

## MONTHLY REPORT OF NOVEMBER 2025

THE MONTH OF NOVEMBER WAS BUSY. WE HAD TO GET AUDITORIUM READY FOR PRACTICES-VETERAN'S DAY PROGRAM, OAP PRACTICES AND NHS. WE HAD TO HELP FOR THANKSGIVING LUNCH AT CAFETERIA. I DIVIDED ALL CUSTODIANS INTO 3 GROUPS. WE MOVED TABLES AND CHAIRS TO GYM. WE ALL HELP EACH OTHER IN GROUPS CLEANING TABLES, TRASH OUT AND MOPPING. SOME OF CUSTODIAN, MAINTENANCE AND GROUND HELP PUT LIGHTS AT CENTRAL OFFICES. SOME STAYED CLEANING ROOMS, DUSTING. WE ARE DISINFECTANT AS NEED IT.

THANK YOU

CUSTODIAL MANAGER.

IMELDA VELA