

MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

**Wednesday, January 22, 2025
Town Hall Main Meeting Room**

CALL TO ORDER: Ms. Lynn Piascyk, Chair, called the meeting to order (7:02 PM).

BOARD MEMBERS PRESENT: Lynn Piascyk, Chair; Dr. Jay Dahya (7:06 PM); Sarah Beth Del Prete, Secretary; Dr. Laura Franchese; Jeff Hughes; Steven Lawrence, Vice Chair; Dr. Michael Strambler, and Erin Williamson.

STAFF: Vonda Tencza, Superintendent; Analisa Sherman, Principal; James Sapia, Assistant Principal; Donna Coonan, Director of Business Services/ Operations and Marsha DeGennaro, Clerk of the Board.

CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #1 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Mr. Lawrence
Second by Dr. Strambler

UNANIMOUS

Superintendent Report – Superintendent Tencza reviewed current enrollment numbers, provided an update on Literacy and Math with an in-depth Literacy discussion slated for the Curriculum meeting on February 6 and website enhancement to include the World Language and Art curriculums. It is anticipated that a comprehensive review of the Math curriculum will occur upon conclusion of the 2024/25 sy. Curriculum is not a textbook nor a compilation of lesson plans. It is a framework, aligned to standards with grade level expectations and a specified timeline for what and when will be taught and what students will be expected to know at the end of a unit of study. Also, noted was recent collaboration with Amity on the use of “AI”, the 2025/26 budget presentation to the Boards of Selectmen and Finance, completion of the recent roofing project and the Community Workshops related to the work being conducted by the BRS Town Infrastructure Upgrade Building Committee.

BRS Update – Ms. Sherman noted the “Double Good” popcorn fund raiser by the PTO, the visit of various educators from around the state as part of our designation as an “Apple Distinguished School”, intergenerational art experience at the Senior Center, the upcoming book swap and HMH literacy work in Grades K-3. It was questioned whether the Powerschool data breach has been fully addressed.

BRS Infrastructure Upgrade Building Committee Update – Mr. Hughes noted this committee meets via WebEx at 3:30 PM on the first and third Thursdays of the month, and that he is now the Chair of this committee.

Facilities Committee – Mr. Hughes reviewed the January 9 meeting which focused on a \$13,000 savings on the fire sprinkler system repair, minor roof leaks, multiple HVAC repairs, tennis court fencing repairs, and upgrades to the fire control panel.

Finance Committee – Mr. Lawrence noted this committee met on January 14 to review the standard monthly financial reports. We are half-way through the 2024/25 budget year and there is now an approximate projected surplus of \$66,000 as a result of lower benefit costs associated with new staff hires.

Policy Committee – Ms. Williamson presented polices currently under 30-day for adoption. This completes the review of the 9000 series.

MOTION #2 – POLICY 9322 PUBLIC AND EXECUTIVE SESSIONS

Move that we adopt 9322 - Public and Executive Sessions as revised.

Ms. Williamson
Second by Ms. Del Prete

UNANIMOUS

MOTION #3 – POLICY 9323 CONSTRUCTION OF AGENDA

Move that we adopt Policy 9323 - Construction of Agenda as revised.

Ms. Williamson
Second by Mr. Lawrence
UNANIMOUS

MOTION #4 – POLICY 9324 ADVANCE DELIVERY OF MEETING MATERIALS

Move that we adopt Policy 9324 - Advance Delivery of Meeting Materials as revised.

Ms. Williamson
Second by Dr. Dahya
UNANIMOUS

MOTION #5 – POLICY 9325 MEETING CONDUCT

Move that we adopt Policy 9325 - Meeting Conduct as submitted.

Ms. Williamson
Second by Dr. Franchese
UNANIMOUS

MOTION #6 – POLICY 9325.2 ORDER OF BUSINESS / AGENDA

Move that we adopt Policy 9325.2 - Order of Business / Agenda as revised.

Ms. Williamson
Second by Mr. Hughes
UNANIMOUS

MOTION #7 – POLICY 9325.21 ORDER OF BUSINESS

Move that we adopt Policy 9325.21 - Order of Business as revised.

Ms. Williamson
Second by Ms. Del Prete
UNANIMOUS

MOTION #8 – POLICY 9325.3 PARLIAMENTARY PROCEDURES

Move that we adopt Policy 9325.3 - Parliamentary Procedures as submitted.

Ms. Williamson
Second by Dr. Strambler
UNANIMOUS

MOTION #9 – POLICY 9325.4 - VOTE RECORDING

Move that we adopt Policy 9325.4 - Vote Recording as revised.

Ms. Williamson
Second by Mr. Lawrence
UNANIMOUS

MOTION #10 – POLICY 9325.43 ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS

Move that we adopt Policy 9325.43 - Attendance at Meetings via Electronic Communications as revised.

Ms. Williamson
Second by Dr. Dahya
UNANIMOUS

MOTION #11 – POLICY 9327 ELECTRONIC MAIL COMMUNICATION

Move that we adopt Policy 9327 - Electronic Mail Communication as submitted.

Ms. Williamson
Second by Mr. Hughes
UNANIMOUS

MOTION #12 – POLICY 9330 BOARD / SCHOOL DISTRICT RECORDS

Move that we adopt 9330 - Board / School District Records as revised.

Ms. Williamson

Second by Dr. Dahya

UNANIMOUS

MOTION #13 – POLICY 9340 SCHOOL BOARD MEMBERSHIPS

Move that we delete Policy 9340 - School Board Memberships in its entirety.

Ms. Williamson

Second by Mr. Lawrence

UNANIMOUS

MOTION #14 – POLICY 9360 LEGISLATIVE PROGRAM

Move that we adopt Policy 9360 - Legislative Program as revised.

Ms. Williamson

Second by Dr. Strambler

UNANIMOUS

MOTION #15 – POLICY 9400 - MONITORING PRODUCTS AND PROCESSES

Move that we adopt Policy 9400 - Monitoring Products and Processes as revised.

Ms. Williamson

Second by Dr. Franchese

UNANIMOUS

MOTION #16 – POLICY 9420 RECOGNITION OF ACCOMPLISHMENTS BY CITIZENS, STUDENTS, STAFF MEMBERS OR MEMBERS OF THE BOARD

Move that we adopt Policy 9420 - Recognition of Accomplishments by Citizens, Students, Staff Members or Members of the Board as submitted.

Ms. Williamson

Second by Ms. Del Prete

UNANIMOUS

MOTION #17 – POLICY 5131.81 - ELECTRONIC DEVICES

Move that we adopt Policy 5131.81 - Electronic Devices as revised.

Ms. Williamson

Second by Ms. Del Prete

UNANIMOUS

CABE Liaison Report – The Legislative Breakfast is January 29 at Seymour Middle School Library from 8:15 – 9:15 AM and CABE Day on the Hill is March 12.

Upcoming Meeting Presentations – The regular February meeting will be held on February 24 in the Main Meeting Room at Town Hall and will include a technology presentation. Committee meetings will be held as follows: Curriculum February 6 at 4:00 PM, Policy February 1 at 4:30 PM, Finance February 11 at 4:30 PM and the Tri-Board meeting is February 12 at 5:00 PM.

Superintendent Tencza presented the retirement a special education resource teacher, Kathy Marlor, upon conclusion of the 2024/25 school year.

MOTION #18 – CERTIFIED STAFF RETIREMENT (MARLOR)

Move that we accept the retirement of Kathy Marlor, effective June 30, 2025, with regret.

Ms. Piascyk

Second by Ms. Williamson

UNANIMOUS

PUBLIC COMMENT – None

MOTION TO ADJOURN: (7:53 PM)

Mr. Lawrence
Second by Dr. Dahya
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board.