

# Geneva Community Unit School District 304

## Office of the Superintendent

### MEMO

To: Board of Education  
From: Kent Mutchler  
Subject: Response to Freedom of Information Request(s)  
Date: August 8, 2011

---

Per the requirements of the statute, the Board is receiving notification that the following FOIA requests have been received and responded to by Communication Coordinator Kelley Munch or Superintendent Kent Mutchler.

1) Sarah Conroy, [emsarah77@yahoo.com](mailto:emsarah77@yahoo.com), 1 Walnut Grove Court, Lake in the Hills, IL 60156, requested the following records: "What is the job description for the Districts IT Director, CTO, or Personal in charge of technology? What is the salary for the Districts IT Director, CTO, or Personal in charge of technology, excluding benefits? What is the salary for the Districts IT Director, CTO, or Personal in charge of technology, including benefits?"

This FOIA was received July 8, 2011, and responded to on July 15, 2011. It took 3 District employees a total of 50 min (\$45.60) to respond to this FOIA.

If additional information is required, please notify me.

KM/pb

Cc: K. Munch, Communication Coordinator