



## Texas A&M AgriLife Extension Services, Bastrop County

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TEXAS A&M  
**AGRI**LIFE  
EXTENSION

July 31, 2023

Cheryl Burns, Superintendent  
Smithville Independent School District  
P.O. Box 479  
Smithville, TX 78957

### **RE: Request for Adjunct Faculty Status**

Dear Superintendent Burns:

On behalf of the Bastrop County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Smithville Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*
- (A) has a minimum of a bachelor's degree; and*
  - (B) is eligible for participation in the Teacher Retirement System of Texas.*

Bastrop County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope Smithville Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Mellanie Mickelson  
Bastrop County Extension Agent,  
4-H & Youth Development  
[MLMickelson@ag.tamu.edu](mailto:MLMickelson@ag.tamu.edu)

**Attachment(s):** Resolution for Extracurricular Status of 4-H Organization