

# Full Service Custodial Cleaning Services CSP 160512

June 21, 2016

## SUMMARY:

This item requests approval of CSP 160512 Full Service Custodial Cleaning Services.

## BOARD GOAL:

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of District resources.

## PREVIOUS BOARD ACTION:

The previous bid, CSP 091112, was awarded to SSC Service Solutions on January 19, 2010. The first two year extension was approved on June 26, 2012. The second and final two year extension was approved on August 26, 2014.

## BACKGROUND INFORMATION:

The District began outsourcing this service in 2005.

## SIGNIFICANT ISSUES:

Proposals were submitted by seven (7) companies: ABM Janitorial Services-Southeast, GCA Services Group, 3H Service System, Service Master by Bridges, SSC Service Solutions, Unicare Building Maintenance and Pritchard Industries. Each proposal was evaluated by the committee consisting of Paul Andress, Kelly Hilburn, Kathy Arrington and Cheryl Farmer. The previous contract was \$3,845,057.98. The new negotiated contract is \$4,482,371.00. This is an increase of \$637,313.02. The recommended proposal includes the addition of Braswell High School and Bell Elementary. Middle School #8, as well as additional projects with substantial completion before June 30, 2018, will be added to this service and the price will be adjusted accordingly.

## FISCAL IMPLICATIONS:

The cost will be borne by the Fund 193 Custodial Services budget.

## BENEFIT OF ACTION:

District is in compliance with bid laws and local procedures.

## ALTERNATIVES:

The alternative would be for the District to add enough staff to maintain the entire District or reduce the number of facilities being outsourced.

## SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the highest ranked proposer, SSC Service Solutions, be accepted as the awarded vendor for one term of two (2) years, with the option to extend the term, upon governing body approval, up to two additional terms of two years each. The proposed cost for the 2016-2017 school year is \$4,482,371.00.

## STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services  
Paul Andress, Executive Director of Maintenance and Operations  
Kathy Arrington, Purchasing Agent  
Cheryl Farmer, Assistant Purchasing Agent  
Kelly Hilburn, Supervisor of Housekeeping

## ATTACHMENTS:

Proposal Tabulation  
Proposal Ranking

## APPROVAL:

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_