

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/> Workshop	<input type="checkbox"/> Regular	<input type="checkbox"/> Special
-----------------------------------	----------------------------------	----------------------------------

(A)  Report Only  Recognition

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

(B)  Action Item

**Presenter(s): MR. GILBERTO GONZALEZ, SUPERINTENDENT OF SCHOOLS**

**Briefly describe the action required.**

**CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MINUTES JULY 23, 2014 (SPECIAL), SEPTEMBER 16, 2014 (SPECIAL), SEPTEMBER 16, 2014 (WORKSHOP) AND OCTOBER 14, 2014 (REGULAR) BOARD MEETING.**

(C) **Funding source: Identify the source of funds if any are required.**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Meeting on July 23, 2014, at 6:00 P.M. at District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

### Board Members Present:

Mr. Ignacio J. Saucedo, President  
Ms. Glenna Purcell, Vice-President  
Ms. Lupita Fuentes, Secretary  
Mr. Ramon Ramirez, Trustee  
Dr. Hector Alvarez, Trustee  
Mr. Benjamin Rodriguez III, Trustee  
Mrs. Hilda P. Martinez, Trustee

**DRAFT**

**Superintendent of Schools:** Mr. Gilberto Gonzalez

**Attorney:** Absent

**I. MEETING CALLED TO ORDER:** Board President Ignacio J. Saucedo called the meeting to order at 6:07 P.M.

### II. PRESENTATIONS:

1. Phase 1: 5 Year Facility Plan presented by Architect Davis Powell.

Mr. Davis Powell, Architect made the presentation and reviewed the process and findings of the following facilities:

The objective is to discuss and get any feedback on the process of the 5 Year Facility Plan, define priorities, provide update on work being done @ Eagle Pass high school and LDC, present roofing priorities and cost estimations, present suggested priorities and cost estimations, and present 5 year items and cost estimations. Also, converting Old EPJ into an up to date 3rd junior high school and converting Austin Elementary into DSC. Due to the situation this year... type priority items came up in different campuses and more time was spent on phase 1 to see what will take priority within the 5 Year Facility Plan. A cost estimation report was provided to board members and superintendent and as the district gets ready for the budget process, it is very necessary to review the report.

Phase 1: 5-year plan: Review existing facilities and prioritize needs, estimate cost associated with priority list, and consider population trends and make recommendations for adjusting existing facilities or developing new facilities to deal with expected growth. Priorities were also defined as 1-Life Safety (i.e. fire alarms, roof leaks and dangerous conditions), 2-Security (i.e. Fencing and access), 3-Accessibilty (i.e. compliance with accessibility codes), 4- Quality Environment (i.e. TU walls, AC items) and 5-General needs (i.e. parking lot repairs)

Three major questions will need to be addressed by the Board thinking about the district's 5-year plan. It has to do with the existing facilities, Austin Elementary, DSC and the Old EPJ. The board will have to define how the budgeting will be appropriated within the 5-year plan.

Mr. Powell, reviewed in detail all priority 1 (Life Safety) which included the roofing needs per campus/facility, and suggested that perhaps establishing a schedule to deal with replacements/repairs and

not get hit with having to replace all at the same time. Fire alarm systems were discussed in detail and included as Priority 1 (Life Safety) per campus and suggested having some type of contract for fire alarm systems as well. The baseball, soccer and tennis fields/court were moved up to Priority 1, as they are new facilities needing repair. Remainder priorities (2-5) were addressed in detail to board members and superintendent. Phases 2-3 are yet to come.

Phase 2: Discuss making the campuses/facilities better and estimate the necessary expenditures for future projects of these facilities... Facility Committee.

Phase 3: Publishing report of findings.

Superintendent Gonzalez recommended the Fire Alarms be considered first and whichever route the Board Members would like to go... either the most economical, or what needs code, and then look at the roofs in order of priority like EPHS and so on. How much can be done this year based on what the district has... Mr. Ismael Mijares will be able to give us those amounts.

Superintendent Gonzalez, Deputy Superintendent Ismael Mijares, and Architect Davis Powell addressed Board Members' questions and concerns. This includes finance questions, dates for construction whether during regular school business or summer when school is out...

The Board would like to focus on roofing and Priority 1's, which include the fire alarms and a few specialty items. Mr. Powell concluded the presentation with comments and recommendations for Austin Elementary, Old Jr. High, and DSC.

**IV. ADJOURNMENT:**

There, being no further business, the meeting adjourned at 8:12 P.M. **Motion by Trustee Fuentes, second by Trustee Purcell. Granted 7/0.**

**WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.**

PRESIDENT \_\_\_\_\_ SECRETARY \_\_\_\_\_

DATE MINUTES APPROVED: \_\_\_\_\_

DATE MINUTES SIGNED: \_\_\_\_\_

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Board Meeting on September 16, 2014, at 5:30 P.M. in the District Service Center Boardroom, 1420 Eidson Road, Eagle Pass, TX 78852.

### Board Members Present:

Mr. Ignacio J. Saucedo, President, arrived @ 5:48 P.M.  
Ms. Glenna Purcell, Vice-President  
Ms. Lupita Fuentes, Secretary  
Mr. Ramon Ramirez, Trustee  
Dr. Hector Alvarez, Trustee  
Mr. Benjamin Rodriguez III, Trustee  
Mrs. Hilda P. Martinez, Trustee

**Superintendent:** Mr. Gilberto Gonzalez

**Attorneys:** Mr. Richard Strieber, Escamilla & Poneck, Law Firm

- I. MEETING CALLED TO ORDER:** Board Vice President Glenna Purcell called the meeting to order at 5:44 P.M.
- II. CLOSED SESSION:** Pursuant to Sections 551.071, 551.072, 551.074, 551.082, 551.083 and 551.084 Texas Government Code: PERSONNEL MATTERS. Under Section 551.074 Texas Government Code, to deliberate the appointments, employment, evaluations, reassignments, duties, discipline, or dismissal of public officers or employee; or to hear complaints or charges against an officer or employee:

The Board adjourned into Closed Session at 5:46 P.M. Pursuant to Section §551.071, §551.072, §551.074, §551.082, §551.083, and §551.084 of the Texas Government Code. **Motion by Trustee Ramirez second by Trustee Fuentes. Granted 6/0.**

1. Discussion of Superintendent's Evaluation. TGC (551.074)
2. Discussion of Superintendent's Contract. TGC (551.074)

**III. OPEN SESSION:** The meeting reconvened at 7:45 P.M.

1. **Discussion and appropriate action regarding the Superintendent's Evaluation.** Motion by Trustee Purcell second by Trustee Fuentes to take action regarding the Superintendent's Evaluation. **Granted 7/0.**
2. **Discussion and appropriate action regarding Superintendent's Contract.** Motion by Trustee Fuentes second by Trustee Ramirez to extend the Superintendent's Contract by one (1) year until June 30, 2018, and a salary increase of \$6,850.00 per year. **Granted 7/0.**

**IV. ADJOURNMENT:**

There, being no further business the meeting was adjourned at 7:47 P.M. **Motion by Trustee Ramirez second by Trustee Fuentes. Granted 7/0.**

**WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.**

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**DATE MINUTES APPROVED:** \_\_\_\_\_

**DATE MINUTES SIGNED:** \_\_\_\_\_

**DRAFT**

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Board Workshop on September 16, 2014, at 7:00 P.M. at the District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

### Board Members Present:

Mr. Ignacio J. Saucedo, President  
Ms. Glenna Purcell, Vice-President  
Ms. Lupita Fuentes, Secretary  
Mr. Ramon Ramirez, Trustee  
Dr. Hector Alvarez, Trustee  
Mr. Benjamin Rodriguez III, Trustee  
Mrs. Hilda P. Martinez, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez

**Attorney:** Absent

**I. MEETING CALLED TO ORDER:** Board President Ignacio J. Saucedo called the meeting to order 7:56 P.M.

### II. BOARD WORKSHOP:

1. Team Building-Focus on Building Collaborative Relationships – Roles & Responsibilities.
2. The 5 Functions of a Team.

Ms. Tori Austin, Region 20 Field Service Representative welcomed the Board of Trustees, Superintendent, and the Superintendent's Cabinet. Ms. Austin presented and interacted with board members, superintendent, and administrators on the following topics: "*The 5 Functions of a Team*" presented on a power point presentation and conducted an activity. And reviewed *Team Building- Focus on Building Collaborative Relationships-Roles & Responsibilities* as follows:

**Board Members Behavior & Actions- what factors should and do drive individual board member behavior and actions:** *Texas Education Code, Texas Administrative Code, Board Policy, Mission/Vision, Personal Vision/Mission/Values/Beliefs, Constituents, Behavior of other board members and Standard Operating Procedures.*

**American School Board Journal's Definition of an effective Board Member:** *Results oriented, Knows how to conduct (participate) in a board meeting, Appreciates system employees, Is fair to system employees, Communicates clearly and directly with the superintendent, Expects high quality work from administrators, Understands the meaning of "public trust", Conducts board business in public.*

**Boards and the Superintendent might have different roles, but they must:** *Act as a complete unit, Focus on how they can complement each other, Acknowledge the superintendent as the CEO, Acknowledge the board as the hiring agent and evaluator of the superintendent.*

**Board Members, Superintendent, and Administrators participated in two activities:**

**Card Game:** Team of 8, set the tone, know where you are going, share vision, mission, and follow through.

**Sentence Strips:** Select sentence with responsibility belonging to board member or superintendent. Key word in the sentences is- "Make the change" superintendent initiates, and board members executes.

Ms. Austin addressed board members questions. In addition, Ms. Austin reviewed the School Governance TEC §11.051, Organization of the School District, Laws, Rules, Guidelines, and Commandments.

In closing, Ms. Austin concluded the workshop by stating...the board and superintendent sets the tone, a balance, understanding how to work together and understand one another, which builds that team's dynamic...  
**"The Team of 8"** continue to support the Eagle Pass ISD Team of 8.

**III. ADJOURNMENT:**

There being no further business, the meeting adjourned at 9:20 P.M. **Motion by Trustee Rodriguez second by Trustee Ramirez. Granted 7/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT \_\_\_\_\_ SECRETARY \_\_\_\_\_

DATE MINUTES APPROVED: \_\_\_\_\_

DATE MINUTES SIGNED: \_\_\_\_\_

**DRAFT**

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Regular Meeting on October 14, 2014, at 6:00 P.M. at the District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

**Board Members Present:**

Mr. Ignacio J. Saucedo, President  
Ms. Glenna Purcell, Vice-President  
Ms. Lupita Fuentes, Secretary  
Mr. Ramon Ramirez, Trustee  
Dr. Hector Alvarez, Trustee  
Mr. Benjamin Rodriguez III  
Mrs. Hilda P. Martinez, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez

**Attorney:** Mr. Richard Strieber, Law Firm of Escamilla & Ponceck.

**Staff Members and Visitors Present:** The sign-in sheet hereby becomes a part of these minutes.

I. **MEETING CALLED TO ORDER:** Board President, Ignacio J. Saucedo called the meeting to order at 6:06 P.M.

II. **PLEDGE OF ALLEGIANCE:** Superintendent Gilberto Gonzalez led the Pledge of Allegiance.

Board President Ignacio J. Saucedo takes a moment to wish fellow colleague Dr. Hector Alvarez a happy birthday, and thanked him for his attendance as family and friends await him.

III. **PUBLIC HEARING ON "SCHOOL FIRST" RATING (FINANCIAL ACCOUNTABILITY RATING SYSTEM OF TEXAS):** Open: 6:08 P.M. – No one signed up, closed at 6:09 P.M.

IV. **CITIZEN'S COMMUNICATION/ RECOGNITIONS:** Eagle Pass High School Band Booster parents addressed the Board of Trustees in regards to the band uniforms, band hall, and Fine Arts Center. Requests for band uniforms have been submitted yearly and continuously denied; students wear the tattered uniforms (almost 10 years old) when they compete alongside 6A district level bands and holding 33 years of First Division Superior Rating in Marching Band. The Mariachi uniforms are also very tattered. The Band Hall was opened back in 1973, originally for 65-piece band, now there are 235 active students, which are made up of the Marching Band, Jazz Band, Mariachi, and Concert Band in the same building. The building insulation is falling out, there is no storage, no dressing rooms, no lockers, the light fixtures are incorrect, and students are up against the door almost spilling out of the band hall due to no space. Finally, Eagle Pass Jr. High has been denied the Fine Arts Center for a Christmas Concert and Eagle Pass High does not have an auditorium to offer like CC Winn High school. According to the EPISD rules for use as stated in policy. The Fine Arts Center will be used for Eagle Pass ISD activities... parent proposed that a school concerts and things to that nature fall under Eagle Pass ISD activities. We are hoping a quick fix is not recommended for any of these issues. Example, putting a cap on how many should be allowed to join the band, or separate rehearsals. The band has 33 years of consecutive wins because of them practicing together, we ask that not be changed, band students have always been set to the side and never treated equally in comparison to other programs. All that parents are asking for are new uniforms for the students, a new band hall, and the use of the Fine Arts Center. We know it is a journey and so we are here taking the first step. (A pamphlet with pictures was presented to the Board.)

Board Member Benjamin Rodriguez III: Thanked the Band President, and all the parents present for supporting and sharing their concerns. The Board's support is there and it will be looked at.

Trustee Ramon Ramirez, received a letter via email on behalf of Carlos Mendoza, Class of 1974, who could not be present to address the Board during the Citizen's Communication and requested that Trustee Ramirez address the information. Board President Saucedo endorsed Trustee Ramirez to address Mr. Mendoza's concern. The concern is on the Eagle Pass High School Homecoming, which was changed from its original date as planned. The planning takes place at the beginning of the year so that alumni who wish to attend can make plans to attend the homecoming game, and activities, which includes a parade. It is a tradition of many universities, colleges, and high schools in the USA. This year the Eagle Pass High School Homecoming was the main reason the Class of '74 made the decision to plan and have the Class Reunion in Eagle Pass during the Homecoming. Changing the date of the Homecoming did not only ruin plans but did not allow the alumni to participate in the homecoming activities. Plans were to enter a Float and have the Class of '74 Cheerleaders participate in the parade. This might be the last year many from the Class of '74 will reunite. The Class of '74 is celebrating 40 years and was the first Class to graduate from the current Eagle Pass High School campus. Who has the authority to change the date and why and why was it not published. In addition, the crowning of the Homecoming King & Queen participants had to buy votes in order to win the crown. When did the tradition change? It is discriminative. We hope that Eagle Pass High School goes back to tradition and the Class of '74 thanked the Board for allowing them to address their concerns.

1. **Recognition of Liberty Elementary School for being selected as a 2014 Blue Ribbon School.** Melissa Gratkowski, Public Information Officer made the presentation and announced the recognition of Liberty Elementary for being selected as a 2014 Blue Ribbon School. Mrs. Barcena, staff, and students were present to receive their recognition award. A recognition will also be presented to Liberty Elementary School in Washington D.C. coming December 2014. A picture with board members and superintendent was taken.
2. **Recognition of the 2014 Little League Junior All Star Softball Team for their outstanding achievement during the 2014 Little League Season.** Melissa Gratkowski, Public Information Officer made the presentation and announced the recognition of the 2014 Little League Junior All Staff Softball Team for their great achievement during the 2014 Little League Season. An award was presented to the softball team and coaches and a picture with board members and superintendent was taken.
3. **Recognition of the Eagle Pass ISD Human Resources Department in celebration of Texas Education Human Resources Day - October 8, 2014.** Melissa Gratkowski, Public Information Officer announced the recognition of the Eagle Pass ISD Human Resources Department in celebration of Texas Education Human Resources Day October 8, 2014. The staff was presented with a Proclamation from Texas State Governor Rick Perry long with a Resolution, which was signed by Eagle Pass ISD Board President Ignacio J. Saucedo. A picture with board members and superintendent was taken.

#### V. DISTRICT REPORTS/PRESENTATIONS:

1. **Report on Eagle Pass ISD "School First" Rating (Financial Accountability Rating System of Texas)** Ismael Mijares, Deputy Assistant for Business & Finance addressed the Board and Superintendent with a brief review of the "School First" Rating on Eagle Pass ISD. Overview of the financial accountability rating system of Texas known as "School First" has been implemented for 12 years; it was created by Texas Legislature in 2001 and is designed to improve management of districts' financial resources by evaluating their financial performance (financial health, stability and condition of school districts in Texas). Finally, it provides financial management performance rating of districts for the Texas Education Agency (TEA). They're 20 indicators, 6 critical indicators that require passing ratings. The Eagle Pass ISD rating results score is a total of 70 point the maximum to achieve, which brings Eagle Pass ISD in the *Superior Achievement* ratings.
2. **Review Investment Officer's Annual Report of Investment Transactions for all Funds for the Quarter ended August 31, 2014.** Deputy Superintendent Ismael Mijares briefly reviewed the annual report of all funds as presented for the quarter ended August 31, 2014. No questions from board members.

3. **Financial Report.** No questions.
4. **Utility Report.** No questions
5. **Tax Collection Report.** No questions.

**VI. ACTION ITEMS:**

1. Consider and take appropriate action on the request to approve the contract for Architectural Services. **Motion by Trustee Martinez second by Trustee Fuentes. Granted 7/0.** (Architect has a termination at will clause in his contract, which he will be paid up to the date of termination, though the contract is geared to satisfactory performance, a professional services contract and an addendum has been added with several provision)
2. Consider and take appropriate action on the request to approve the Procurement Method of Competitive Sealed Proposal and the Ranking Criteria for District-Wide Roof Repairs in accordance with Board Policy CV, CVB and State Guidelines. **Motion by Trustee Purcell second by Trustee Martinez. Granted 7/0**
3. Consider and take appropriate action on the request to approve consultant contracts for Special Education services 2014-2015 School Year. **Motion by Trustee Purcell second by Trustee Rodriguez. Granted 7/0.**
4. Consider and take appropriate action on the request to adopt Resolution 2014-2015/07 to approve the annual review of Investment Policy and Investment Strategies in accordance with Board Policy CDA (Legal). **Motion by Trustee Purcell second by Trustee Rodriguez. Granted 7/0.**
5. Consider and take appropriate action on the request to approve the House Bill 5 Partnership Memorandum of Understanding between the Eagle Pass Independent School District and Southwest Texas Junior College. **Motion by Trustee Martinez second by Trustee Saucedo. Granted 7/0.**
6. Consider and take appropriate action on the request to accept funds from the Office of Border Health (OBH) as Start-up Funds for Walking Trails at Ray H. Darr Elementary, Seco Mines Elementary, Glass Elementary, San Luis Elementary, and Armando Cerna Elementary. **Motion by Trustee Alvarez second by Trustee Fuentes. Granted 7/0.** (Maverick County will partner with Eagle Pass ISD, City of Eagle Pass has not committed as of yet. Each walking trail setup will be up to the schools/district. This is a Startup Fund, still helping other schools and trying to obtain additional funds... through grants... will collaborate with district grant writer administrator. Maverick County is offering to do the labor. A quote for asphalt approximately \$8000.00.

**VII. CONSENT:**

It was the Consensus of the Board to consider items 1-6 in one motion. **Motion by Trustee Fuentes second by Trustee Purcell. Motion granted 7/0.**

1. Consider and take appropriate action on the request to approve the minutes of the September 09, 2014, (Regular) Board Meeting. **Item previously considered.**
2. Consider and take appropriate action on the request to approve the Board Resolution to Extend the 2011-2013 Bank Depository Contract for an additional two-year term in accordance with the Texas Education Code Section 45.205 **Item previously considered.**
3. Consider and take appropriate action on the request to approve the updated list of 2014-2015 Teacher Appraisers. **Item previously considered.**

- 4. Consider and take appropriate action on the request to approve (Local) Policy as prepared by TASB Policy Services. **Item previously considered.**
- 5. Consider and take appropriate action on the request to approve the Memorandum of Understanding between SCAN (Serving Children and Adults in Need, Inc.) and the Eagle Pass ISD. **Item previously considered.**
- 6. Consider and take appropriate action on the request to approve the Memorandum of Understanding between South Texas Rural Health Services, Inc. and the Eagle Pass Independent School District. **Item previously considered.**

**VIII. CLOSED SESSION: Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:**

The Board adjourned into **Closed Session at 7:16 P.M.** Pursuant to Section §551.071, §551.072, §551.074, §551.076, §551.082, §551.083 and §551.084 of the Texas Government Code. **Motion by Trustee Martinez second by Trustee Alvarez. Granted 7/0.**

- 1. The Board will discuss the request to hire personnel to fill vacancies pursuant to TGC 551.074.
- 2. The Board will discuss the request to hire a Professional Employee to serve as Instructional Officer for San Luis Elementary subject to possible future reassignment by the Superintendent.

**IX. OPEN SESSION: The meeting reconvened at 8:13 P.M.**

Consider and take appropriate action on the item discussed in Closed Session.

- 1. **Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074.** Motion by Trustee Martinez second by Trustee Purcell to hire personnel to fill vacancies as discussed in Closed Session. **Granted 7/0.**
- 2. **Consider and take appropriate action on the request to hire a professional employee to serve as Instructional Officer for San Luis Elementary subject to possible future reassignment by the Superintendent.** Motion by Trustee Fuentes second by Trustee Alvarez to hire Jaime H. Gonzalez as a professional employee to serve as Instructional Officer for San Luis Elementary subject to possible future reassignment by the Superintendent. **Granted 7/0.**

**X. CORRESPONDENCE AND INFORMATION:** Information was provided to all board members regarding Red Ribbon Week and activities happening across the school district. In addition, being that Boss's Day is on October 16, 2014, Superintendent Gonzalez wished the Board of Trustees a Happy Boss's Day.

**XI. ADJOURNMENT:**

There, being no further business, the meeting adjourned at 7:34 P.M. **Motion by Trustee Ramirez second by Trustee Martinez. Granted 7/0.**

**WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.**

**PRESIDENT:** \_\_\_\_\_ **SECRETARY:** \_\_\_\_\_

**DATE MINUTES APPROVED:** \_\_\_\_\_

**DATE MINUTES SIGNED:** \_\_\_\_\_