

# Board Meeting Agenda Summary

April 16, 2018

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

## 2. Work Session Topic

- A. **Student Fee Reports** – We will get information on what has been paid for out of discretionary funds for classroom supplies.
- B. **Extra-Curricular Activity Funding** – We will explain to the coaches the information that is being requested by the Board so that the District has a better understanding of what the District should be paying for in support of our various student activities.
- C. **Minico Ag CTE Campus Request** – The Minico Ag and CTE departments would like to share their vision for a future Ag/CTE campus with the Board.

## 6. Good News Reports

- A. **Minico FFA** – The FFA advisors will share information about students who have received State and National awards.
- B. **Minico Cheer and Bowling** – We will have reports from coaches about the successes of these programs this year.

## 8. Effective Instruction

- A. Mt. Harrison (Sarah Pelayo) – She will be sharing an ethical debate discussion starters provided by MBA Research.
- B. Mt. Harrison Jr. High (Richard Jarvis) – Mr. Jarvis will be demonstrating how to use Twitter and an app called Flip Grid to increase student engagement.

## 9. Disposition Sheets – There are several from various locations.

## 10. Discussion Items

### A. Board Member Training, Updates & Committee Reports

- 1. **Board and Administrator Newsletter Review** – Trustee Stevenson will share her insight on March's newsletter.

### B. Administrator/Department/Committee Reports – We have our standard written reports.

- C. **Multi-Tiered System of Support (Sherry Bingham)** – Mrs. Bingham will share information on the focus and accomplishments of this program so far this year.

### D. Policy Discussion

- 1. **Policy 362.00 and procedure 362.00P Student Use of Personal Electronic Devices**

These policies have been reviewed by administrators and the Policy Review Committee. We wanted to share this with you as it will be shared in each building to get staff input before being implemented next year.

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- E. **Superintendent's Report** – I will share a couple of correspondence items and my activities for the month.

### 11. Business Items

- A. **Request for Proposal Approvals (Pat Swigert)** – The maintenance Department is trying to get ahead of the summer projects and have put together a list of several projects that they would like you to approve. Upon approval the necessary RFP's will be developed and sent out. *I am recommending the Board approve the development and release of these RFPs.*
1. **District Electronic Lock System** – This RFP will address the installation of exterior door locks that can be tied into our new District-wide security system.
  2. **Minico Kitchen Upgrade** - This RFP will add a freezer to the outside of the Minico kitchen and remodel the interior to hold a larger refrigerator.
  3. **Food Service Warehouse Roof** – This roof has started leaking and we are working on additions in the warehouse and need to get it completed.
  4. **Food Service Warehouse Floor/Freezer** – This expansion project is moving forward. We have made cuts and ordered a garage door but need to bid the insulated floor and freezer install.
  5. **Paul Elementary HVAC Replacement** – We are proposing replacing eight roof top units with more reliable ones. We have developed an **RFP template** which we have used for this project. We anticipate using this template for any projects that require an RFP that will not be overseen by architects.
  6. **Minico Boiler Replacement** – The current Minico boilers are oversized for the remaining heating system in Minico. We are looking to get one or two smaller boilers to replace the ones we have.
  7. **Mt. Harrison Electrical Upgrade** – The current electrical system at Mt. Harrison is at capacity. We are proposing adding an additional transformer to the school to increase the devices and services that can be used in that facility.
- B. **Mt. Harrison Request** – The Mt. Harrison Jr. High staff is proposing that all of their students be asked to wear uniforms next year. They are only planning on a shirt for the uniform and a sample shirt will be available to review. *I am recommending the Board approve the use of uniform shirts at Mt. Harrison Junior High School.*
- C. **Football Equipment Use Request** – Each year this request is submitted asking for your approval for use of our equipment at the Idaho State Football camp. *I am recommending the Board approve the use of Minico football equipment at the Idaho State Football Camp.*
- D. **Minico Wrestling Request** – Boe Rushton, wrestling head coach, is requesting additional coaches for this sport. *I would recommend that Board seek information on the cost of this proposal before approving.*
- E. **Budget and Fee Hearing Dates** – The Board needs to approve this letter indicating the dates for the budget/fee hearing. These dates will be sent to the county clerks.
- F. **New/Amended/Deleted Policies** - *I am recommending that all first readings be held for a second reading.*

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1. Policy 204.00 District Testing (2<sup>nd</sup> Reading) – *I am recommending Board approval if there are no comments.*
2. Policy 390.00 Student Discipline (1<sup>st</sup> Reading) – This policy has been reviewed by the Policy Review Committee. It is a summary of our discipline policies.
3. Policy 390.10 Student Discipline – Detention (1<sup>st</sup> Reading) - This policy has had slight revisions but they do not have any impact on current practices.
4. Policy 390.20 Student Discipline – Suspension (1<sup>st</sup> Reading) - This policy has had slight revisions but they do not have any impact on current practices.
5. Policy 390.30 Student Discipline – Expulsion (1<sup>st</sup> Reading) - This policy has had slight revisions but they do not have any impact on current practices.
6. Policy 440.00 Gifts and Contributions (2<sup>nd</sup> Reading) – This policy was discussed last month. *I am recommending Board approval if there are no comments.*
7. Policy 500.80 Paraprofessionals (2<sup>nd</sup> Reading) - This policy was discussed last month. *I am recommending Board approval if there are no comments.*
8. Policy 580.50 Teacher Responsibility (2<sup>nd</sup> Reading) – *I am recommending that the Board hold this over for one more month to ensure staff have a chance to review. I will share with them via email.*

**G. Travel Approvals** – There are a number of requests for student travel. There is a request from Angie Pullin that I approved to attend the State HOSA Leadership Conference; FFA travel for a student who (they were only recently notified) received a national scholarship; and for students to attend the Idaho Youth Summit in Coeur d’ Alene. Minico Ag teachers also will be attending an inservice in Lewiston.

### Upcoming Events:

April 17	Negotiations, 4:00
April 19	Employee of the Year Reception, 4:00
April 23-24	Idaho Law Conference, Boise
April 30	Special Board Meeting
May 1	Negotiations, 4:00
May 7	Town Hall Meeting, 6:00 at Minico
May 9	Policy Review Committee, 3:45
May 10	Facilities Committee Meeting, 12:00
May 14	Agenda Review, 3:00
May 16	Preschool Graduation, 4:00
May 15	Retirement Reception, 4:00 at DSC
May 21	Board Meeting
May 23	Mt. Harrison Graduation, 6:00
May 24	Minico Graduation, 5:30