

Cedar Hill Independent School District
BOARD OF TRUSTEES

Meeting Date: August 25, 2008

Presented by: Mr. Horace Williams, Superintendent

Subject: Iowa Test of Basic Skills (ITBS) and Iowa Test of Educational Development (ITED) Testing Materials Purchase

Action Item

BACKGROUND INFORMATION:

The District has determined a need to use the Iowa Test of Basic Skills (ITBS) and Iowa Tests of Educational Development (ITED) as diagnostic tools to determine individual student reading and math readiness levels. These tests also allow the district to identify current weaknesses and strengths in the curriculum enabling the district to better develop more rigorous and relevant instructional materials and more focused instructional application.

Local funds were recently used to purchase ITBS and ITED Nationally Normed reference tests for grades K-9. Expenditure of these funds was required before the August 25th board meeting. Due to funding time limitations and the September 3-5 proposed testing dates, it was necessary to initiate this purchase order on August 18th. Therefore, administration is requesting this purchase be ratified by the Board at this time. This purchase is a sole source purchase from Riverside Publishing. The ITBS and ITED are both listed on the attached sole source vendor list.

RECOMMENDATION:

Ratify the purchase of ITBS materials from Riverside Publishing in the amount of \$45,000.00.

BOARD ACTION REQUIRED:

Board approval is required.

POLICY AUTHORIZATION:

CH (Legal)

CONTACT PERSON(S):

Dr. Homer Carter, Chief Academic Officer
Ronnie Moss, Director of Testing and Research

FUNDING SOURCE:

Local funds

ENCLOSURES:

See attached Sole Source Vendor form.