

NEAH-KAH-NIE SCHOOL DISTRICT 56  
Regular Board Meeting 6:30 PM  
June 11, 2018  
Neah-Kah-Nie District Office Board Room

**PRESENT**

Present

**Board of Directors**

Terry Kelly, Chairman  
Pat Ryan, Vice Chair  
JoDee Ridderbusch  
Carol Mahoney (absent)  
Michele Aeder  
Landon Myers  
John O'Leary (absent)

**District Office Staff**

Paul Erlebach, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Assistant

**Student Representative**

Animesh Patel (absent)

**EXECUTIVE SESSION: 192.660 (2)(e) Real Estate Transactions**

Executive Session

Executive session was called to order at 6:20 p.m. by Chairman Terry Kelly pursuant to ORS 192.660(2)(e) to discuss items related to real estate transactions. Executive session was adjourned at 6:24 p.m.

**OFFICIAL MINUTES**

Official Minutes

**CALL TO ORDER**

Call to Order

The regular meeting of the board of directors of the Neah-Kah-Nie School District was called to order at 6:30 p.m. by Chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the district. All present stood for the flag salute.

**APPROVE AGENDA**

Approve Agenda

**M – Ryan/2<sup>nd</sup> Myers to approve the agenda as presented. Motion carried with the five board members present. Motion carried unanimously.**

Motion to Approve

**TREASURE AWARD RECIPIENTS**

Treasure Award

Recognize Stacey Dills and Jaime Simpson as 2017-18 Third Trimester Neah-Kah-Nie Treasure Award Winners

Mr. Kelly read the prepared statement from Mr. Erlebach. Mr. Erlebach then read the narratives from the nomination forms submitted by those nominating Ms. Dills and Ms. Simpson for the Treasure Award. He presented them both with their Neah-Kah-Nie Treasure Award plaques and gift certificates from Kelly's Marina.

Mr. Kelly explained the Treasure Award process.

**CONSENT AGENDA**

Consent Agenda

Approve Minutes from May 14, 2018 Regular Board Meeting

Approve 2017-18 User Fee Guide

Approve Technology Surplus Request

Approve Substitute Pay Increases and Reimbursement Rates

Approve Superintendent Contract

Approve Elementary Student/Parent Handbook

Approve Middle School Student/Parent Handbook

Approve High School Student/Parent Handbook

Approve Personnel Report

2018-19 Annual District Calendar – added at the meeting

Mr. Kelly requested that we change the annual district calendar to have graduation 2019 on Saturday, June 1<sup>st</sup>.

Motion to Approve

**M-Aeder/2<sup>nd</sup> Ridderbusch to approve the consent agenda with the change to the annual district calendar of moving graduation from Friday, May 31<sup>st</sup> to Saturday, June 1<sup>st</sup> and continue with the practice of alternating every other year. Motion carried unanimously.**

Open Public Hearing on 2018-19 Budget

Open Public Hearing on  
2018-2019 Budget

Mr. Kelly opened the public hearing at 6:42 p.m.

Close Public Hearing

Hearing no comments from the public the hearing was closed at 6:42 p.m.

Communications

## COMMUNICATIONS

Oral Communication

Public Input

Public Input

None at this time.

Student Input

Student Input, Animesh Patel

Mr. Patel was not present at the meeting. The high school board report is attached to these minutes.

Staff Input

Staff Input

- Ms. Buckmaster provided an update on the events at the high school: The new high school board representative will be Kara Ramage. Margaret Whiting has worked with students to improve attendance, their third trimester attendance was 91.97%. The senior Walk of the Hallways was a huge success
- Mr. Lawyer shared that they had 6<sup>th</sup> grade parent night at the middle school last week, it wasn't their best attended event. His main focus was encouraging middle school parents to destroy any social media accounts their child might have. He shared that social media is a very bad thing for students of that age group. They also discussed attendance and PE uniforms and the cost increase. Sixth grade students will attend outdoor school at Trickle Creek, that is definitely their preferred location
- Ms. Nugent stated that they had their first sunny field day ever
- Ms. Woika stated that their carnival was well attended. Their field day had to be moved indoors due to rain.

## Written Communications

### Board and Administrator

May 2018 Board and Administrator

June 2018 Board and Administrator

May Enrollment Report

June Nehalem Nugget

June Howler

Thank You Letter From Linda Hershey to The Women's Club of Manzanita

Thank You Letter From Leo Lawyer to Rockaway Beach Lion's Club

Mr. Kelly reviewed the various written communications.

Reports

## REPORTS

None at this time.

## UNFINISHED BUSINESS

Unfinished Business

Nehalem Elementary School Seismic Upgrades, Mark Sybouts

Mr. Sybouts stated that he attended a pre-construction meeting, those in attendance where the engineer and contractor, Ms. Woika, Mr. Baertlein, and Mr. Hastings. The work will begin on Wednesday, June 13<sup>th</sup>.

Garibaldi Grade School Seismic Upgrade, Mark Sybouts

Mr. Sybouts shared that we are still in design phase.

Abrahamson Field Bell Update, Steve Baertlein

Mr. Baertlein provided an update from the welder who is working on the bell. He explained that they are going to build a new structure for the bell to sit on. It was not recommend that they sandblast the bell as it might put small holes in it. No estimate was available at the time of the meeting.

Vehicle Storage Proposal Update, Steve Baertlein

Mr. Baertlein stated that the cost will be between \$70,000-\$80,000 dollars. The structure will come off the existing building going to the west. The engineer suggested that we use a concrete floor to keep the moisture away from the vehicles. Mr. Sybouts stated that if we add it to the capital improvement plan we can then use the construction excise funds to pay for it. The facility will be 60' long and 40' wide with four roll-up doors.

Vehicle Storage  
Proposal

**M-Ridderbusch/2<sup>nd</sup> Ryan to add the vehicle storage to the capital improvement plan so that it can be paid for with the construction excise funds. Motion carried unanimously.**

Motion to Move Vehicle  
Storage to Capital  
Improvement Plan

Mr. Baertlein mentioned that he would like to bring to the board at the August 13<sup>th</sup> meeting a finalized proposal for the welding lab.

24th Street Vacation with Potential Easement, Paul Erlebach and Mark Sybouts  
The board discussed in executive session.

24<sup>th</sup> Street Vacation  
with Potential  
Easement

**M-Aeder/2<sup>nd</sup> Ridderbusch to approve the draft letter regarding the 24<sup>th</sup> street vacation and potential easement. Motion carried unanimously.**

Motion to Approve the  
Superintendents Draft  
Letter

New Business

## NEW BUSINESS

High School Baseball/Softball Volunteer Building Project Proposal, Rob Herder and Mike Wantland

Mr. Erlebach introduced Mike Wantland, who works with both the middle and high school baseball teams. He presented to the board his idea for the construction of batting cage and storage facilities for the baseball/softball programs. The board had already received the concepts drawing. Mr. Wantland shared that he has people willing to volunteer time and materials for a good portion of the project already. Mr. Ryan asked Mr. Erlebach to contact PACE to find out what the liability, if any, would be for the district and to contact OSBA to see what, if any limitations there would be for student volunteers on the project.

Fiscal

## FISCAL

Payment of Bills

No board member raised a question over the May check register.

Fiscal Summary Sheet

Mr. Sybouts had nothing to report

## SUGGESTIONS AND COMMENTS

Suggestions and  
Comments  
Superintendent

Superintendent

Mr. Erlebach shared the following:

- He shared information on the senior SAFE night and the school district. The school district is not involved in the senior SAFE night, the fund raising, advertising, letterhead, social media and/or the behavior of some of the adults. The district is separated from this event. Discussion occurred.

Mr. Erlebach stated that he would do some research and report back to the board. Ms. Buckmaster suggested that we have a meeting with the SAFE board and lay out some very clear guidelines. Mr. Erlebach stated that we need to publicly separate the district from this activity

- Missoula Children's Theater – we have 60 students participating, they will have a performance at 7:00 p.m. on Friday, June 22<sup>nd</sup> and at 2:00 p.m. on Saturday, June 23<sup>rd</sup>.
- Student cell phone use will be off and away in both the middle and high school. Ms. Aeder asked if that means on the bus as well. Ms. Buckmaster stated that they should discuss this
- He and the administrators will be going to COSA next week
- Breakfast with Paul this month will be with Mr. Myers and Mr. O'Leary and Ms. Mahoney and Ms. Aeder in July

- 5<sup>th</sup>/6<sup>th</sup> grade track meet went very well.

Board

No comments

Board

Personnel

## **PERSONNEL**

### **Licensed**

#### **Hiring**

Melinda Ramage as Garibaldi Grade School Kinder Camp Teacher; Kate Romanov as Nehalem Elementary School Kinder Camp Teacher

#### **Resignations**

Brett Duer as 4th/5th Grade Teacher, Garibaldi Grade School

#### **Coaching Resignations**

Brett Duer as Neah-Kah-Nie High School Cross Country Coach

Kelly Thayer as Neah-Kah-Nie High School Head Speech Coach

### **NON LICENSED PERSONNEL INFORMATION - Informational Only**

#### **Hiring**

Susan St. John as 3.5 hr. Instructional Assistant at Nehalem Elementary School

Jaimie Dorsey as ELL Support/Instructional Assistant

#### **Resignations**

Yuki Shiomi as Garibaldi Grade School Title 1 Instructional Assistant

Loreen Gray as Garibaldi Grade School Special Education Instructional Assistant

Adjourn

### **ADJOURN**

Hearing nothing more to come before the Board, the meeting was adjourned at 7:40 p.m.

Next Meeting: Budget Adoption Meeting, June 25, 2018 at 5:30 p.m.

Next Meeting

1 ☐ **NKN PIRATES**

Monday, June 11 School Board Report- HS  
Animesh Patel- School Board Student Representative 2017-2018  
Welcome Kara Rummage- School Board Rep. 2018-2019

2 ☐ **AWARDS**

☐ 2 Students of the Month for June:  
Jack Porter  
Avery Smith  
Eve Turner

3 ☐ **ATHLETICS**

Season Updates:

4 ☐ **Activities**

FBLA: National competitors currently fundraising for Baltimore, Maryland trip, June 26th-  
July 2nd. 17 qualifiers, four attending.

- Karissa Hadermann - Intro to Business
- Brandon Partosan - Computer Applications
- Kara Rummage - Intro to Financial Math
- Animesh Patel - Intro to Business Communications

Fundraisers - Firewood raffle, Charter fishing trip tickets, 50/50 cash raffle, car wash at RTI  
May 20, Go Fund Me page

Leo's Club- Blood Drive

5 ☐ **ASB REPORT - Mr. Billstine**

2018-2019 Student Council Election Results:

President: Animesh Patel

VP: Ecce Fry

Manager: Travis Bennett

Secretary: Alyssa Ahlers

Treasurer: Unfilled

Tech Advisors: Brendan Deur

Advisory Committee: Shayla Wacker

Site Council: Kara Rummage

School Board Representative: Unfilled

Historian: Mackenzey McCambridge

The new Student Council is working with the old Student Council to get a "Clubs Rush"  
assembly organized before the end of the year.

6 ☐ **Field Trips**

GEARUP field trip for Natural Resources coming up at end of month!

7 ☐ **School Updates**

Attendance rate trimester 3 to date: 91.97 (65 students remain at high risk for attendance) as measured by the early warning system.

Summer School: 32 invitations sent 5/24/18

8 ☐ **College/Career Ready**

ADVISORY/GEARUP:

Advisory working on soft skill development in preparation for next year's job application and mock interviews.

CURRENT JUNIOR BENCHMARK STATUS:

Total Jr's: 52 (1 extended)

Meeting in Math: 17 (additional 7 meeting through ACT/PSAT)

Meeting in Reading: 41 (additional 2 through ACT/PSAT)

Meeting in Writing: 40

9 ☐ **Thank you for your time!**