

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 5:30 PM

June 27, 2022

Neah-Kah-Nie District Office Board Room

504 N. Third Ave.

Rockaway Beach, OR 97136

Present

PRESENT

Board Members

Sandy Tyrer, Chairman
Carol Mahoney, Vice Chair
Michele Aeder (absent)
Landon Myers
Kari Fleisher
Renae Scalabrin
Mike Wantland

District Office Staff

Paul Erlebach, Superintendent
Mark Sybouts, Business Manager
Kathie Sellars, Administrative Assistant

Executive Session

EXECUTIVE SESSION - ORS 192.660(2)(d) Staff Negotiations 5:00-5:30 p.m.

Sandy Tyrer, Chairman, called to order executive session at 5:03 p.m. pursuant to ORS 192.660(2)(d) for the Board to receive an update on staff negotiations. Ms. Tyrer adjourned executive session at 5:24 p.m.

CALL TO ORDER

Call to Order

Chairman Tyrer called to order the Budget Adoption meeting of the Neah-Kah-Nie School District Board of Directors at 5:32 p.m. Ms. Tyrer welcomed staff and patrons of the District. All present stood for the flag salute.

ELECTION of BOARD CHAIR and VICE CHAIR

Nomination of Board Chair

Ms. Tyrer called for nominations for the 2022-2023 Chairman of the Board.

M-Fleisher/Mahoney to nominate Sandy Tyrer as Board Chair. Nomination carried unanimously

Motion to Approve

Ms. Tyrer called for nominations for the 2022-2023 Vice Chair.

Nomination of Board vice Chair

M-Tyrer/Myers to nominate Kari Fleisher as the Board Vice Chair. Nomination carried unanimously.

Motion to Approve

APPROVE AGENDA

Approve Agenda

M-Scalabrin/Mahoney to approve the agenda as presented. Motion carried unanimously.

Motion to Approve

CONSENT AGENDA

Consent Agenda

Approval of the April 25, 2022 Budget Committee Minutes

2022-23 Draft Board Meeting Calendar

2022-23 Substitute and Reimbursement Rates

Approval of the 2022-23 Elementary Handbook

Approval of the 2022-23 High School Handbook

Approval of the 2022-2026 Classified Bargained Agreement - This item was emailed to the Board prior to the meeting

PERSONNEL

Hiring – Licensed

Letter to Recommend the Hiring of Laurie Mann as the Neah-Kah-Nie High School Special Ed Teacher

Letter to Recommend the Hiring of Matthew Airey as Garibaldi Grade School 2/3 teacher pending an official letter of resignation from Sandra Herder – **added at the meeting**

Hiring – Coach

Letter to Recommend the Hiring of James Johansen as Neah-Kah-Nie Middle School Robotics Coach

Letter to Recommend Jacque Vandecoevering as the Neah-Kah-Nie High School Head Volleyball Coach

Letter to Recommend Severin Wold as the Neah-Kah-Nie High School Assistant Volleyball Coach

Resignations – Coach

Letter of Resignation from Clyfford Young as Neah-Kah-Nie High School Golf Coach

Hiring – Tutors

Letter to Recommend Neah-Kah-Nie Middle School Summer Enrichment Staff

Letter to Recommend Extended School Year Tutors

Letter to Recommend Neah-Kah-Nie High School Additional Summer Enrichment Staff

Letter to Recommend Sandy DeLoe as additional Extended School Year Tutor – added at the meeting

Letter to Recommend Stacey Dills as additional Extended School Year Tutor – added at the meeting

NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring

Caroline Dunne as Nehalem Elementary Head Cook/2nd Cook

Classified Resignations

Jenni Stinnett as Neah-Kah-Nie High School Special Ed Instructional Assistant

Lindy Cady as Garibaldi Grade School 3.5 hr. Instructional Assistant

Gail Abbott as Garibaldi Grade School 7 hr. Instructional Assistant, Effective at the end of Summer Enrichment Activities

Motion to Approve

M-Fleisher/Scalabrin to approve the consent agenda with the recommended changes to the elementary parent/student handbook. Motion carried unanimously.

Annual Agenda

ANNUAL AGENDA

Designation of the Following

Chief Administrative Officer, Paul Erlebach

Business Manager/Deputy Clerk, Mark Sybouts

Custodian of Funds, Mark Sybouts

Budget Officer, Paul Erlebach

Authority to Sign Checks, Paul Erlebach, Mark Sybouts, Board Chair and Board Vice Chair

Authority to Sign Student Body Checks, Principal, Head Secretary, Business Manager

Official Auditor, Accuity LLC

Depository of Funds - US Bank, and LGIP

Newspaper, The Headlight Herald

School Attorney, Hungerford Law Firm

Authority to Apply for Federal Funds, Paul Erlebach

Agent of Record, Hudson Insurance

Regular Monthly Meetings

Day: Second Monday of the Month, Unless Otherwise Noted on the Annual Board Calendar

Time: 6:30 p.m. Unless Otherwise Noted on the Annual Board Calendar

Location: District Office Board Room & Virtually

Motion to Approve

M-Wantland/Mahoney to approve the annual agenda as presented. Motion carried unanimously.

Communications

COMMUNICATIONS

Oral Communication

Public Input

Public Input

None at this time.

Staff Input

Staff Input

None at this time.

Written Communications

Ms. Tyrer reviewed the following written communications.

Board and Administrator

June 2022 Enrollment Report

2021-22 McKinney Vento School Board Update

Thank You Letter from Heaven Hartford to Coast Kids

Thank You Letter from Heaven Hartford to Cami Hickman

Thank You Letter from Heaven Hartford to the Smiley Brothers and Sisters

Thank You Letter from Heaven Hartford to Nehalem River Ranch

Thank You Letter from Kristi Woika to Alder Creek Garden

NEW BUSINESS

None at this time

New Business

FISCAL

Budget Resolution and Adoption of the 2022-23 Budget, Mark Sybouts

Fiscal
Budget Resolutions

Resolution 22-2 Specific Purpose Grant Budget Appropriation for 2021-22

Mr. Sybouts explained that the purpose of this resolution is to appropriate funds for the staff retention and recruitment grant funds that we need to appropriate before they are spent.

Resolution 22-2

M-Scalabrin/2nd Myers to approve Resolution 22-2 as presented. Motion carried unanimously

Motion to Approve

Resolution 22-3 Transfer Funds Budgeted for 2021-2022

Mr. Sybouts stated that each of the transfers is what is in the budget and identified on the resolution except for the transfer to the food service program, due to the Federal funds received was reduced from \$92,500 to \$75,000.

Resolution 22-3

M-Mahoney/2nd Scalabrin to approve Resolution 22-3 as presented. Motion carried unanimously.

Motion to Approve

Resolution 22-4 Budget Changes and Appropriation Transfers for 2021-2022 (GASB87)

Mr. Sybouts explained that this resolution is based on a new Governmental Accounting Standards Board (GASB) statement number 87, which covers leases. We used to have operating leases for our copy and postage machines. It now must be reflected under a financing lease and shown as Debt Service instead of under the operations.

Resolution 22-4

M-Fleisher/2nd Wantland to approve Resolution 22-4 as amended correcting the fiscal year on the resolution. Motion carried unanimously.

Motion to Approve

Resolution 22-5 Budget Changes for 2022-2023

Mr. Sybouts explained resolution 22-5, and reviewed the funds where the changes occur.

Resolution 22-5

M-Mahoney/2nd Fleisher to approve Resolution 22-5 as presented. Motion carried unanimously.

Motion to Approve

Resolution 22-6 2022-2023 Budget Adoption, Making Appropriations and Levying & Categorizing the Property Tax Levy

Mr. Sybouts stated that this is the standard resolution that we adopt each year. This year the total budget will be \$35,473,465 for all funds. Mr. Sybouts noted that the date on this resolution is also incorrect; it should be 2022-23.

Resolution 22-6

M-Scalabrin/2nd Mahoney to approve Resolution 22-6 as amended. Motion carried unanimously

SUGGESTIONS AND COMMENTS

Superintendent

Mr. Erlebach shared the following:

- ♦ Mr. Erlebach thanked the Board members who participated in negotiations.
- ♦ Read a letter from a student nominating Kathryn Harmon for the OnShape Educator Awards
- ♦ A portion of the \$100,000 Staff Recruitment and Retention grant will be awarded to all staff who worked 25 percent or more of 180 days.
- ♦ Advised the Board on the Integration Guidance Plan, which integrates the six ODE initiatives. The District will be working with Kate Pattison who will present to the Board in September.
- ♦ Met with Tillamook County Sheriff and Tillamook Police Department, as well as trainers from Tillamook and Nestucca Valley School District, to provide ALICE training. We will be collaborating with local trainers and law enforcement.
- ♦ School Administrative, secretaries and family resource coordinators met with the attendance representative from NWRES D
- ♦ He mentioned that the Board had expressed a desire to have a high school student sit on the Board, not as a voting member but as a representative to the Board. He will work with Ms. Buckmaster to make that happen.

Board

Board

Ms. Mahoney would like to see a student representative to the Board. She would also would like to hear more about student successes. Mr. Erlebach stated that the Board will receive many reports coming up in August and September on student success.

Ms. Scalabrin thanked the Family Resource Coordinators (FRC) and those who are working with local partners, Nehalem Bay and Bay City Methodist Churches, along with First Student and Camp Magruder to form the Grub Club. They are not able to use Camp Magruder as their space this year, so Garibaldi Grade School is their base this year. Camp Magruder is still ordering the supplies and making the pizza on Wednesday. We are working together to get meals out to families. They can come to the schools and pick up meals on Monday and Wednesday. Some of our FRC's are also delivering meals to families who cannot make it to the school to pick up a meal. Ms. Scalabring specifically thanked Jennifer Hopkins, Heaven Hartford and Terry Houchin's for their input to the program and their assistance to families.

Mr. Myers asked if there is any way to squeeze more swimming time in next year at Nehalem. This is a huge concern for parents.

Ms. Fleisher, no comment.

Mr. Wantland stated that he gets to help make pizza tomorrow. He is helping to produce some of the meals that are going out to our families. Mr. Wantland agreed with Mr. Myers about the swimming time. He asked about ALICE training, are we going to have armed staff in our schools? Mr. Erlebach stated that we have board policy that prohibits armed staff. The county has been training for several years. Mr. Erlebach also shared that Tillamook County has been training since 2002.

Ms. Tyrer reminded the board members about the August 2, Board training from 4:00 p.m. – 7:00 p.m. We will have no Board meeting in July. The next board meeting will be August 8.

ADJOURN

Hearing nothing more to come before the Board the meeting adjourned at 6:10 p.m.

NEXT MEETING

August 8, 2022