

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
March 29, 2012

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, March 29, 2012 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

The agenda was reviewed and accepted as printed. President Rapheal announced that Representative Dettmer is unable to attend this evening as planned.

4. VISITORS:

Listening Session: Members Turner and Theisen reported that several people attended the Listening Session and the main topic of conversation was the new EMS program at the senior high.

Mr. Steve Goedeke expressed his concerns over the proposed acquisition of the FLAAA arena.

5. STUDENT ACHIEVEMENT:

Senior High athletes – Billy Pierce reported on his wrestling team's individual and team successes and introduced five of the outstanding wrestlers. Coach Ashley Brett introduced one of her best gymnasts and reported on the successes of the girls' gymnastics team this year. Principal Massey introduced a sophomore basketball player who even though only in 10th grade, has already hit the 1,000 point mark, excels in academics, and has already caught the eye of college recruiters.

Forest Lake Senior High – Principal Steve Massey gave a report on the senior high's emphasis on literacy in all subject areas and how the benefits are showing up in test scores.

ADSIS – Deb Wall gave an update on the Alternative Delivery Specialized Instructional Services (ADSIS) grant. This program seeks to identify students early who are struggling with reading and math. So far it has been very successful in helping these students.

Positive Happenings: School Board Members reported on the many programs, events, meetings and visits to district schools during the past month.

6. REPORTS:

Buildings & Grounds Committee – Julie Corcoran reported that the Buildings & Grounds committee discussed the proposed FLAAA arena acquisition and reviewed future capital outlay projects.

Communications Committee – Kathy Bystrom reported that the Communications Committee viewed another graduate success production video and discussed the YMCA survey.

Finance Committee – Dan Kieger reported that the Finance Committee heard a presentation on the FLAAA arena proposal, and revised the budget.

Policy Committee – Erin Turner reported that at the last meeting the Policy Committee reviewed all the policies on this meeting’s agenda.

Staff Welfare Committee – Erin Turner reported that at their last meeting the committee discussed the use of secondary buildings after 6 pm, changes to criminal background checks, and the FLAAA arena proposal.

City of Forest Lake – Karen Morehead reported that the city is still working on the Yellow Ribbon campaign.

Superintendent’s report – Dr. Linda Madsen reported that the first Strategic Planning meetings were held last week, two senior high English teachers, Becky Haven and Robyn Madson, are up for Minnesota Teacher of the Year, a fundraiser “Empty Bowls” will be held at the CLC on April 26 and benefits Helping Hand, a business appreciation luncheon will be held at the senior high on April 5, the annual Bethel concert is April 13, and the Festival of Cultures will be held on April 20 this year.

7. CONSENT AGENDA ITEMS:

Member Morehead moved to approve the following consent agenda items 7.1–7.4. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

7.1 Approved the Minutes of March 1 & 15, 2012.

7.2 Approved the Bills as of March 29, 2012.

7.3 Approved Classified Personnel:

A. Retirement:

1. Linda Josephson – eff. 7/31/12 (22 yr.)
2. Ronald Knutson – eff. 8/8/12 (5 yr.)
3. Diana Mason – eff. 6/7/12 (21 yr.)

B. Resignation:

1. Elizabeth Asch – eff. 3/31/12.
2. Steven Clitty – eff. 2/13/12.
3. Margo Geving – eff. 3/9/12.
4. Andria Sterbentz – eff. 3/16/12.

C. Employment:

1. Barbara Carpender – eff. 3/1/12.
2. Kimberly Kohs – eff. 3/19/12.
3. Deborah LeGeault – eff. 8/8/12.
4. Andrew Nerhus – eff. 2/21/12.
5. Karl Peters – eff. 2/21/12.
6. Brian Sodren – eff. 3/9/12.
7. Robb Turbeville – eff. 3/1/12.

D. Transfer:

1. Martha Charpentier – to Admin. Asst. V eff. 4/2/12.

2. Joyce Collins – Noon Duty Supv. eff. 3/16/12.
3. Colleen Riedeman – AV Office Asst. III eff. 3/12/12.

E. Leave of Absence:

1. Jolene Bosch – LOA Feb. 15 through May 3, 1012.
2. Kristin Hazel – Extend LOA from Feb. 28 through March 9, 2012.
3. Cordelia Johnson – LOA Feb. 24 through March 9, 2012.
4. Karen McCurdy – LOA Feb. 15-24, 2012
5. Debra Willcoxon – LOA Feb. 17-24, 2012.

F. Additional position: Teacher Assistant II at Lino Lakes Elementary, eff. March 20, 2012.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence: Lori Worrall – Medical leave of absence on or about 3/1/12 to 3/27/12.

B. Non-Curricular Assignment:

1. Kelsey Blum - .2313208 girls' Assistant Hockey Coach (FLHS).
2. Andrea Brischke – Girls' Head Golf Coach (FLHS).
3. Mike Coffee – First Robotics Head Coach (FLHS).
4. Ryan Finke – 7th grade boys' Head Baseball Coach (CJH).
5. Kale Henry - .7312051 Assistant Baseball Coach (FLHS).
6. Jess Herring – 7th grade girls' Head Softball Coach (CJH).
7. Sharon Heyer – 7/8 grade girls' Assistant Track Coach (CJH).
8. Ann Husfeldt – Synchronized Swimming Assistant Coach (FLHS).
9. Eric Kaluza – Girls' Head Track Coach (FLHS).
10. Heidi Link – Web co-Advisor (CJH).
11. Valdie Magstadt - .7312051 Assistant Baseball Coach (FLHS).
12. Jeff Marn – 7th grade boys' Assistant Baseball Coach (CJH).
13. Shannon Schutte – Girls' Assistant Track Coach (FLHS).
14. Kyle Stark – 7/8 grade Assistant Baseball Coach (SW).
15. Claudia Stepnick – Math Masters (Col.)
16. Gary Storm - .7312051 Assistant Baseball Coach (FLHS).
17. Christian Swanberg – Girls' Assistant Track Coach (FLHS).
18. Kyle Swenson – 8th grade Head Baseball Coach (SW).
19. Brian Tilton – 8th grade girls' Head Softball Coach (CJH).

C. Resignation/Retirement: Erin Burton - Resign effective March 2, 2012.

D. New Position: .42 teacher at Forest View Elementary School.

E. Employment:

1. Megan Nelson – .42 teaching contract paid on voucher basis.
2. Samantha Merrell – increase contract to 1.0 effective March 16, 2012.

8. Donations – Member Turner moved to approve the following donations. The motion was seconded by Member Kieger, all members present voted aye and the motion carried.

Donations: \$500 from Dan Winkelman for an iPad2 and case for Columbus Elementary technology; \$798 for 2 iPads from Zachary and Madeline Trotto for Columbus Elementary School; \$50 from Glenn & Carrie McGregor for ECFE books; \$20 from Tracy Anderson Claussen and Jeff Claussen for the Century Junior High choir; \$410 three-ring binders for Forest Lake and Forest View Elementary Schools from Lisa Kelley at Medtronic; \$100 from Scandia Elementary PTO for the Festival of Cultures; \$200 percussion bell and snare kit to the elementary band program from Brian & Mary Kinder; \$67.47 from Recycle America Alliance for Scandia Elementary student activities and enrichment; \$166.50 from Kemps Nickels for Schools for Scandia Elementary student activities; \$200 Lions Breakfast tickets from El Ewert, Rob Flickinger and the Forest Lake Lions Club; \$46.14 from Myndee Schwenig and \$60 from Angela Anderson in Wells Fargo Matching Gifts for Wyoming Elementary School educational and classroom supplies.

9. OLD BUSINESS:

9.1 Budget Reductions – The Board reviewed the proposed \$300,000 budget reduction plan for 2012-13 presented at the previous meeting, as follows:

EMID - \$118,000
Curriculum writing - \$10,000
Leasing four classrooms to LILA - \$32,000
Reduce one special education teacher - \$25,000
Reduce 2.5 FTE general ed teachers, or use fund balance - \$115,000
TOTAL = \$300,000

Member Bystrom moved to approve the budget reduction plan minus the \$10,000 curriculum writing and the \$115,000 for 2.5 FTE general education teachers, and use the fund balance to make up the (\$125,000) difference. The motion was seconded by Member Bystrom. By roll call vote all members voted aye and the motion carried.

9.2 Non-Renewal Contracts – Member Morehead moved to adopt the Resolution for the Non-Renewal of Probationary Teachers. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried. (Copy of resolution and list of names in official minutes book.)

9.3 Bid Paper Supplies – Member Kieger moved to grant permission to bid for paper supplies for 2012-13. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.

9.4 Crisis Management Policy – Member Morehead moved to adopt Crisis Management Policy 538. The motion was seconded by Member Turner, all members present voted aye and the motion carried.

9.5 Budget Adjustments 2011-12 – Member Kieger moved to approve the 2011-12 Budget Adjustments on the general fund balance of \$309,355 and Food Service fund balance of - \$50,000. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried. (Copy of budget adjustments in official minutes book.)

10. NEW BUSINESS:

- 10.1 Discipline Policy – First reading of Discipline Policy 515. This policy will be placed on the next agenda for Board action.
- 10.2 Visitors Policy – First reading of School Visitors Policy #704. This policy will be placed on the next agenda for Board action.
- 10.3 FLAAA Feasibility Study – FLAAA leadership approached the school district about taking over management of the Sports Center and Lichtscheidl Arena. Jodie Zesbaugh, financial analyst from Ehlers, presented her feasibility study to the School Board. This item will be placed on the next School Board agenda for further consideration and Board action.
- 10.4 TIF – Forest Lake Mayor Chris Johnson explained plans for the city to develop the Northland Mall site with Tax Increment Financing (TIF), and asked the school district to provide a letter of support to Senator Vandever and Representative Dettmer for this project. Member Kieger moved to support Forest Lake TIF District 21 and send a letter of support as requested. The motion was seconded by Member Morehead, by roll call vote all members voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 9:31 p.m. Member Kieger moved, seconded by Member Bystrom, to recess the regular meeting and go into closed session to discuss negotiation strategy. All members voted aye and the meeting was recessed. The closed meeting convened at 9:35 p.m. with all members present. At 9:45 p.m. the regular meeting was reconvened. As there was no further business, Member Bystrom moved, seconded by Member Morehead, to adjourn. The meeting adjourned at 9:45 p.m.

Rob Rapheal

President

Karen Morehead

Clerk