



INDEPENDENT SCHOOL DISTRICT 763
MEDFORD, MN 55049
January 3, 2023

Organizational Meeting

The organizational meeting of the Medford Board of Education was called to order by Ms. Berg, Chair, at 7:00 p.m. in the Community Room at the Medford School. Present were Mr. Anhorn, Ms. Berg, Ms. Chambers, Ms. Janke, Ms. Jones, Mr. Sutherland, Ms. Winkels and Superintendent Ristau.

Motion by Ms. Berg, second by Ms. Winkels, to approve the Organizational Meeting Agenda as presented. Motion carried.

Motion by Mr. Sutherland, second by Ms. Chambers, to nominate Ms. Berg, Chair. Motion carried.

Motion by Ms. Berg, second by Ms. Winkels, to nominate Mr. Sutherland, Vice-Chair. Motion carried.

Motion by Mr. Anhorn, second by Mr. Sutherland, to nominate Ms. Jones, Clerk. Motion carried.

Motion by Ms. Jones, second by Ms. Chambers, to nominate Ms. Janke, Treasurer. Motion carried.

Motion by Ms. Berg, second by Mr. Anhorn, to approve the noted board meeting schedule as presented. Motion carried.

Board Meetings

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|------------------|-------------------------|
| a. Time | 7:00 p.m. |
| b. Day of Week | Monday |
| c. Week of Month | 3rd (schedule enclosed) |

- d. Planning /Committee 3rd Monday, 6:00 p.m.-6:45 p.m.
- e. Other As needed with official notice

Motion by Ms. Jones, second by Ms. Winkels, to approve the noted board pay schedule as presented. Motion carried.

Board Pay	
a. Monthly Stipend	\$50.00
b. Mediation Meetings	25.00
c. Negotiation Meetings	25.00
d. All-Day Meetings	125.00

Motion by Ms. Winkels, second by Ms. Janke, to approve the noted officer pay schedule as presented. Motion carried.

Officer Pay	
a. Chair	\$100/year
b. Vice-Chair	\$60/year
c. Clerk	\$60/year
d. Treasurer	\$60/year
e. Negotiations Spokesperson	\$100/year
f. Negotiations Secretary	\$50/year

Motion by Ms. Berg, second by Mr. Anhorn, to approve mileage at the standard IRS rate. Motion carried.

Motion by Mr. Sutherland, second by Ms. Winkels, to approve the CAST (digital) and Owatonna People’s Press as the Official Newspapers for 2023. Motion carried.

Motion by Ms. Berg, second by Ms. Janke, to name the District Medical Contact as the Mayo Health System-Owatonna for 2023. Motion carried.

Motion by Mr. Sutherland, second by Ms. Winkels, to approve Ratwick, Roszak & Maloney and Dow, Einhaus, & Mattison, P.A., as district legal counsel for 2023. Motion carried.

Motion by Mr. Anhorn, second by Ms. Chambers, to name the district official depositories as First State Bank/Red Wing and MSDLAF for 2023. Motion carried.

Motion by Ms. Berg, second by Mr. Sutherland, to approve the designee, Jarred Anderson, Business Manager, to wire transfers, excess funds, and bond payments. Mark Ristau, Superintendent, as secondary. Motion carried.

Motion by Ms. Winkels, second by Ms. Jones, to publish the official board minutes in the CAST (digital) for 2023. Motion carried.

Motion by Ms. Berg, second by Mr. Sutherland, to approve the following committee assignments for 2023. Motion carried.

Employee Negotiations – Ms. Janke, Ms. Berg, Mr. Sutherland
Comparable Worth – Ms. Janke, Mr. Sutherland, Ms. Berg
Policy- Ms. Jones, Mr. Sutherland, Ms. Chambers
Meet and Confer-Ms. Winkels, Ms. Jones
District Advisory Council-Ms. Janke, Ms. Jones
MSHSL/Athletic Advisory-Mr. Sutherland, Ms. Winkels
MSBA/Legislative-Mr. Sutherland, Ms. Chambers, Ms. Berg
Continuing Education-Ms. Janke, Ms. Berg, Mr. Anhorn
Community Education-Ms. Jones, Mr. Anhorn, Mr. Sutherland
ECFE-Ms. Jones, Ms. Winkels, Mr. Anhorn
Steele Co. Mental Health Collaborative (Governing Board)-Ms. Chambers, Mr. Anhorn
(secondary)
Agricultural Advisory-Ms. Chambers, Mr. Sutherland
CVSEC Board-Ms. Jones, (Alternate: Ms. Berg)

Motion by Ms. Jones, second by Mr. Anhorn, to adjourn the Organizational Meeting at 7:10 p.m. Motion carried.

Jackie Berg, Chair

Jennifer Jones, Clerk