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Michael Wilkes  
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 Geneva School District 304

To: Dr. Andy Barrett  
 From: Michael Wilkes  
 Date: March 11, 2024  
 Re: Student 1:1 Device Purchase Recommendation

On March 5th, the district received quotes on student devices from multiple vendors. Prices for standard configuration devices with a pen and a 3-year manufacturer warranty ranged from a low of \$449 to a high of \$683. After reviewing all responses and considering all device configurations, we are recommending the procurement of the equipment and services identified in Table 1, below. This purchase recommendation is aligned with the approved 2024-25 Technology Capital Plan's line item regarding student 1:1 devices. This recommendation seeks approval to purchase the items outright, using district and grant funding, at a total cost of \$514,590.

**Table 1 – Equipment and Services**

Purchase Lot	Reseller / Provider	Device	Qty	Cost/Unit	Cash Equivalent Cost
Lot A: 1 <sup>st</sup> Grade	Heartland Business Systems	Acer TravelMate Spin B3; 8GB RAM; 128GB SSD; Digital Pen	330	\$406	\$133,980
Lot A: 1 <sup>st</sup> Grade	Heartland Business Systems	3-year Warranty	330	\$43	\$ 14,190
Lot B: 5 <sup>th</sup> Grade	Heartland Business Systems	Acer TravelMate Spin B3; 8GB RAM; 128GB SSD; Digital Pen	380	\$406	\$154,280
Lot B: 5 <sup>th</sup> Grade	Heartland Business Systems	3-Year Warranty + Accidental Damage Protection (1 occurrence)	380	\$62	\$ 23,560
Lot C: 9 <sup>th</sup> Grade	Heartland Business Systems	Acer TravelMate Spin B3; 8GB RAM; 128GB SSD; Digital Pen	420	\$406	\$170,520
Lot C: 9 <sup>th</sup> Grade	Heartland Business Systems	3-Year Warranty	420	\$43	\$ 18,060
<b>Total (Pre-Offset)</b>					<b>\$514,590</b>
Grant Support Offset					\$(105,000)
Net Amount					\$409,590

The total purchase amount is under budget. The district did receive grant funding to support the purchase of 1:1 devices. This reduces the district's funding need to \$409,590.

All agreements are pending Board approval.