

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
May 22, 2012**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, May 22, 2012, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone and Mr. Ken Wheeler. Mr. Prather announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present. The District's next Superintendent, Dr. Gearl Loden, was also present and recognized by Mr. Prather.

APPROVAL OF THE AGENDA

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously to adopt the agenda with the following amendments:

- **ADD** Minutes from May 8, 2012, noon and 5:00 p.m. meetings under Section IV. Approval of Minutes
- **ADD** Other Personnel Recommendations under Section VII. Superintendent Report, Item C, Number 2
- **ADD** Consideration for Refinancing of 1998 General Obligation Bond and the District's Limited Tax Notes, Series 2004 under Section VIII. Unfinished Business

The president of the Board declared the motion passed. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

REVIEW OF THE MINUTES

The following minutes were presented for approval by Board Clerk Patrice Tate:

April 26, 2012 – Regular Meeting

Motion was made by Mr. Hudson, seconded by Mrs. Heyer, to approve the minutes of the regular meeting of April 26, 2012, as submitted. Mr. Prather announced that the motion passed unanimously.

May 8, 2012 – Regular Meetings (Noon and 5:00 p.m.)

Motion was made by Mrs. Stone, seconded by Mr. Hudson, to approve the minutes of the regular meetings of May 8, 2012, noon and 5:00 p.m. as presented. Mr. Prather announced that the motion passed unanimously.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board meeting.

Board members commended the administrative staff for a successful Tupelo High School graduation ceremony on May 18 and End of the Year Celebration on May 21.

B. Recognitions

No recognition ceremony was held at this meeting of the Board.

COMMUNICATION TO THE BOARD

A. 2012-2013 Budget Update

Finance Director Linda Pannell and Assistant Finance Director Rachel Murphree provided initial FY13 projected revenue and projected expenditure budget. Mrs. Pannell explained that this information will serve as a foundation for Dr. Gearl Loden to build the education, revenue, and expenditure plans for presentation to the Board of Trustees.

B. Meeting Family Needs of TPSD Staff Members

Community Liaison Mary Ann Plasencia and Joyner Teacher Jan Rogers, who also is a member of the District Teacher Advisory Committee, presented information to the Board on findings from a recent inquiry on transportation needs of teachers' children and the committee's recommendation on how to address the transportation needs of children of teachers and staff.

C. 2012-2013 Supply Lists

Assistant Superintendent Diana Ezell reported on proposed District supply list for each grade level. Mrs. Ezell stated that teachers in each grade level, grades PreK-8 worked together to create one District supply list for each grade. Their parameters were to be sensitive to cost and to keep the list close to \$20.00.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Mr. Meadow's recommendations, Mr. Wheeler moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements:
 - a. TPSD Contract #CO1251 through #CO1256
 - b. Renewal of Bids for 2012-2013 School Year #CO01257
 - c. Contract for Rental of School Facility #SFR1227
2. Donations #2011-2012-050 through #2011-2012-052
3. Permission to Apply for TPSD Grants #1219 and #1220
4. Accepted TPSD Grant #920
5. Membership in Educational Support and Enhancement Organizations for 2012-2013:
 - a. North Mississippi Education Consortium (\$500 fee waived)
 - b. Program of Research and Education of Public Schools (PREPS)
Membership fee \$5,000.00
6. Granted Permission to Solicit Bids for School Buses and Vehicles that have been determined to be obsolete, beyond repair, unsafe for students and of no value to the TPSD
7. Acknowledged and Agreed to Purchase Six School Buses as identified on the Mississippi State Approval List of Buses. Truck Center has offered the six 77-passenger buses at a cost of \$82,975 each. The total cost for all six buses will be \$497,850.00. The purchase order will only be sent after the Board gives permission to purchase, after the superintendent determines that the District is ready to buy, and after all documents are completed with the State Transportation Department

The motion was seconded by Mrs. Stone and was approved unanimously. The president of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

Mrs. Heyer moved to affirm the Student Transfer Report as presented:

- Approval of two (2) resident student transfers (in-district) for the remainder of the 2011-2012 school year
- Approval of two (2) non-resident student transfers (in-district) for the remainder of the 2011-2012 school year

The motion was seconded by Mrs. Stone and was approved unanimously by all members present. The president of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Human Resources Director Jim Turner presented licensed staff recommendation, however, Interim Superintendent David Meadows recommended the Board consider a

temporary Executive Session at the end of the meeting for the purpose of discussing other information under personnel recommendations with the Board. It was the consensus of the Board to delay the vote on the licensed staff recommendations until after the Executive Session.

D. Docket of Claims

Mr. Hudson reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period May 1 through May 11, 2012, Docket of Claims #891 through #1116, Accounts Payable Checks #1340 through #1772 in the amount of \$325,552.06.
- Tupelo High School Activity Check Register for the period April, 2012, Checks #1001 through #1021 in the amount of \$4,966.10.
- Athletic Activity Check Register for the period April, 2012, Checks #1001 through #1076 in the amount of \$10,120.69.

The grand total for all funds is \$340,638.85.

The motion was seconded by Mrs. Stone and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The aforementioned Docket of Claims and Check Registers are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein

E. April 30, 2012, Financial Statement

On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously to approve the April 30, 2012, Financial Statement as submitted. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

The April 30, 2012, Financial Statement is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Cash Flow Statements for Month Ending April 30, 2012

Finance Director Linda Pannell submitted the Statement of Cash Flow for month ending April 30, 2012, for information and review (copy on file).

G. Second Reading and Approval of TPSD Policy IHAMB-E Abstinence Education

Interim Superintendent David Meadows presented for second reading TPSD Policy IHAMB-E Abstinence Education. Mr. Meadows explained that the governor signed HB 999 as passed during the 2011 Legislative Session. HB 999 requires each public school district to adopt either an abstinence-only or abstinence-plus education policy by June 30, 2012. The Tupelo Public School District has had policy IHAMB-E Abstinence Education in place since February 2000. Mr. Meadows further stated that the proposed amendment to Policy IHAMB-E brings the current policy into compliance with the requirements of HB 999.

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to adopt an amendment to TPSD Policy IHAMB-E Abstinence Education as recommended and authorized the Superintendent to notify the Mississippi Department of Education that the District has adopted an abstinence-only policy. The president of the Board declared the motion passed. This action by the Board rescinds TPSD Policy IHAMB-E Abstinence Education dated February 8, 2000.

A copy of TPSD Policy IHAMB-E Abstinence Education is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

H. Student Discipline Report – Case #79-2 and Case #53-2

Due to confidential student matters, Discipline Cases #79-2 and #53-2 will be discussed in Executive Session.

UNFINISHED BUSINESS

A. Consideration for Refinancing of 1998 General Obligation Bond

After discussion of the subject, Mrs. Heyer offered and moved the adoption of the following resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TUPELO PUBLIC SCHOOL DISTRICT PROVIDING FOR THE ISSUANCE OF TUPELO PUBLIC SCHOOL DISTRICT LIMITED-TAX REFUNDING NOTES, SERIES 2012, IN THE APPROXIMATE AGGREGATE PRINCIPAL AMOUNT OF THREE MILLION SEVEN HUNDRED SEVENTEEN THOUSAND AND NO/100 DOLLARS (\$3,717,000.00); PROVIDING FOR THE SALE AND DELIVERY THEREOF; CALLING FOR THE REDEMPTION PRIOR TO MATURITY OF CERTAIN CURRENTLY OUTSTANDING LIMITED-TAX NOTES OF THE DISTRICT; AND ENACTING OTHER PROVISIONS RELATING THERETO;

The motion was seconded by Mr. Wheeler and adopted by the Board by a unanimous roll call vote. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

The aforementioned Resolution is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

B. District's Limited Tax Notes, Series 2004

After discussion of the matter, Mrs. Heyer offered and moved the adoption of the following resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TUPELO PUBLIC SCHOOL DISTRICT PROVIDING FOR THE ISSUANCE OF TUPELO PUBLIC SCHOOL DISTRICT GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012, IN THE APPROXIMATE AGGREGATE PRINCIPAL AMOUNT OF ONE MILLION SIX HUNDRED FORTY-NINE THOUSAND AND NO/100 DOLLARS (\$1,649,000.00); PROVIDING FOR THE SALE AND DELIVERY THEREOF; CALLING FOR THE REDEMPTION PRIOR TO MATURITY OF CERTAIN CURRENTLY OUTSTANDING GENERAL OBLIGATION BONDS OF THE DISTRICT; AND ENACTING OTHER PROVISIONS RELATING THERETO;

The motion was seconded by Mrs. Stone and adopted by the Board by a unanimous roll call vote. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

The aforementioned Resolution is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Consolidated Federal Program Application FY12 Final

On a motion by Mr. Wheeler, seconded by Mrs. Stone, the Board voted unanimously to approve the 2011-2012 TPSD Consolidated Federal Program Application Final allocation.

Budget allocations for Title I, and Title II are as listed:

| | Estimated | Revised | Final | Increase |
|--------------|--------------------|--------------------|--------------------|-----------------|
| Title I | \$ 1,559,985 | \$1,756,126 | \$1,768,798 | \$12,672 |
| Title II | \$ 354,969 | \$ 337,587 | \$ 340,675 | \$ 3,088 |
| Total | \$1,914,954 | \$2,093,713 | \$2,109,473 | \$15,760 |

Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

Information regarding the Final Consolidated Federal Programs Allocation for school year 2011-2012 is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Single Source Purchase of Classworks from Curriculum Advantage, Inc.

Interim Superintendent David Meadows stated that in consultation with New Superintendent, Gearl Loden, he is requesting approval from the Board of Trustees to purchase Classworks Software License from Curriculum Advantage, Inc., the sole source vendor of this product. If approved for purchase, Classworks will serve as an instructional management platform for students in grades K-8.

On a motion by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously to approve the request to purchase a perpetual license with Classworks Software License from Curriculum Advantage, Inc. at a purchase price of \$518,750 for Year 1.

Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

Detailed information regarding the purchase of Classworks Software License is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

1. Mr. Prather requested a report on student involvement in on-site activities at TPSD sites during the summer (baseball camps, extended school year, etc.)
2. Mr. Prather requested a report at the June 26 Board meeting from Mrs. Hinds regarding summer renovation projects.
3. Mr. Prather requested that a report be given at the June 12-13 School Board Retreat of all curriculum software and web-based services that Tupelo Public Schools are utilizing (Study Island, etc.)
4. Mrs. Heyer also requested a report on June 26 of the scheduled renovation/repair projects planned during summer 2012. In addition, Mrs. Heyer reminded administrative staff of an earlier request regarding the Five-Year Facility Report.

B. Executive Session

Board President Eddie Prather suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing personnel and student matters.

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by Mr. Prather with the following people present: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie

Prather, Mrs. Beth Stone, Mr. Ken Wheeler, Mr. Otis Tims, Mr. David Meadows, Dr. Gearl Loden, Mr. Jim Turner, Mrs. Pam Traylor, Mr. Larry Harmon and Ms. Patrice Tate.

The executive session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Hudson, with a second by Mr. Wheeler, the Board voted unanimously to remain in executive session for the purpose of discussing personnel student matters. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

Mr. Prather reopened the meeting to tell all those in attendance the reason for going into executive session was to discuss sensitive personnel and student matters.

Discussion followed regarding student matters. After this discussion, Mrs. Traylor and Mr. Harmon left the meeting. Then, discussion began on certain personnel matters. After this discussion Mr. Turner left the meeting, and discussion on other personnel matters continued.

No action was taken in executive session.

Mr. Hudson moved to come out of executive session. Mr. Wheeler seconded the motion, and upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the Board in open session.

STUDENT DISCIPLINE REPORT – Case #79-2 and Case #53-2

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously to approve and ratify the administrative decision to expel Student #79-2 from the Structured Day Program for one calendar year (April 17, 2012, through April 17, 2013), for violation of TPSD Policy JK-E5 and to expel Student #53-2 from the Structured Day Program for one calendar year (April 17, 2012, through April 17, 2013) for violation of TPSD Policy JK-E5. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Detailed information regarding Student Discipline Report (Case #79-2 and Case #53-2) is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

PERSONNEL RECOMMENDATIONS AND ADDENDUM

On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously to approve the Licensed Staff recommendations along with the Addendum to the Personnel Report as listed below:

ADDENDUM TO PERSONNEL:

1. Change of Status – Ms. Christy Carroll from principal at Lawhon Elementary School to principal at Carver Elementary effective July 1, 2012 (238 day employee)
2. Named Ms. Corlis Curry, as principal at Lawhon Elementary School, effective July 1, 2012 (238 day employee)

3. Named Dr. Leigh Mobley Executive Director of School Improvement, effective July 1, 2012 (238 day employee)

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The Personnel Report is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

OTHER PERSONNEL RECOMMENDATIONS

On a motion by Mrs. Heyer, seconded by Mrs. Stone, the Board voted unanimously to accept Mr. Meadows' request to resign as Interim Superintendent of the Tupelo Public School District effective May 31, 2012, so he can re-enter the retirement system on June 1, 2012.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of Mr. Meadows' resignation letter is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

ADJOURNMENT

On a motion by Mr. Wheeler, seconded by Mr. Hudson, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:50 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Eddie M, Prather, President

Rob Hudson, Secretary