

227 N. Fourth Street
Geneva, Illinois 60134
630/463-3000
630/463-3020
Fax: 630/463-3029



Scott K. Ney
Director of Facility Operations

Community Unit
School District #304

To: Donna Oberg
From: Scott Ney
Subject: FGM Architects' Coultrap Demolition Project – Pay Request #2 **FINAL**
Date: February 4th, 2014

Attached please find FGM Architects' invoices: 13-1608.01-03, 13-1608.01-04 and 13-1608.01-05 totaling \$23,291.85.

FGM Architects' Pay Request #2 for \$23,291.85 is for the completion of the Owner Architect Agreement for the Coultrap Elementary Demolition project. This final payment encompasses services received during the months of July, August and November 2013.

FGM ARCHITECTS

August 06, 2013

Invoice No: 13-1608.01 - 3

Geneva Community Unit School District 304
 227 North Fourth Street
 Geneva, IL 60134

Project 13-1608.01 Geneva Coultrap Elementary School Demolition Project
Professional Services from July 01, 2013 to July 31, 2013

Basic Services Fee

Total Fee	85,000.00			
Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
Construction Documentation	65.00	55,250.00	100.00	55,250.00
Bidding	5.00	4,250.00	100.00	4,250.00
Construction Administration	30.00	25,500.00	80.00	20,400.00
		Total Earned		79,900.00
		Previous Fee Billing		62,050.00
		Current Fee Billing		17,850.00
		Total Fee		17,850.00

Reimbursable Expenses

Postage and delivery				
8/1/2013	Federal Express Corp			10.65
Mileage				
5/22/2013	Lane, Linda			33.90
5/22/2013	Lane, Linda			3.00
5/29/2013	Lane, Linda			33.90
5/29/2013	Lane, Linda			3.00
6/5/2013	Lane, Linda			33.90
6/5/2013	Lane, Linda			3.00
6/12/2013	Lane, Linda			33.90
6/12/2013	Lane, Linda			3.00
7/3/2013	Lane, Linda			16.95
7/10/2013	Lane, Linda			16.95
7/24/2013	Lane, Linda			36.16
7/24/2013	Lane, Linda			3.00
	Total Reimbursables		1.1 times	231.31
				254.44



TOTAL CURRENT INVOICE \$18,104.44

Billings to Date

	Current	Prior	Total	Received	Current and Outstanding
Basic Services	17,850.00	62,050.00	79,900.00		
Expense	254.44	1,234.10	1,488.54		
Totals	18,104.44	63,284.10	81,388.54	63,284.10	18,104.44

Billing Backup

Tuesday, August 06, 2013

FGM Architects Inc.

Invoice 3 Dated 8/6/2013

4:56:45 PM

Project	13-1608.01	Geneva Coultrap Elementary School Demolition Project			
Reimbursable Expenses					
Postage and delivery					
AP	50375	8/1/2013	Federal Express Corp / Invoice: 2-353-96894, 7/31/2013	10.65	
Mileage					
EX	0008586	5/22/2013	Lane, Linda / Geneva CUSD 304 - Coultrap Demo Meeting with ROE / 60.00 miles @ 0.565	33.90	
EX	0008586	5/22/2013	Lane, Linda / Geneva CUSD 304 - Coultrap Demo Meeting with ROE	3.00	
EX	0008586	5/29/2013	Lane, Linda / Coultrap Construction Meeting / 60.00 miles @ 0.565	33.90	
EX	0008586	5/29/2013	Lane, Linda / Coultrap Construction meeting	3.00	
EX	0008586	6/5/2013	Lane, Linda / Coultrap/Paving Construction Meetings / 60.00 miles @ 0.565	33.90	
EX	0008586	6/5/2013	Lane, Linda / Coultrap/Paving Construction Meetings	3.00	
EX	0008586	6/12/2013	Lane, Linda / Coultrap Construction Meeting / 60.00 miles @ 0.565	33.90	
EX	0008586	6/12/2013	Lane, Linda / Coultrap Construction Meeting	3.00	
EX	0008652	7/3/2013	Lane, Linda / Construction Site Visit / 30.00 miles @ 0.565	16.95	
EX	0008652	7/10/2013	Lane, Linda / Construction Site Visit / 30.00 miles @ 0.565	16.95	
EX	0008692	7/24/2013	Lane, Linda / Construction Meeting/Site Visit / 64.00 miles @ 0.565	36.16	
EX	0008692	7/24/2013	Lane, Linda / Construction Meeting/Site Visit	3.00	
Total Reimbursables			1.1 times	231.31	254.44
Total this Project					\$254.44
Total this Report					\$254.44



September 10, 2013
 Invoice No: 13-1608.01 - 4

Geneva Community Unit School District 304
 227 North Fourth Street
 Geneva, IL 60134

Project 13-1608.01 Geneva Coultrap Elementary School Demolition Project
Professional Services from August 01, 2013 to August 31, 2013

Basic Services Fee

Total Fee	85,000.00			
Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
Construction Documentation	65.00	55,250.00	100.00	55,250.00
Bidding	5.00	4,250.00	100.00	4,250.00
Construction Administration	30.00	25,500.00	90.00	22,950.00
		Total Earned		82,450.00
		Previous Fee Billing		79,900.00
		Current Fee Billing		2,550.00
		Total Fee		2,550.00

Reimbursable Expenses

Mileage				
8/14/2013	Lane, Linda			37.86
8/14/2013	Lane, Linda			3.00
	Total Reimbursables		1.1 times	40.86
				44.95

TOTAL CURRENT INVOICE \$2,594.95

Outstanding Invoices

Number	Date	Balance
3	8/6/2013	18,104.44
Total		18,104.44

Billings to Date

	Current	Prior	Total	Received	Current and Outstanding
Basic Services	2,550.00	79,900.00	82,450.00		
Expense	44.95	1,488.54	1,533.49		
Totals	2,594.95	81,388.54	83,983.49	63,284.10	20,699.39

Billing Backup

Tuesday, September 10, 2013

FGM Architects Inc.

Invoice 4 Dated 9/10/2013

1:58:23 PM

Project	13-1608.01	Geneva Coultrap Elementary School Demolition Project		
Reimbursable Expenses				
Mileage				
EX 0008721	8/14/2013	Lane, Linda / Construction Meeting/ Site Visit / 67.00 miles @ 0.565	37.86	
EX 0008721	8/14/2013	Lane, Linda / Construction Meeting	3.00	
		Total Reimbursables	1.1 times 40.86	44.95
			Total this Project	\$44.95
			Total this Report	\$44.95

FGM ARCHITECTS



Geneva Community Unit School District
304
227 North Fourth Street
Geneva, IL 60134

December 13, 2013
Invoice No: 13-1608.01 - 5

Project 13-1608.01 Geneva Coultrap Elementary School Demolition Project

Professional Services from November 01, 2013 to November 30, 2013

Basic Services Fee

Total Fee	85,000.00			
Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
Construction	65.00	55,250.00	100.00	55,250.00
Documentation				
Bidding	5.00	4,250.00	100.00	4,250.00
Construction Administration	30.00	25,500.00	100.00	25,500.00
		Total Earned		85,000.00
		Previous Fee Billing		82,450.00
		Current Fee Billing		2,550.00
		Total Fee		2,550.00

Reimbursable Expenses

Mileage				
9/18/2013	Lane, Linda			35.60
9/18/2013	Lane, Linda			3.00
	Total Reimbursables		1.1 times	38.60

TOTAL CURRENT INVOICE \$2,592.46

Outstanding Invoices

Number	Date	Balance
3	8/6/2013	18,104.44
4	9/10/2013	2,594.95
Total		20,699.39

Billings to Date

	Current	Prior	Total	Received	Current and Outstanding
Basic Services	2,550.00	82,450.00	85,000.00		
Expense	42.46	1,533.49	1,575.95		
Totals	2,592.46	83,983.49	86,575.95	63,284.10	23,291.85

Project	13-1608.01	Geneva Coultrap Elem Demolition	Invoice	5
---------	------------	---------------------------------	---------	---

Billing Backup

Friday, December 13, 2013

FGM Architects Inc.

Invoice 5 Dated 12/13/2013

5:36:46 PM

Project	13-1608.01	Geneva Coultrap Elementary School Demolition Project
---------	------------	--

Reimbursable Expenses

Mileage

EX	0008822	9/18/2013	Lane, Linda / Geneva CUSD 304 - Coultrap Construction Meeting / 63.00 miles @ 0.565	35.60
EX	0008822	9/18/2013	Lane, Linda / Geneva CUSD 304 - Coultrap Dmolotion Meeting	3.00

Total Reimbursables	1.1 times	38.60	42.46
----------------------------	------------------	--------------	--------------

Total this Project	\$42.46
---------------------------	----------------

Total this Report	\$42.46
--------------------------	----------------