



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## Agenda Item Summary

Meeting Date: October 18, 2023

Agenda Section: Consent

Agenda Item Title: Budget Amendment

From/Presenters: Tony Kingman, Chief Financial Officer

Description: The monthly Amended Budget is a summary of the budget amendment impact on the 2023- 2024 Original Budget adopted by the Board for the General, Food Service and Debt Service Funds, as well as the associated backup for the transactions impacting the budget.

Historical Data: This is required if a budgeted function increases or decreases

Recommendation: Approve the Budget Amendment as presented.

Purchasing Director and Approval Date: N/A

Funding Budget Code and Amount: N/A

Goal: 3. SSAISD will implement program initiatives and activities that reflect a commitment to preparing 100% of students for post-secondary educational or career paths.

**SOUTH SAN ANTONIO ISD**  
**PROPOSED OCTOBER 18, 2023 BUDGET AMENDMENTS**  
**2023-2024 COMBINED GENERAL FUND AND GENERAL FUND TAX BOND SUBSIDY**

	2023-2024 ORIGINAL BUDGET (AS OF 9/01/23)	2023-2024 AMENDED BUDGET AFTER (AS OF 9/01/23)	2023-2024 CURRENT AMENDMENTS (AS OF 10/18/23)	2023-2024 AMENDED BUDGET (AS OF 10/18/23)
<b>Estimated Revenues</b>				
5700 LOCAL AND INTERMEDIATE REVENUES	\$ 18,696,080	\$ 18,696,080	\$ -	\$ 18,696,080
5800 STATE PROGRAM REVENUES	\$ 56,286,564	\$ 56,286,564	\$ -	\$ 56,286,564
5900 FEDERAL REVENUES	\$ 3,492,656	\$ 3,492,656	\$ -	\$ 3,492,656
<b>Total Estimated Revenue</b>	<b>\$ 78,475,300</b>	<b>\$ 78,475,300</b>	<b>\$ -</b>	<b>\$ 78,475,300</b>
<b>Appropriations</b>				
11 INSTRUCTION	\$ 44,862,188	\$ 44,862,188	\$ (66,072)	\$ 44,796,116
12 INSTRUCTIONAL RESOURCES/MEDIA SERVICES	\$ 1,117,983	\$ 1,117,983	\$ 7,500	\$ 1,125,483
13 CURRICULUM & INSTRUCTIONAL STAFF DEVELOPMENT	\$ 683,318	\$ 683,318	\$ 58,036	\$ 741,354
21 INSTRUCTIONAL LEADERSHIP	\$ 1,643,265	\$ 1,643,265	\$ 13,310	\$ 1,656,575
23 SCHOOL LEADERSHIP	\$ 5,399,206	\$ 5,399,206	\$ 3,279	\$ 5,402,485
31 GUIDANCE, COUNSELING & EVALUATION SERVICES	\$ 3,558,331	\$ 3,558,331	\$ -	\$ 3,558,331
32 SOCIAL WORK SERVICES	\$ 388,362	\$ 388,362	\$ -	\$ 388,362
33 HEALTH SERVICES	\$ 1,139,380	\$ 1,139,380	\$ -	\$ 1,139,380
34 STUDENT (PUPIL) TRANSPORTATION	\$ 2,157,371	\$ 2,157,371	\$ -	\$ 2,157,371
35 FOOD SERVICES	\$ -	\$ -	\$ -	\$ -
36 EXTRA-CURRICULAR ACTIVITIES	\$ 2,795,826	\$ 2,795,826	\$ 1,866	\$ 2,797,692
41 GENERAL ADMINISTRATION	\$ 3,138,095	\$ 3,138,095	\$ 824	\$ 3,138,919
51 PLANT MAINTENANCE & OPERATIONS	\$ 10,205,363	\$ 10,205,363	\$ 90,170	\$ 10,295,533
52 SECURITY AND MONITORING	\$ 1,564,418	\$ 1,564,418	\$ -	\$ 1,564,418
53 DATA PROCESSING SERVICES	\$ 1,627,036	\$ 1,627,036	\$ 15,241	\$ 1,642,277
61 COMMUNITY SERVICES	\$ 275,153	\$ 275,153	\$ -	\$ 275,153
71 DEBT SERVICE	\$ 989,431	\$ 989,431	\$ -	\$ 989,431
81 FACILITIES AND CONSTRUCTION	\$ 3,655,876	\$ 3,655,876	\$ -	\$ 3,655,876
93 PAYMENTS TO FISCAL AGENT-SHARED SERVICE	\$ 96,000	\$ 96,000	\$ -	\$ 96,000
95 PAYMENTS TO JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAMS	\$ 11,000	\$ 11,000	\$ -	\$ 11,000
99 OTHER INTERGOVERNMENTAL CHARGES	\$ 161,292	\$ 161,292	\$ -	\$ 161,292
<b>Total Appropriations</b>	<b>\$ 85,468,894</b>	<b>\$ 85,468,894</b>	<b>\$ 124,154</b>	<b>\$ 85,593,048</b>
<b>Net (Revenues Less Appropriations)</b>	<b>\$ (6,993,594)</b>	<b>\$ (6,993,594)</b>	<b>\$ (124,154)</b>	<b>\$ (7,117,748)</b>
<b>Other Financing Uses</b>				
8900 OTHER USES/NON-OPERATING EXPENDITURES	\$ 2,550,000	\$ 2,550,000	\$ -	\$ 2,550,000
<b>Total Other Financing Uses</b>	<b>\$ 2,550,000</b>	<b>\$ 2,550,000</b>	<b>\$ -</b>	<b>\$ 2,550,000</b>
<b>Estimated Fund Balance-August 31, 2023</b>				\$ 36,582,131
<b>Estimated Current Year Fund Balance-August 31, 2024</b>				\$ 26,914,383

**SOUTH SAN ANTONIO ISD  
PROPOSED OCTOBER 2023 BUDGET AMENDMENTS  
GENERAL FUND  
OCTOBER 18, 2023**

**BUDGET TRANSFERS**

FUNCTION	DESCRIPTION	AMOUNT
11-Instruction	Transfer to function 13 for teacher professional development courses	(55,000)
	Transfer to function 13 to cover cost of Extra Duty Pay for biliteracy planning and curriculum writing	(2,036)
	Transfer to function 12, 13 and 21 for department expenses and related services	(20,000)
	<b>Total Function 11</b>	<b>\$ (77,036)</b>
12-Instructional Resources & Media Services	Transfer from function 11 for year end adjustment of salaries and benefits	7,500
	<b>Total Function 12</b>	<b>\$ 7,500</b>
13-Curriculum & Instructional Staff Dev	Transfer from function 11 for teacher professional development courses	55,000
	Transfer from function 11 to cover cost of Extra Duty Pay for biliteracy planning and curriculum writing	2,036
	Transfer from function 11 for department expenses and related services	1,000
	<b>Total Function 13</b>	<b>\$ 58,036</b>
21-Instructional Leadership	Transfer from function 11 for department expenses and related services	11,500
	<b>Total Function 21</b>	<b>\$ 11,500</b>
<b>Total Budget Transfers</b>		<b>\$ -</b>

**BUDGET REVISIONS**

**Roll Forward Purchase Orders from 2022-2023**

FUNCTION	DESCRIPTION	AMOUNT
11-Instruction	Please see attached for the list of POs	\$ 10,964
	<b>Total Function 11</b>	<b>\$ 10,964</b>
21-Instructional Leadership	Please see attached for the list of POs	\$ 1,810
	<b>Total Function 21</b>	<b>\$ 1,810</b>
23-School Leadership	Please see attached for the list of POs	\$ 3,279
	<b>Total Function 23</b>	<b>\$ 3,279</b>
36-Extracurricular Activities	Please see attached for the list of POs	\$ 1,866
	<b>Total Function 36</b>	<b>\$ 1,866</b>
41-General Administration	Please see attached for the list of POs	\$ 824
	<b>Total Function 41</b>	<b>\$ 824</b>
51-Plant maintenance & operations	Please see attached for the list of POs	\$ 90,170
	<b>Total Function 51</b>	<b>\$ 90,170</b>
53-Data Processing Services	Please see attached for the list of POs	\$ 15,241
	<b>Total Function 53</b>	<b>\$ 15,241</b>
<b>Total Budget Increases - Roll Forward Purchase Orders</b>		<b>\$ 124,154</b>
<b>General Fund Impact to Fund Balance</b>		<b>\$ (124,154)</b>

**General Fund**  
**Roll Forward Purchase Orders from 2022-2023 Fiscal Year**

Purchase Order Number	Description	Original Purchase Order Amount	Roll Forward Amount	Fiscal Year
0442200096	To purchase from Woodwind and Brasswind instruments for Classroom Instruction. .Goal 1: Zamora Ms will increase academic achievement for all students and thus closing the gap between student populations in pursuit of advanced performance. Strategy 4: Provide basic supplies for Classroom Instruction.	5,507.50	3,516.00	2022-2023
0012300580	Urgent PO to lock reservation and pay for charter buses to transport students to the football game at Shirley Stadium in Laredo, Texas on Sept. 22.	5,600.00	5,600.00	2022-2023
0012300581	Urgent PO to lock reservation and pay for charter buses to transport students to the football game at Shirley Stadium in Laredo, Texas on Sept. 22.	1,848.00	1,848.00	2022-2023
8092300200	PURCHASE ORDER TO PURCHASE OFFICE SUPPLIES FOR CHIEF ACADEMIC OFFICER AND HANGING BASKETS WILL BE USED TO ORGANIZE IMPORTANT DOCUMENTATION TO BE IN COMPLIANCE AND MEET DEADLINES. PLEASE REFERENCE ATTACHMENT.	71.98	51.26	2022-2023
8092300199	PURCHASE ORDER TO PURCHASE OFFICE SUPPLIES FOR CHIEF ACADEMIC OFFICER FOR ORGANIZATIONAL MEETING NOTES FOR DOA/DISTRICT MEETINGS. PLEASE REFERENCE ATTACHMENT.	58.97	58.97	2022-2023
8092300200	PURCHASE ORDER TO PURCHASE OFFICE SUPPLIES FOR CHIEF ACADEMIC OFFICER AND HANGING BASKETS WILL BE USED TO ORGANIZE IMPORTANT DOCUMENTATION TO BE IN COMPLIANCE AND MEET DEADLINES. PLEASE REFERENCE ATTACHMENT.	71.98	20.72	2022-2023
8022300180	Shirts for the CTE Department as an incentive to improve and boost employee morale.	1,677.98	1,677.98	2022-2023
1102300140	campus is ordering a door controller for primary building	3,279.00	3,279.00	2022-2023
0012300384	Music Instruments	12,292.00	1,866.00	2022-2023
7282300160	TABLE CLOTH ROYAL BLUE WITH DISTRICT SEAL/LOGO FOR EVENTS	230.00	230.00	2022-2023
7262300269	AMAZON BEST SELLER BOOK: THE RESPECTFUL LEADER 10 COPIES FOR THE BOARD OF TRUSTEES AND SUPERINTENDENT	144.60	144.60	2022-2023
7272300101	PURCHASE NEW SCANNER FOR HR SPECIALIST FOR DAILY USE	449.00	449.00	2022-2023
9072300424	VENDOR TO REPAIR BACKFLOW AND CONDUCT 5 YEAR TEST AT SOUTH SAN HIGH SCHOOL AP FOR B.GONZALEZ	16,004.00	16,004.00	2022-2023
9072300430	VENDOR TO REPAIR FIRE SPRINKLER AND CONDUCT 5 YEAR INSPECTION AT ATHLETIC CENTER AP FOR B.GONZALEZ	580.00	580.00	2022-2023
9072300425	VENDOR TO REPAIR WET SPRINKLER AT DWIGHT MIDDLE SCHOOL AP FOR B.GONZALEZ	455.00	200.00	2022-2023
9072300426	VENDOR TO REPAIR BACKFLOW AT SHEPARD MS AP FOR B.GONZALEZ	5,717.00	1,959.00	2022-2023
9072300428	VENDOR TO REPAIR BACKFLOW DEVICE AT CARRILLO ELEMENTARY AP FOR B.ESTRADA	3,128.00	3,128.00	2022-2023
9072300429	VENDOR TO REPAIR SPRINKLER AND CONDUCT 5 YEAR INSPECTION AT ZAMORA MS AP FOR B.GONZALEZ	1,550.00	1,550.00	2022-2023
9072300431	VENDOR TO REPAIR WET SPRINKLER AND CONDUCT 5 YR INSPECTION AT DAEP AP FOR B.GONZALEZ	580.00	580.00	2022-2023
9072300432	VENDOR TO REPAIR WET SPRINKLER AND CONDUCT A 5 YEAR INSPECTION AT KAZEN MS AP FOR B.GONZALEZ	835.00	835.00	2022-2023
9072300460	VENDOR TO CONDUCT FIRE ALARM INSPECTIONS AP FOR R.ESTRADA	14,925.00	13,175.00	2022-2023
9072300457	TO PURCHASE HVAC FAN FOR UNIT LOCATED AT WEST CAMPUS ROOMS 306 AND 306 AP FOR R.ESTRADA WO# 40483	1,743.00	1,743.00	2022-2023
9072300312	CONNECT REPEATER TO BE INSTALLED AT DWIGHT MS AP FOR A.ROCHA	11,511.33	1,737.89	2022-2023
9072300461	VENDOR TO INSTALL PLAYGROUND AT MADLA ELEMENTARY AP FOR A.ROCHA	48,677.03	48,677.03	2022-2023
9292300104	UPGRADE CLASSROOM W/WIRE PACKAGE FOR INSTALLATION OF TVs PURCHASED WITH ESSER FUNDING-Projector Removals Estimate #22-1053	15,240.05	6,175.00	2022-2023
9292300104	UPGRADE CLASSROOM W/WIRE PACKAGE FOR INSTALLATION OF TVs PURCHASED WITH ESSER FUNDING-Projector Removals Estimate #22-1053	15,240.05	9,065.05	2022-2023
		<b>167,416.47</b>	<b>124,150.50</b>	

**SOUTH SAN ANTONIO ISD  
PROPOSED OCTOBER 18, 2023 BUDGET AMENDMENTS  
2023-2024 FOOD SERVICE FUND**

	2023-2024 ADOPTED BUDGET (AS OF 9/01/23)	2023-2024 AMENDED BUDGET AFTER (AS OF 09/01/23)	2023-2024 CURRENT AMENDMENTS (AS OF 10/18/23)	2023-2024 AMENDED BUDGET (AS OF 10/18/23)
<b>Estimated Revenues</b>				
5700 LOCAL AND INTERMEDIATE REVENUES	\$ 185,000	\$ 185,000	\$ -	\$ 185,000
5900 FEDERAL REVENUES	\$ 6,963,802	\$ 6,963,802	\$ -	\$ 6,963,802
<b>Total Estimated Revenue</b>	<u>\$ 7,148,802</u>	<u>\$ 7,148,802</u>	<u>\$ -</u>	<u>\$ 7,148,802</u>
<b>Appropriations</b>				
35 FOOD SERVICES	\$ 7,542,263	\$ 7,542,263	\$ 43,323	\$ 7,585,586
51 PLANT MAINTENANCE & OPERATIONS	\$ 736,207	\$ 736,207	\$ -	\$ 736,207
<b>Total Appropriations</b>	<u>\$ 8,278,470</u>	<u>\$ 8,278,470</u>	<u>\$ 43,323</u>	<u>\$ 8,321,793</u>
<b>Net (Revenues Less Appropriations)</b>	<u><u>\$ (1,129,668)</u></u>	<u><u>\$ (1,129,668)</u></u>	<u><u>\$ (43,323)</u></u>	<u><u>\$ (1,172,991)</u></u>
<b>Estimated Fund Balance-August 31, 2023</b>				\$ 3,549,773
<b>Estimated Current Year Fund Balance-August 31, 2024</b>				\$ 2,376,782

**SOUTH SAN ANTONIO ISD  
 PROPOSED OCTOBER 2023 BUDGET AMENDMENTS  
 FOOD SERVICE FUND  
 OCTOBER 18, 2023**

**Roll Forward Purchase Orders from 2022-2023**

FUNCTION	DESCRIPTION	AMOUNT
35-Food Service	Please see attached for the list of POs	\$ 43,323
<b>Total Function 35</b>		<b>\$ 43,323</b>
<b>Total Budget Increases</b>		<b>\$ 43,323</b>
<b>Food Service Fund Impact to Fund Balance</b>		<b>\$ (43,323)</b>

**Food Service Fund**  
**Roll Forward Purchase Orders from 2022-2023 Fiscal Year**

<b>Purchase Order Number</b>	<b>Description</b>	<b>Original Purchase Order Amount</b>	<b>Roll Forward Amount</b>	<b>Fiscal Year</b>
9092300131	Purchase bank deposit slips for school cafeterias. 13 sites	1,398.15	107.55	2022-2023
9092300113	Purchase new computers to update computers in cafeteria managers' offices and our POS at all campus cafeterias.	62,837.50	43,215.00	2022-2023
			<b>43,322.55</b>	