Card Holder: Mike Roy Purchases for: February, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/2	Causeway Bay Lansing	Wolthuis Track Conf Lodging	\$240.69	64653	x =
2/18	LLS	Hat Day donation	\$300.00	64700	х
				-	
		Total Amount of Purchases	\$540.69		

Summary by ASN #	ASN #	To	otal	ASN #	Total	
		64653	\$240.69	,	\$0.00	
		64700	\$300.00		\$0.00	
			\$0.00		\$0.00	
			\$0.00		\$0.00	
			\$0.00		\$0.00	
			\$0.00		\$0.00	
			\$0.00		\$0.00	

Employee Signature

Supervisor Signature

Card Holder: Ruth Hook
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN#	Receipt?
27-Jan	Panera Bread	Sue Haines - Staff lunches on Records	_		
		Day - staff paid	\$346.64	64522	yes -
1-Feb	Oriental Trading Co	Jill Barton - Pencil machine pencils	\$59.98	64509	yes _
4-Feb	Amazon.com	Sue Haines - Leader in Me books for staff	\$143.58	11170	yes -
11-Feb	Party City	Krista Wilson - Battle of the Books - Balloons			
		for semi-final competition-PTSO funded	\$41.30	64522	yes –
2/13/2017	Oriental Trading Co	Terri Negri-Reading Month pencils	\$84.83	64522	yes
		PTSO funded			
2/17/2017	Positive Promotions	Sue Haines - Volunteers Eco-Jotter			
		& Pen	\$113.45	64522	yes 🖒
2/18/2017	IXL	Julie Hughes - 1 year license - parent			
		funded/Technology Funds	\$349.00	64522	yes -
2/20/2017	Family Fare	Jill Barton - Student Council	\$11.99	64509	
2/26/2017	Target	Krista Wilson - Science supplies	\$14.77	11177	yes -
2/23/2017	Positive Promotions	Cherie Houghton-Key rings for			
		Career Day volunteers	\$133.95	21271	yes _
_					
			1299,50		
		Total Amount of Purchases	\$ -1,299.49		

Summary by ASN #	ASN #	Total	ASN #	Total
	11170	\$143.58		
	11177	\$14.77		
	21271	\$133.95		
	64509	\$71.97		
	64522	. \$935.22		
		7		

Employee Signature Sur Hairly

Supervisor Signature Butk



Card Holder: Amie McCaw

Purchases for: Sunset Lake Elem. MasterCard

Statement Date: 2/27/17

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
30-Jan	Sam's Club	Whitmore/Phillips/ Guerrero- classroom snacks: Motts, Goldfish, Ritz Crackers, etc.	\$137.16	#64445 \$45.72 #64206 \$45.72 #64444 \$45.72	Y
1-Feb	Coca Cola	Austin- water for machine in front lobby	\$61.25	64519	Y
1-Feb	Coca Cola	Austin- Coke products for staff machine in staff lounge Austin- yellow toner for color printer in the	\$99.50	64519	γ
1-Feb	Precision Printer Service	Science Lab	\$109.95	24279	γ -
2-Feb	Hungry Howies	Lewis- Classroom student reward- PTSO to reimburse	\$25.07	64519	Υ '
3-Feb	GBC Ecommerce MVPETS	Austin- Laminite for laminator in library cabomba, guppy fancy female, etc for 4th gd. LS	\$92.44 \$43.89	24279 12177	Y
6-Feb	MVPETS		\$43.89	12177	Y
6-Feb	Gordon's Water	lounge	\$71.25	64519	Υ
10-Feb	Raymond Geddes	Vander Mei- School Store supplies- spy pen, magnets, eraser pencil topper, pencil sharpener, etc.	\$249.25	64542	. Y
13-Feb	MACUL Lansing	Vander Mei- MACUL conference	\$195.00	64456	γ .
14-Feb	Wal-mart Portage	Hillard- office supplies: med cups, batteries, etc.	\$29.74	24270	Y
15-Feb	Hungry Howies	Lewis/Caseria- Classroom pizza party- PTSO reimbursed- cks.#1065 & 1066	\$101.60	64519	Υ -
16-Feb	Amazon.com	Vander Mei- MIRM supplies: Swedish Fish soft chewy candy- PTSO to reimburse	\$160.92	64519	γ -
17-Feb	Amazon Mktplace	Heintzelman- Musice- Mickey Mouse Ears Headbands	\$41.97	12174	Y
20-Feb	Amazon.com	Whitmore- Classroom electric pencil sharpener- PTSO reimbursed- ck#1062	\$23.31	64519	Y

20 = 1	Amazza Malata Izan		supplies: 6 sign panel U	t25.00	64500	V
20-Feb	Amazon Mktplace	bracke	et, 1/2" in.	\$36.82	64523	Y
22-Feb	West Music Catalog	Heintzelmar	n- music supplies	\$139.95	12174	γ ~
		Austin- supplies	for TLIM family night			
			uction paper, folders,			
23-Feb	School Specialty	marl	cers, etc.	\$229.93	64523	Y
					#12171 \$58.07	
		Bast- Art supplies:	markers, construction		#12170	
27-Feb	School Specialty	paper, cra	yon refills, etc.	\$89.66	\$31.59	Υ
27-Feb	Gordon's Water		staff water machine in	\$42.75	64519	Υ .
27-Feb	Gordon's Water	Stan	flounge	\$42.75	04519	1
		Total Amt	of Purchases	\$1,981.41		
	L			, , , , , , , , , , , , , , , , , , , ,		
	Summary by ASN #	ASN#	Total	ASN #	Total	
		64519	585.65	64456	\$195.00	
		64445	45.72	24270	29.74	
		64444	45.72	12174	\$181.92	
		64206	45.72	12171	\$58.07	
		24279	202.39	12170	\$31.59	
		12177	43.89	12170 64523	\$31.59 \$266.75	
	Employee Signature Ama N	12177 64542	43.89 249.25			
	Employee Signature Mma N	12177 64542	43.89			
	INFO ONLY	12177 64542	43.89 249.25	64523)
	T	12177 64542 Y (M) Supervisor	43.89 249.25 s Signature	64523)
	INFO ONLY Total by summary	12177 64542 *** Supervisor \$1,981.41	43.89 249.25 s Signature	64523)
	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523)
	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523)
	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523)
	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523)
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	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523)
	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523		
	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523)
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	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523		
	INFO ONLY Total by summary Total above	12177 64542 *** Supervisor \$1,981.41 \$1,981.41	43.89 249.25 s Signature	64523		

Card Holder: Karen McKinstry
Purchases for:

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/2/17	McDonalds Towing	Pull a bus out that was stuck	\$220.00	27173	X -
2/16/17	MAPT	Class & Membership	\$360.00	27162	x -
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				35.2	
					-
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				104	
			.,		
		Total Amount of Purcha	ses \$ 580.00		

Summary by ASN #	ASN #	Tota		ASN #	Total	
		27173	\$220.00			1
		27162	\$360.00			7
						7
						1
		_				7
				_		1
						-

Employee Signature Vander Staaton Supervisor Signature

Card Holder: Don Puckett Purchases for: January 2017

Date	Vendor	Description/Purpose	Г	Amount	ASN #	Receipt?
31-Jan	Batteries Plus	Back up Battery Refurbish	\$	67.80	47768	X 4
1-Feb	Macaul	Registration Fee	\$	195.00	28462	X
20-Feb	Sweetwaters Donut Mill	Breakfast Tech Meeting	\$	13.63	28462	X
22-Feb	Newegg.com	6- Wireless Adapters for student compute		53.70	47764	x
22-Feb	Newegg.com	60- USB wired Mice	\$	599.40	47764	X
24-Feb	Newegg.com	3- Ram Sticks for Desktop Computers	\$	86.67	15188	X
		3- Ram Sticks for Desktop Computers	\$	86.67	21274	X
		3-Ram Sticks for Desktop Computers	\$	86.67	24570	X
		3-Ram Sticks for Desktop Computers	\$	86.67	28470	X
27-Feb	Newegg.com	5-Logitech Wireless Mice	\$	79.95	47769	X
						Α
						'
					3000000	
					,,,,,	
		Total Amount of Purchases	\$	1,356.16		

Summary by ASN #	ASN #	Total	ASN #	Total
	15188	\$ 86.67	47768	\$ 67.80
	21274	\$ 86.67	47769	\$ 79.95
	24570	\$ 86.67		
	28470	\$ 86.67		
	28462	\$ 208.63		
	47764	\$ 653.10		
				\$ 1,356.16

Employee Signature Chine Lallan

Supervisor Signature

Card Holder: Matt VanDussen, Vicksburg Middle School

Purchases for: February, 2017

Date	Vendor	Description/Purpose	 Amount	ASN #	Receipt?
1/27	Yoders Country Market	Office Rev/Staff Appreciation	\$ 72.00	64564	X —
1/27	PayPal *Enumber Inc	FFA/Egg Incubator Hatcher	\$ 79.44	64544	ХС
1/28	JoAnn Fabric	Student Council	\$ 91.23	64562	χ <
1/27	Sams Club	Student Council	\$ 103.56	64562	Х
1/28	Amazon.com	Library/Tinker Zoo Activities	\$ 145.93	22274	Χ _
1/27	Sams Club	Gen Supply/Athletics/Office Rev	\$ 185.41	*	χ
1/27	Sams Club	Office Revolving/Vending	\$ 203.70	64564	X ~
1/27	Gordon Food Serv	Office Revolving/Vending	\$ 295.42	64564	Χ ~
1/30	Amazon.com	Student Council	\$ 200.36	64562	X _
2/9	Meyer Hatchery	FFA/Hatching Eggs, Chicks	\$ 72.19	64544	X ~
2/8	Long Lake Roller Rink	Student Council/6th Gr Skating	\$ 526.50	64562	х ~
2/9	Family Fare	Student Council/7&8th gr Dance	\$ (7.90)	64562	MX
2/9	Family Fare	Student Council/7&8th gr Dance	\$ 7.90	64562	χ <
2/9	Family Fare	Student Council/7&8th gr Dance	\$ 7.90	64562	XVY
2/11	Meijer	Office Rev/Food for Board Mtg	\$ 59.32	64564	х —
2/13	Panera Bread	Office Rev/Staff Late Start/Data Rev	\$ 92.94	64564	X
2/14	Mich Assoc of School Ad	Principal Conf Allowance	\$ 150.00	24462	X <
2/19	Office Max	Gen Supply/Ink	\$ 78.99	14170	X ←
2/19	Office Max	Thole Intern Stipend	\$ 101.93	64474	X ~
2/19	Office Max	Core Account	\$ 101.95	64325	х -
2/24	Jaspares Pizza	Office Rev/Office staff/Conferences	\$ 34.40	64564	x ~
	64553 Athletics \$ 73.67;				
	64564 Office Rev \$93.76				
	14170 Gen Supply \$17.98	5			
		Total Amount of Purchases	\$ 2,603.17		

Summary by ASN #	ASN #	Total	ASN #	Total
	64564	\$ 851.54	24462	\$150.00
	64544	\$ 151.63	64474	\$101.93
	64562	\$ 929.55	64325	\$101.95
	22274	\$ 145.93		
	64553	\$ 73.67		0.0
	14170	\$ 96.97		$\mathbf{J}(\mathbf{J}\mathbf{J})$

Employee Signature Asilly Cusing Supervisor Signature That Supervisor Signature

Card Holder: Charles Glaes Purchases for: January, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/30/2017	AMWAY Hotel	Glaes	\$15.00	23262	
2/17/2017	MASA Conf Reg	Glaes	\$150.00	23262	Y
2/20/2017	Hillsdale College	Admin Registration	\$1,590.00	23262	,Y
					Y
			*		Υ
					Υ
		Total Amount of Purchases	\$1,755.00		

Summary by ASN #	ASN #		Total	///	ASN #	Total	
		23170			23291		
		23262		\$1,755.00			
		23270				1	
			\$	1,755.00	//		

Employee Signature Karen Supervisor Signature

Card Holder: Fifth Third Bank Purchases for: 2-27-17 Credit Card

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
22-17	Great Skati	Alskating	1,500.00	64537	IMS T
2-8-17	Timber Kidge	5th Grade Sking	1095,00	64537	UC (?-
2-13-17	Sams Club	Tootsie Pops	21.54	64537	90
2-13-17	Triport	Medicine for office	4900	1 55.0	400-
2-16-17	Michaels	Paint Colors	10.	64537	(1852
14.7	MICHALIS	Julia Coloks	15.00	64537	exs-
			·		OR
-					
-+					ı
					-
		Total Amount of Purchases	in i of oil		
			12,000 PT		

ASN#	Total	ASN#	Total	
64537	2.685.54			
	,			
	ASN # 64537	ASN# Total 64537 2.85.54		

Employee Signature Melle Fulton Supervisor Signature 130/22

Statement Date: February, 2017

Card Holder: Maureen Ouvry

Month of: February 2017

PURCHASES

		TOROTHISES			<u> </u>
		DESCRIPTION/PURPOSE	AMOUNT	ASN#	RECEIPT?
DATE	VENDOR	Staff shirts	128.70	46173	Yes
1 0 1	Workplace Pro	Milk- Middle	11.94	46170	Yes
	Family Fare		23.88	46170	Yes 🗀
2-03 J	Family Fare	Milk- Middle	20.64	46173	Yes -
	Party City	NSBW promotions	3.79	46170	· Yes <
2-08	Family Fare	Lac. Milk-Tobey	23.88	46170	Yes <
2-08	Family Fare	Milk-Middle	64.85	46173	Yes ~
2-09	Oriental Trading	NSBW promotions	15.92	46170	Yes -
	Family Fare	Milk-Middle	25.42	46173	Yes -
	Amazon	Paring knives	-128.70	46173	Yes
	Workplace pro	Staff shirts-cancel	-120.70	102.0	-
2 20	•	(credit)	23.09	46173	Yes -
2-27	Klingspor Woodwork	sand paper/knife sharp	23.09	10175	
				+	
			-		
				+	
_			1	-	
		an hassa	213.41		
		Total Amount of Purchases	413.41		

	Sumi	mary by ASN	#
ASN ASN ASN ASN ASN ASN	46170 46173	Food Supplies	\$ 79.41 \$ 134.00 \$ \$ \$ \$ \$ \$ \$

Employee Signature / ill

Citabal Supervisor Signature

<u>Instruction:</u> Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this <u>form</u>, <u>statement copy</u>, and <u>receipts</u> for all purchases on this statement to the Accounting Office by the 18th of the month.

C:\Users\mouvry\Desktop\mouvry on 'file2home' (O)\Credit Card Reconciliation Form.doc

Card Holder: Keevin O'Neill Purchases for: February, 2017

Date	Vendor	Description/Purpose	Amount	ASN#	Receipt?
1/30	Haku Learning	Ag Science subscription	\$4.95	16170	no <
1/26	Amazon.com	EFA supplies	\$57.98	15370	X C
1/27	Rose Brand	Musical supplies	\$79.89	64637	X C
1/30	Burpee	Ag Science supplies	\$197.07	16170	X C
1/31	Menards	Musical supplies	\$6.93	64637	x -
2/2	Little Caesars	Ski Club Food	\$38.16	64692	х –
2/2	Bittersweet Ski	Ski Club passes	\$48.00	64692	х
2/2	Amazon.com	Vet Science supplies	\$87.50	16770	х ~
2/4	Amazon.com	Error order	\$6.88	64609	Х -
2/4	Spotify	Band monthly subscription	\$9.99	64584	no -
2/2	Amazon.com	Vet Science supplies	\$22.80	16770	х
2/3	Amazon.com	Ag Science supplies	\$52.41	16170	х -
2/3	Amazon.com	Homecoming Supplies	\$59.96	64609	х –
2/3	Wards Science	Ag Science supplies	\$89.25	16170	x _
2/2	Amazon.com	Copier staples	\$582.09	24570	х ~
2/7	Amazon.com	Ag Science supplies	\$5.57	16170	х _
2/7	Amazon.com	Ag Science supplies	\$22.99	16170	X <
1/30	Flinn Scientific	Science supplies	\$40.35	15172	x -
2/2	Fisher Scientific	Ag Science supplies	\$219.54	16170	x
2/7	Wiser Productions	Prom DJ Deposit	\$259.00	64608	x 7
2/10	Walmart	Chorale Festival Concessions	\$18.63	64637	х
2/11	Family Fare	Chorale Festival Concessions	\$31.55	64637	x -
2/10	Gordon Food	Chorale Festival Concessions	\$135.48	64637	x ~
2/11	Leukemia & Lymphoma	Penny Wars Donation	\$335.00	64700	х -
2/17	Hungry Howies	Yearbook lunch	\$76.91	64587	х ~
2/23	Mich Assoc School Admin	Workshop Registation	\$150.00	22135	х ~
2/20	Amazon.com	Thole wireless presenter	\$38.45	15188	х <
2/23	Digitalarts PayPal	Registration	\$150.00	15370	х _
		Total Amount of Purchases	\$2,827.33		

Summary by ASN #	ASN #	Total	ASN #	Total	
	15172	\$40.35	64584	\$9.99	
	15188	\$38.45	64587	\$76.91	
	15370	\$207.98	64608	\$259.00	
	16170	\$591.78	64609	\$66.84	
	16770	\$110.30	64637	\$272.48	
	22135	\$150.00	64692	\$86.16	
	24570	\$582.09	64700	\$335.00	

Employee Signature <u>(</u>

\$2,827.33 Supervisor Signature

Card Holder: Nancy (Irving) Spicketts
Purchases for:February

	Vendor	Description/Purpose	Amount		ASN #	Receipt?
2.3.17	Home Depot	Plumbing supplies/Meter assemby	\$	35.89	26771	Yes -
2.17.17	Qualified Hardware	Closer	\$ 566.98		26771	yes -
2.25.17	Vari Desk	Stand Up Desk/Mat for Karen	\$	618.00	23270	yes
2.25.17	Vari Desk	Stand up desk for Nancy	\$	495.00	26770	yes
		-				
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			_			
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			-	.,-		
			-			
	L	Total Amount of Sunday		4 745 05		
		Total Amount of Purchase	es 5	1,715.87	-	

Summary by ASN #	ASN #		Total	ASN #	Total	
	26771	\$	602.87			
	23270	\$	618.00			
	26770	\$	495.00			
				_		
					n. 2	
		1				

Employee Signature Lancy Soi Etel S Supervisor Signature Atht mellow

Card Holder: Adam Brush Purchases for: February, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/27	TechSmith	Photography screencast	\$49.00	15174	х —
1/29	Crystal Mt Resort	Conference meal	\$19.50	24562	x ~
1/31	Subway	Conference meal	\$9.12	24562	х —
1/30	Crystal Mt Resort	Conference meal	Conference meal \$22.26 24562		x -
2/1	JoAnn Fabrics	Homecoming supplies	\$74.81	64700	x c
1/31	Crystal Mt Resort	Conference lodging	\$177.84	24562	х
2/8	Target	Homecoming supplies	\$20.13	64608	x . ~
2/7	Bio Corp	Science supplies	\$171.39	15172	x —
2/8	Party City	Homecoming supplies	\$31.77	64608	x _
2/9	Sams Club	Homecoming supplies	Homecoming supplies \$31.96		x <
2/9	Jaspares	Homecoming food	\$262.75	64700	x >
2/10	Dollar General	Office supplies	\$11.66	24570	x ~
2/9	Party City	Homecoming supplies	\$101.69	64700	х —
2/11	Bio-Rad Labs	Science supplies	\$303.72	15172	x \leftarrow
2/10	Bio-Rad Labs	Science supplies	\$365.28	15172	x ~
2/10	Office Depot	Ag Science supplies	\$73.83	16170	x _
2/14	Grizzly	Comp Manuf supplies	\$27.59	16570	x -
2/15	Grizzly	Comp Manuf supplies	\$16.67	16570	x ~
2/16	Amazon.com	Tech supplies	\$151.04	15188	x C
2/15	Office Depot	Toner cartridge	\$351.91	16170	x ~
2/21	Newegg.com	Photography supplies	\$28.98	15174	X
		Total Amount of Purchases	\$2,302.90		

Summary by ASN #	ASN #	Total	ASN #	Total	
	151	72 \$840.39	64700	\$471.21	
	151	74 \$77.98		\$0.00	
	151	88 \$151.04		\$0.00	
	161	70 \$425.74		\$0.00	
	165	70 \$44.26		\$0.00	
	245	62 \$228.72		\$0.00	
	245	70 \$11.66		\$0.00	
	646	08 \$51.90		, \$0.00	

Employee Signature

Supervisor Signature

RECK Place

Date	Vendor	Description/Purp	ose	Amount	ASN #	Receip
1/30/17	Comcast	Internet Service		\$ 124.9		Y
2/2/17	Vistaprint	Lab Supplies		\$ 37.94	1 18384	Y
2/3/17	OfficeMax	Graduation Progr	ams	\$ 8.27	18384	Y
2/3/17	Dollar Tree	Graduation Suppl	ies	\$ 18.02	18385	Y
2/3/17	Meijer	Graduation Suppl	ies	\$ 57.38	18385	Y
2/6/17	Irokotv	Repayment of Fra	audulent Charge	\$ (18.62		W
2/9/17	Meijer	Count Day Food	2	\$ 38.10		Y
2/9/17	Pizza Hut	Count Day Lunch		\$ 128.26	18385	М
2/10/17	Best Buy	Computer Equipm	nent	\$ 31.77		4
2/14/17	Best Buy	Computer Equipm	nent	\$ 21.18	18384	7
2/17/17	Amazon	Lab Supplies		\$ 51.99		1 4.
2/24/17	Wal-Mart	Lab Snacks		\$ 54.68		1
2/24/17	Meijer	. Lab Snacks	•	\$ 110.77		14
	Summary by ASN #	Total Am ASN # 18384 18385	Total \$ 257.43 \$ 407.21	s \$ 664.64 ASN #	Total	
		Total	\$ 664.64	1		
	1	1	1			
	Employee Signature	11/1/10	Supervisor Signal	ture/	// X /	1
	Employee Signature	Me	Supervisor Signal	ture		
nstruction: Refter checking,	ecord pruchases as they are mad sign this form indicating you have	e throughout the month. Wh	en you receive your crec	dit card statement, cl	s form-statement con	conciliation for and receip
nstruction: Refer checking,	ecord pruchases as they are mad sign this form indicating you have	e throughout the month. Wh	en you receive your crec	dit card statement, cl	s form-statement con	econciliation f by, and receip
nstruction: Refer checking,	ecord pruchases as they are mad sign this form indicating you have all purch	e throughout the month. Wh	en you receive your crec	dit card statement, cl	s form-statement con	econciliation for and receip



Card Holder: Tonya Nash Purchases for: February 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/27/2017	Walgreens	Pictures	\$15.04	11475	γ -
2/1/2017	Michaels	Art material	\$17.96	20170	Y
				×	
		Total Amount of Purchases	\$33.00		

Summary by ASN #	ASN #	Total	ASN #	Total	
	11475	\$15.04		\$0.00	
	20170	\$17.96		\$0.00	
	2012	\$0.00		\$0.00	
		\$0.00		\$0.00	/

Employee Signature from Kandolf

Supervisor Signature

\$33.00

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary

\$33.00

Total above

\$33.00

Difference

\$

February 2017

There was no balance due on February 2017 credit cards for:

Gail VanDaff

		02/27/2017 7458116/Vet Science supplies	02/27/2017 7187897/Vet Science supplies	02/27/2017 7352841/Vet Science supplies	02/27/2017 7352597/Vet Science supplies	02/27/2017 7323486/Vet Science supplies	02/27/2017 7367591/Vet Science supplies	02/27/2017 7408902/Vet Science supplies	02/27/2017 7186356/Vet Science supplies	02/27/2017 7188403/Vet Science supplies		02/27/2017 VB3105/Team Leadership Durant	02/27/2017 VB3104/Acct chart Durant		Trans Date Invoice/Comment	Month - March Run - 21	CKREGC - 39170 Cycle - 09
TOTAL ACH TOTAL CHECKS TOTAL INVOICES TOTAL PREPAIDS TOTAL PAYROLL GRAND TOTAL	34330 MWI ANIMAL HEALTH	16770 EFE VET SCIENCE SUPPLY	11594 MIEM	25262 FISCAL SVC T/C/I/DUES	25262 FISCAL SVC T/C/I/DUES	9 UAAL Vendor Vendor Name	Num Misc # ASN SE Ac		Check Register Cu								
0.00 2,301.69 0.00 2,301.69 0.00 ,,	2,121.69 1554	115.36	1,426.34	29.14	205.28	31.68	132.00	20.64	62.25	99.00	180.00 1553	90.00	90.00	Check A	Amount	Fund - Pa	Current Year 12:43 Da
	002/27/2017	PRE	0 02/27/2017	PRE	PRE	Check ACH #Ck/ACH Date		Page: 1	Date: 03/17/2017								

110.08 1,101.18 1559 002/27/201 268.50 PRI 117.53 49.88 137.86 16.10 PRI 589.87 1560 002/27/201 PRI 103.38 PRI	VCSF MEETING EXPENSE	23291	02/27/2017 001945/
110.08 101.18 1559 268.50 117.53 49.88 137.86 16.10 589.87 1560			
110.08 101.18 1559 268.50 117.53 49.88 137.86 16.10	HOLLAND BUS COMPANY	31689 НО	
110.08 101.18 1559 268.50 117.53 49.88 137.86	TRANS PARTS	27176	02/27/2017114571/
110.08 101.18 1559 268.50 117.53 49.88	TRANS PARTS	27176	02/27/2017 113972/
110.08 101.18 1559 268.50 117.53	TRANS PARTS	27176	02/27/2017113961/
101.18 1559	TRANS PARTS	27176	02/27/2017114433/
101.18 1559	TRANS PARTS	27176	02/27/2017 114073/
110.08	GALLIVAN INC	04050 DL	
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	ATHLETIC MISC	030236 42144	02/27/2017 IN33748/
401.46	HS COPIER SERVICE	24563	02/27/2017 IN34817/
150.10	MS COPIER SERVICE	24463	02/27/2017 IN34769/
326.96	SI COPIER SERVICE	24263	02/27/2017 IN34765/
112.58	GF DISTRICT SERVICES	23160	02/27/2017 IN34553/
1,193.75 1558 002/27/201	CLIMAX TELEPHONE COMPANY	20558 CL	
1,193.75	TELEPHONE SERVICE	26860	02/27/2017 10043636/
698.99 1557 002/27/201	BLICK ART MATERIALS	24325 BL	
698.99	T&A HS ART CLUB	030231 64577	02/27/2017 7245675/
6,629.20 1556 002/27/201	ARNOLD SALES	24557 ARI	
77.52	CUSTODIAL SUPPLY/GENL	26975	02/27/2017 1199746/
924.80	CUSOTIDAL SUPPLY HS	26571	02/27/2017 1195917/
44.30	CUSOTIDAL SUPPLY HS	26571	02/27/2017 1200067/
1,047.09	CUSOTIDAL SUPPLY HS	26571	02/27/20171199629/
108.88	CUSOTIDAL SUPPLY HS	26571	02/27/2017 1199629-1/
295.10	CUSTODIAL SUPPLY MS	26471	02/27/2017 1199745/
1,969.74	CUSTODIAL SUPPLY TY	26371	02/27/2017 1200436/
1,430.42	CUSTODIAL SUPPLY SL	26271	02/27/20171199805/
688.35	CUSTODIAL SUPPLY IL	26171	02/27/20171199630/
43.00	CUSTODIAL SUPPLY IL	26171	02/27/20171201236/
12.99 1555 002/27/2017	AMAZON.COM	33789 AM	
12.9	RRICULUM SUPPLY	22184	
Amount Check ACH #Ck/ACH	SE Account Description Vendor Name	9 Num Misc # ASN S 9 UAAL Vendor	Trans Date Invoice/Comment
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	Gas- Credit card	Steve	
Fund - Page:	Sch	Vicksburg	Month - March Run - 22

PRE	480.00	MAINT PURCH SVC	26762		02/27/2017 50055607/225762
PRE	320.00	MAINT PURCH SVC	26762	100	02/27/2017/50055609/ 46/32 200044
PRE	320.00	MAINT PURCH SVC	26762		02/27/2017 50055608/
PRE	800.00	MAINT PURCH SVC	26762		02/27/2017 50055780/
PRE	360.00	MAINT PURCH SVC	26762		02/27/2017 50055779/
PRE	440.00	MAINT PURCH SVC	26762		02/27/2017 50055781/
PRE	160.00	MAINT PURCH SVC	26762		02/27/2017 50055782/
1566 002/27/2017	1,146.12	MERCER	11024 R W		
PRE	500.00	TRANS CONTRACT SERVICE	27173		02/27/2017 84223/
PRE	250.00	COMPLIANCE EXPENSE	26976		/27/2017 8
PRE	396.12	COMPLIANCE EXPENSE	26976		02/27/2017 83966/
1565 002/27/2017	3,512.34	RINTING SERVICES	20123 PRI		
PRE	468.00	MKTG/RW SUPPLIES	28270		02/27/2017 32983/
PRE	2,040.00	RED & WHITE PURCH SVC	28267		(4)
PRE	1,004.34	R&W POSTAGE	28265		02/27/2017 32983/
1564 002/27/2017	6,769.07	FICE DEPOT	12810 OFF		
PRE	63.16	T&A VAB COFFEE FUND	64765		02/27/2017 895292518001/
PRE	1,965.56	MS CURRICULUM	14181	030226	02/27/2017 897877635001/
PRE	1,130.87	TY ELEM CURRICULUM	13181	030212	02/27/2017 897879217001/
PRE	120.00	TY ELEM CURRICULUM	13181	030254	02/27/2017896780183001/
PRE	1,771.91	SL ELEM CURRICULUM	12181	030212	02/27/2017 897879217001/
PRE	300.00	SL ELEM CURRICULUM	12181	030254	02/27/2017 896779782001/
PRE	180.00	IL ELEM CURRICULUM	11181	030254	02/27/2017896779204001/
PRE	1,237.57	IL ELEM CURRICULUM	11181	030212	02/27/2017897879217001/
1563 002/27/2017	518.94	MIDWEST ELECTRIC MOTOR	11580 MID		
PRE	518.94	MAINTENANCE SUPPLY	26771		02/27/2017 0064495-IN/
1562 002/27/2017	967.00	MICHIGAN OFFICE SOLUTIONS	18540 MIC		
PRE	193.40	HS COPIER SERVICE	24563		02/27/2017 IN800990/
PRE	193.40	MS COPIER SERVICE	24463		02/27/2017 IN800990/
PRE	193.40	TY COPIER SERVICE	24363		02/27/2017 IN800990/
PRE	193.40	SL COPIER SERVICE	24263		02/27/2017 IN800990/
PRE	4	PIER SERVICE	4		017 IN
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Page: 2	Fund -	Schools	Vicksburg	- 22	Month - March Run
13:04 Date: 03/17/2017	Current Year 13	Register	Check I	- 09	CKREGC - 39170 Cycle

PRI		85.78	TRANS PARTS	27176	1	X103024668:01/	02/27/2017 X103024668:01/
002/27/201	1575	1,428.79	STE MANAGEMENT OF MICHIGAN	31620 WASTE			
		,398.	ASTE & TRASH DI	2686		7500081-2529-6/	02/27/2017 750
PRI		30.00	& TRASH	26862		7500431-2529-3/	
002/27/201	1574	689.61	W WILLIAMS	31709 W W			
PRI		689.61	TRANS PARTS	27176		5885625-00/	02/27/2017 588
002/27/201	1573	452.95	TREDROC TIRE SERVICES	31776 TRE			
PRI		452.95	TRANS TIRE & BATTERY	27175		12780/	02/27/2017 12
002/27/201	1572	2,907.00	SHIRT PRINTING	16920 T S			
PRI		145.00	T&A HS WRESTLING TEAM	64718	030191	61532/	02/27/2017 619
PRE		96.00	T&A HS WEIGHT LIFTERS	64715	030251	61822/	02/27/2017 618
PRI		80.00	T&A HS SOFTBALL SUPPLIES	64694	030250	61813/	02/27/2017 618
PRE		768.00	T&A HS GIRLS SOCCER	64691	030291	62024/	02/27/2017 620
PRE		75.00	T&A HS GIRLS BBALL	64654	030222	61465/	02/27/201761
PRE		1,743.00	TRANS MISC SUPPLY	27177		1685/	02/27/201761
002/27/201	1571	150.00	SWMSBO	15070 SWM			
PRE		30.00	HUMAN RESOURCE T/C/IS	28361		3120/	02/27/2017 VB3120/
PRE		30.00	CUSTODIAL T/C/IS	26958		3120/	02/27/2017 VB3120/
PRE		90.00	FISCAL SVC T/C/I/DUES	25262		VB3120/	02/27/2017 VB
002/27/201	1570	571.66	STERICYCLE INC	21913 STE			
PRE		571.66	WASTE & TRASH DISP	26862		4006912780/	02/27/2017 400
002/27/2017	1569	3,256.46	STAFFORD SMITH INC	16490 STA			
PRE		3,256.46	C/O >2500	46194	030272	5010412/	02/27/2017 50:
002/27/2017	1568	5,347.00	SCHOOLDUDE.COM	23898 SCH			
PRE		5,347.00	MAINTENANCE SOFTWARE	26765		023559/	02/27/2017 S-0
002/27/2017	1567	3,200.00	LAPINE INC	32253 RW			
PRE		320.0	INT PURCH SVC			50055610/	02/27/2017 500
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	99999	0.00	FIFTH THIRD BANK/MC	24583 FIF	
PRE		-2,451.60	T&A PAYABLE TO FUNDS	62131	02/27/2017/Due to General Fund P-Card
PRE		0.00	2014 B&S DUE TO GF	47152	02/27/2017/Due to General Fund P-Card
PRE		0.00	BDLG & SITE DUE FROM	41190	02/27/2017/Due to General Fund P-Card
PRE		-3,256.46	DUE TO OTHER FUNDS-LUNCH	25411	02/27/2017/Due to General Fund P-Card
PRE		0.00	AUD TICKET SALES DUE TO	23141	02/27/2017/Due to General Fund P-Card
PRE		2,451.60	RECEIVABLE FROM T&A	20192	02/27/2017/Owe General Fund P-Card
PRE		0.00	GF DUE FROM OTHER FUNDS	20190	02/27/2017/Owe General Fund P-Card
PRE		3,256.46	GF DUE FROM OTHER FUNDS	20190	02/27/2017/Owe General Fund P-Card
PRE		0.00	GF DUE FROM OTHER FUNDS	20190	02/27/2017/Owe General Fund P-Card
PRE		0.00	GF DUE FROM OTHER FUNDS	20190	02/27/2017/Owe General Fund P-Card
002/27/201	1577	525.45	-YR	23008 ZEPHYR	
PRE		525.45	T&A HS ATH MISC SUPPLIES	030278 64736	02/27/2017 622491-113/
002/27/201	1576	1,496.25	WEST MICHIGAN INTERNATIONAL	31340 WES:	
PRE		1,563.26	TRANS PARTS	27176	02/27/2017 X103024564:01/
PRE		121.05	TRANS PARTS	27176	02/27/2017 X103024554:01/
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e: 4	Page:	Fund -	; Schools	Vicksburg Schools	Month - March Run - 22

TOTAL ACH
TOTAL CHECKS
TOTAL INVOICES
TOTAL PREPAIDS
TOTAL PAYROLL
GRAND TOTAL

0.00

43,268.00

43,268.00

0.00