



Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

TO: Dr. Albert G. Roberts, Superintendent

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE: Business Office – Internal Control Audit

DATE: April 10, 2012

With the renewal of the audit contract with McGladrey & Pullen for the Fiscal Year 2011, 2012 and 2013 school years, the Board of Education requested that another Internal Control audit be conducted. As indicated at the March 13, 2012 meeting, the auditors have finalized the proposal for the work to be conducted as part of this audit and it is delineated in the attached document, aligning adopted Board policies and administrative procedures, to be reviewed. It is currently presented in *DRAFT* format in the event the Board wishes to make any revisions prior to returning for formal approval at the April 24, 2012 meeting. The anticipated fee associated with conducting this internal control audit is estimated at between \$7,000-\$9,000.

Attachments (1)