



January 9, 2020

Ms. Alison Smith
Director of Finance
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Contract Award Recommendation for Programming/Assessment Services:
2020 Project – Livonia Central Office Renovation

Dear Ms. Smith:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Design Firm for the Project listed above. This update represents the mutual efforts of PMC and LPS Administration and staff to present a framework in order to identify, evaluate and recommend a Design Firm to provide programming/assessment services for this Project.

Of the four firms that were requested to provide a proposal, HED appears to have the best expertise, staff and resources to perform the aforementioned services. They have demonstrated their skill and ability in being able to provide programming/assessment services for a corporate office environment, and if recommended by LPS, the ability to continue forward with the District and provide design and construction administration services for the remainder of the Project.

Accordingly, PMC and LPS is recommending HED as the Design Firm for the 2020 Project listed above. HED's proposal for Programming/Assessment services is not to exceed \$46,000.00. Should LPS decide to move forward with the Renovation Project, HED's submittal to continue on with design services will be negotiated based upon the final scope and their proposal.

With the Board's concurrence, an AIA C103 - 2015 Standard Form of Agreement Between Owner and Consultant will be prepared for HED, pending final review and approval of terms by District legal counsel.

PMC is available at the Board's convenience to discuss the above rationale and answer any questions regarding this recommendation.

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink that reads "Lisa M. Pitt".

Lisa M. Pitt, LEED AP BD + C
Senior Consultant

Enclosures: Programming Proposals for Central Office