

**Northland Community Schools
Independent School District #118
Remer, Minnesota**

**MEMORANDUM OF EMPLOYMENT
2025-2027**

An Agreement is made this 17th day of December between **Independent School District No. 118**, Remer, Minnesota, hereafter called the party of the first part and **Brenda Horner**, hereafter called the party of the second part.

The party of the second part agrees to perform the prescribed duties of **Food Service Director** as directed by the Superintendent of Schools, or his/her designated representative and the Board of Education for a period beginning July 1, 2025 through June 30, 2027 unless Horner's employment is terminated before June 30, 2027.

July 1, 2025- June 30, 2026

1560 hours at \$20.30 per hour (195 days, 8 hours per day) (2%)	\$31,668.00
Health Insurance: \$666.67 per month (If enrolled in one of the District's health plans)	\$8000.00
Dental Insurance: \$45 per month	\$540.00
L.T. D. Insurance	\$144.00
HSA Contribution	\$1000.00
403b match per year	\$500.00

July 1, 2026- June 30, 2027

1560 hours at \$20.50 per hour (195 days, 8 hours per day) (1%)	\$31,980.00
Health Insurance: \$583.33 per month (If enrolled in one of the District's health plans)	\$8,000.00
Dental Insurance: \$45 per month	\$540.00
L.T. D. Insurance	\$144.00
HSA Contribution	\$1000.00
403b match per year	\$500.00

Additional Annual Benefits

Sick Leave/Earned Sick and Safe Leave (per MN Statutes 181.9445, 181-9446, 181.9447, 181.9448):

- 1 2/3 days per month sick leave (15 days per year) - accumulated to maximum of 110 days
- 8 paid holidays (Labor Day, Thanksgiving Day, Friday following Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Day, Good Friday, and Memorial Day)
- 2 vacation days per year
- 3 personal days

Brenda Horner

Board Chairperson

Date

Board Clerk

Pending Approval