

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 24, 2025

Agenda Item: L.1

Board Goal: Safety and Security

Subject: Consideration and possible approval of the purchase of Emergency Management Software for Critical Incident Notification

Administrator Responsible/Position: Jeri Skrocki, Chief Safety & Security Officer

A. Purpose of Agenda Item:

☒ Action needed ☐ Information only ☐ Receive input

B. Authority for This Action:

☒ Local Policy: ☐ Law or Rule ☐ N/A

C. Goal or Need Addressed:

The district adopted 'best practices' district-wide to address potential dangers to our campus student population that may occur. It is imperative that persons on a campus property are able to quickly, efficiently and easily notify their community about a critical incident, emergency and action needed due to circumstances at or near a campus. The district implemented a robust system that has multiple ways to ensure that emergency messages are received promptly. This software system includes notification via a mobile telephone app that has a loud alert notification and allows for first responder notification for emergency response.

D. Summary:

- ☐ Previous board action relating to this item: N/A
☐ Future action anticipated: Annual renewal is anticipated
☐ Background information: Hays CISD is committed to the safety and security of our campus communities. This includes prompt notification of campus staff and local first responders in the event of a critical incident and/or emergency. The district has opted to include a web-based notification program thru mobile phone devices. The district is seeking to approve the recommended software now to build the Hays CISD system beginning May 1, 2025 and begin billing July 1, 2025 to be fully prepared by August 1, 2025 for school year 25/26.

E. Comments Received:

☒ Cabinet ☐ FBOC ☐ Teacher Org. Reps. ☒ Other: Technology Dept

F. Administrative Recommendation: The procurement of this software system will aid in rapid notification and increase the response of our faculty and staff to aid in protecting themselves and our students, volunteers and visitors during an emergency. These are proactive steps to ensure campus community protection.

Advantages and benefits of this proposal:

Expected results in terms of student benefit/achievement:

Effect of this action on other parts of the system:

Consequences of not approving this recommendation:

G. Fiscal Impact and Cost: \$95,368

Year one includes \$35,000 for Compliance and Success Program, Level 2 (training) that will not be included in following years' fees

☒ Budget ☐ Bond ☐ Grant/Special Funds: ☐ Other
☐ Budget Amendment Needed

Prior Year Spend w/ Previous Vendor: 23/24: \$81,829, 24/25: \$65,689

Bid/Contract Information: Buyboard 759-29. This cooperative agreement is continuous until 1/31/2028

Reasons for rejecting alternatives: Rationale provided to Board

Future/Ongoing: Annual renewal is anticipated

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Jeri Skrocki, Chief Safety & Security Officer

Evaluation method and time line: Monitoring of the efficacy of the systems as implemented and utilized

Next report to the board:

I. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the purchase of the recommended Emergency Management Software for an amount not to exceed \$95,368, as discussed and presented.