperative, approve the following policies and procedures as printed.

Date

Chairman of the Board

Alan Richey, Superintendent Bronte ISD

Chris duBois, Superintendent Crockett County Cons. CSD

Billy Barnett, Superintendent Irion County ISD

Renee Schulze, Superintendent Junction ISD

Martha Ellis, Superintendent Menard ISD

Janet Patton, Superintendent Rocksprings ISD

Billy Collins, Superintendent Schleicher County ISD

MENARD SPECIAL EDUCATION COOPERATIVE

COOPERATIVE AGREEMENT

MANAGEMENT BOARD

MEMBERS

The Menard Special Education Cooperative shall be governed by a management board composed of the superintendents from each of the participating school districts:

Bronte ISD
Crockett County Cons CSD
Irion County ISD
Junction ISD
Menard ISD
Rocksprings ISD
Schleicher County ISD

DUTIES

The duties of the management board shall be to:

1. adopt policies and procedures of operation;
2. approve the budget for the cooperative;
3. recommend employment of the director of the cooperative, central office and support staff, and shared personnel to the fiscal agent board of trustees;
4. perform other duties required by the federal and state government; and
5. be aware of the special education program and the on-going needs of the cooperative.

FISCAL AGENT

The fiscal agent of the cooperative approved by the Commissioner of Education, is Menard Independent School District. The presiding officer of the management board shall be the superintendent of the fiscal agent.

QUORUM

A quorum of the participating member shall consist of a majority of the members.

DECISIONS

A majority vote of the participating member districts shall suffice for any decision.

MEETINGS

The management board shall meet as deemed necessary by any member.

BUDGET AND ACCOUNT

DISBURSEMENT, ACCOUNTING, AND AUDITING OF COOPERATIVE FUNDS

The fiscal agent shall assume the fiscal responsibilities of the cooperative and all Cooperative monies shall be disbursed by the fiscal agent. This fiscal agent shall be responsible to the Texas Education Agency and to member districts for fiscal accounting. The independent auditor of the fiscal agent shall audit the cooperative accounts.

APPROVAL OF TOTAL BUDGET

The director shall submit a budget proposal for the Cooperative to the management board for approval and modification. The finalized budget for the cooperative shall then be presented for the fiscal agent's board of trustees for approval. Amendments for function object transfers will be approved by the fiscal agent.

COOPERATIVE FUNDS

Assessment formula for cooperative funds is as follows:

The special education programs of the member districts shall be financed using foundation school program and general education funds to which the members are singly or collectively entitled. Excess cost of the agreed on cooperative program entitlements shall be paid by an assessment to each member district based on the following formula.

Let EC=excess costs;

Let NSD=number of students enrolled in special education in the district;

Let TNSC=total number of special education students in cooperative;

District Assessment=EC(NSD/TNSC).

The cost of member district special education programs above the agreed upon cooperative program shall be the responsibility of the district incurring such costs.

DISTRIBUTION OF

Personnel are distributed among the districts,

PERSONNEL

cooperative projects, and central office for administration, support, and instruction in a February meeting of the management board on the basis of projected availability of funds.

AREA OF THE BUDGET

Instruction - Funds for the direct instruction of students including itinerant instructional and related services personnel to travel from one teaching station to another.

Instructional Computing - Funds for direct instruction of students using computers, including equipment maintenance, supplies, software, and equipment.

Instructional Administration - Funds for the supervision of instruction.

Instructional Resources and Media - Funds for special education resource system.

Curriculum and Personnel Development - Funds for curriculum development and staff development activities.

Guidance and Counseling Services - Funds for the assessment of students referred and reassessment of students served by the cooperative and special education counseling services.

Travel - Travel shall be reimbursed to itinerant staff based on the Co-Op rate.

General Administration - Funds used for the administration of the cooperative.

Indirect Cost - The fiscal agent shall receive a flat rate of \$3,000.00 for indirect cost rather than the actual percentage allowed.

**SPECIAL EDUCATION
ALLOTMENT**

Each district shall flow their assigned percentage of the cost of the budget based on their percent of special education students to the fiscal agent for the operation. **The fiscal agent shall bill the respective school district with the September bill being doubled.**

**SALARIES OF
COOPERATIVE
PERSONNEL**

1. "Cooperative Personnel" include the director, administrative assistant, clerk, bookkeeper, licensed specialist in school psychology, educational diagnosticians, speech therapists, special education counselors, and other personnel. The fiscal agent employs cooperative personnel.
2. The salaries for cooperative personnel shall be distributed from the fiscal agent according to the management board policy. Funding for benefits above the Foundation School Program for these personnel as determined by the management board shall be included in the cooperative budget.
3. The salaries for district special education personnel shall be paid by the district in which they are employed.
4. Cooperative staff shall not be funded from the fiscal agent pay scales. The salary for each position shall be considered by the management board annually.

AUDIT EXCEPTIONS

Any losses due to audit exceptions arising from the operation of the cooperative shall be divided by using the distribution formula in this agreement and each district shall be billed their proportionate share on the September 1st billing. However, audit exceptions arising from a single district's use of special education personnel or funds for purposes

other than allowed by federal and state regulations shall be the responsibility of the district.

**COOPERATIVE
LOSSES**

Losses by the cooperative due to vandalism, fire, theft, etc. shall be covered by insurance policies or shall remain a loss to the cooperative and not be reimbursed by the member districts.

CONTRACT STUDENTS

1. When a local district has utilized all appropriated placements of educational arrangements for a child in a district and the cooperative had adequate documentation of these trials, they may wish to consider residential placement as the last alternative.
2. The director of the cooperative shall meet with the local admission, review, and dismissal committee to determine whether all facilities and alternatives in the area have been utilized or whether residential placement is made to the Texas Education Agency. Residential placement may not take place unless this application is approved by the Texas Education Agency. If a member district pays these costs from local funds, no application is required.
3. In the event that any district elects to contract with a non-public school for services when appropriate services are available for the student, the district shall be responsible for the entire cost of the contract.

SPECIAL EDUCATION PERSONNEL

RECORDS

The personnel records of all cooperative personnel shall be maintained by the fiscal agent according to the policies and procedures of the fiscal agent district.

EMPLOYMENT DISMISSAL AND PLACEMENT OF COOPERATIVE PERSONNEL

1. The management board shall estimate the funds for personnel available in the February meeting. Personnel allocations shall be made by the management board on the basis of the need of cooperative schools and available resources.
2. Cooperative personnel are employed, renewed, non-renewed, or dismissed by the fiscal agent board of trustees in accordance with its policies and procedures. The director of the cooperative shall discuss the evaluation of cooperative personnel with the management board in its February meeting and recommendations for renewal, non-renewal, or dismissal will be made by the management board to the fiscal agent.
3. The management board shall recommend employment of the director of the cooperative to the fiscal agent.
4. Federally funded aides shall be determined on an annual basis upon recommendation of the director, based on need and subject to funding.

SICK AND PERSONAL LEAVE

1. Personnel assigned to single districts shall abide by the policies for sick leave, personal leave, and leaves of absence as set forth by the school district in which they are assigned. Each district shall be responsible for the costs.

2. Cooperative personnel shall receive the five state personal days plus three local sick days plus two personal days.
3. Non-professional cooperative personnel shall be allowed to accumulate sick leave according to fiscal agent sick leave policy.
4. Cooperative personnel shall abide by the policies of the cooperative concerning compensation and benefits.
5. Insurance - The cooperative shall pay the health insurance for all cooperative personnel, both professional and non-professional, at the same rate as the fiscal agent, Menard ISD.

SUBSTITUTES

Each member district is responsible for substitute teachers for special education teachers in their district.

Co-Op will reimburse member districts for special education substitutes a maximum of two days at the district rate for the purpose of drafting goals and objectives for annual ARD meetings.

SCHOOL CALENDARS

Cooperative personnel shall follow a member district calendar. The cooperative offices should be open whenever the fiscal agent, Menard ISD, is in school.

**INSERVICE
TRAINING**

All personnel shall receive in-service training.

**APPRAISAL OF
SPECIAL EDUCATION
PERSONNEL**

1. Personnel serving a single district shall be appraised according to the policies of their employing district.
2. All other professional employees of the cooperative shall be appraised before being recommended for renewal or non-renewal.
3. The director shall be appraised in executive session by the management board.
4. All cooperative personnel shall be appraised with appropriate administrators conducting these appraisals.
5. The written appraisal shall become a part of employee's personnel file.

**UTILIZATION OF ALL
SPECIAL EDUCATION
PERSONNEL**

All special education personnel shall be assigned 100% to the special education program unless a portion of their salary is paid from other sources. The salary paid from special education shall be proportional to the percentage of time employed in the special education program. Special education personnel may be assigned extra duty on the same basis as other school personnel as local policy may determine. Special education personnel may be used in the regular classroom as support services for mainstreamed special education students.

CENTRAL OFFICE/SUPPORT

STAFF ORGANIZATION

1. Management Board - The cooperative is governed by the management board consisting of the superintendents of the participating districts. The presiding officer of the management board is the superintendent of the fiscal agent. A quorum is a majority of the members. Decisions shall be made by the management board. The management board recommends to the fiscal agent board of trustees the employment of the director of special education, central office, and support staff.
2. Special Education Director - The director of special education is directly responsible to the management board for the administration, management, direction, and supervision of the entire special education program throughout the cooperative including central office and support staff. The special educational director shall perform administrative managerial duties as needed to fully implement a comprehensive special education program. The administrator shall assume responsibility for coordinating all facets of the special program, including referrals of special education students to and from other agencies, in order to allow a smooth transition from one service to another. The special education director shall provide leadership in the instructional program, and may be responsible for the appraisal process.
3. Educational Diagnostician - The educational diagnostician shall be responsible for full and individual evaluations of students referred for special education including the assessment of intelligence and educational

functioning, and for the collection and analysis of data pertaining to sociological variables for the student. Educational diagnosticians may provide consultation to teachers, parents, other support personnel, and community agencies including, but not limited to, consultation concerning individual educational plan implementation and strategies for learning. Diagnosticians may also attend the General Education Referral Committee meeting.

4. Speech Therapist - Insofar as speech therapists are assessment team leaders for speech handicapped students, they are responsible to the director for the duties outlined for diagnosticians in the preceding paragraph.
5. Special Education Counselor - The special education counselor shall provide student and/or parent counseling, individually and/or in groups, concerning problems resulting from the student's disability. The counselor shall serve as liaison between parent, school, and community agencies. The counselor may assist in the collection and analysis of appraisal data pertaining to sociological variables; the counselor shall coordinate special education counseling with the rest of the school guidance program.
6. School Psychologist - One primary function of the school psychologist is to serve on the evaluation team. The responsibilities of the school psychologist may include: conducting emotional and behavioral evaluations; participating in the development of individual educational plans; consulting with teachers, parents and community agencies concerning intervention strategies relating to learning

and behavioral problems of students; and planning and managing a program of psychological services for students and parents. Also, attendance at ARD/IEP meetings may be necessary to present evaluation data from psychological evaluations and screenings.

7. Licensed Specialist in School Psychology - One primary function of the LSSP is to serve on the evaluation team.
Responsibilities may include any of the activities described for the school psychologist listed above.
8. Bookkeeper - One clerk is employed as cooperative bookkeeper and is responsible to the director for the maintenance of fiscal books and accounting.
9. Administrative Assistant - One clerk is employed as assessment, SEMS, and SERS clerk and is responsible to the director for the maintenance of eligibility files, record keeping associated with the Special Education Management System and Special Education Resource System and other clerical duties related to the operation of the central office.
10. Additional clerks may be employed on either a part-time or full-time basis as deemed necessary by the director for the purpose of maintaining eligibility files and various other record keeping duties.

TERMINATION OF THE COOPERATIVE

FUNDS

On termination of the cooperative, all local funds shall be distributed to the member districts as determined by using the distribution formula in this agreement.

MATERIALS AND EQUIPMENT

The accession book of the Special Education Resource Center denotes the district for which all materials and equipment were purchased. On termination of the cooperative, these materials and equipment items shall be divided according to the district for which the materials and equipment were purchased. Any materials or equipment not purchased for a specific district shall be divided as fairly as possible according to the distribution formula in this agreement. The original accession book, SERS card catalog, and all financial records, and student eligibility documentation, copies of personnel records, and all other records subject to audit or monitoring shall remain with the fiscal agent.

HEARINGS AND APPEALS

ASSESSMENT

The cooperative shall provide educational and psychological assessment for all students for special education services after parent permission has been obtained. Parents shall be made aware that giving permission for an assessment in no way obligates them to give permission for special education services should their child be found eligible for them.

PLACEMENT

1. The admission, review, and dismissal committee of the local school where a student is attending shall determine the eligibility, specific areas of service, and placement for each student.
2. The parents of an eligible student have options of accepting the placement recommended by the admission, review, and dismissal committee or showing evaluation and reasons for some other placement believed to be more appropriate.
3. When placement in a cooperative class or residential or non-public day school or facility is being considered, the director of the cooperative and the superintendent of the district in which the student resides may participate in the admission, review, and dismissal committee meeting.

STATE HEARINGS

In the event an agreement cannot be reached by the local admission, review, and dismissal committee concerning the assessment or placement of a student for special education services, parents may wish to use the processes for hearings as set forth by the Texas Education Agency. In such cases, it is the responsibility of the local district in which the student resides to assume all legal, fiscal, and programmatic responsibilities of said hearings.

**MENARD SPECIAL EDUCATION COOPERATIVE
ACCESS LIST**

Menard Special Education Cooperative Office Personnel

Director	Lee Ann Holt	
Administrative Assistant/PEIMS	Hilda Lopez	
Bookkeeper	Cindy Miller	
Educational Diagnosticians	Toni Dempsey Connie Fletcher Joella Graves	Natalie Hunter Dawn Traylor
Speech Therapists	Alison Barton Carolyn Davis	Allison McGuire Cindi Payne
OT/PT	Martean Alborn Audrey Ehrlich Contract Services	Barbara Hooten Marie Miller WTRC
Licensed Specialist School Psychologist (LSSP)	Jackie Lee	
Counselors	Anita Aguilar	Peggy Fiveash
AI Teacher	Alison Barton	
VI Teacher	Kristin Brown	Toni Dempsey

District Personnel

Each district shall maintain a current listing by name and position of their personnel who may have access including:

Superintendents	Principals
Speech Therapists	Regular Education Teachers
School Nurses	Special Education Teachers

Region XV Service Center Personnel

Director Margaret Leifeste

Education Specialists See Attachment A ***Contact (325) 658-6571**

Homespun

Gaynell Royea
Karen Cline

groyea@mail.hillcountry.org
kcline@mail.hillcountry.org

***Contact (830) 997-9503**
Fax: 830-997-4320 (GRoyea)
Fax: 830-257-2281 (SWickham)

SSA Attorney

**Walsh, Anderson,
Brown, Aldridge
& Gallegos, P.C.**

Jim Walsh

***Contact 512-454-6864**

TEA

***Contact (512) 463-9734
(512) 463-9290**

