

**Wood Dale School District 7 Board of Education**  
**543 N. Wood Dale Rd. • Wood Dale, Illinois**  
**Regular Meeting • Thursday, December 21, 2017 • 7:00 p.m. • Board Room**

**MINUTES**

**ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE**

President Petrella called the meeting to order at 7:00 p.m. and he directed the secretary to call the roll. Upon roll call the following members answered present: Cox, Petrella, Daniels, Lange, Woods, and Botello.

Absent members: Fletcher-Gomez.

Also present were: Dr. John Corbett, Superintendent; Mr. Steve Wilt, Business Manager; Dr. Merri Beth Kudrna, Curriculum Director; Mrs. Shelly Skarzynski, Principal; Tim Shermak, Principal, Mr. Al Buttimer, Principal; Ms. Cristina Montano, Administrative Secretary, staff and community members.

**NOTICES AND COMMUNICATIONS**

- **Strive for Excellence Recognition** - The Board of Education recognized Ms. Lauren Hasse and Mrs. Dawne Morong for their leadership in redesigning the Wood Dale Junior High Library Media Center.
- **New Grant** - Dr. Corbett announced that the District was recently awarded the Healthy Community Investment Grant for the amount of \$32,000. The money will be used to support ancillary student learning, staff professional development and family education.
- **Music Program Grant** - Dr. Corbett informed the Board that he was recently contacted by the Young People's Music Initiative (YPMI) through the DuPage Foundation. The District was invited by the YPMI to apply for a grant to benefit our general and instrumental music programs. The administration and music teachers will follow-up on this request.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT**

1. Approved Regular Board Meeting Minutes for November 16, 2017.
  2. Approved Treasurer's Report for November 2017.
  3. Approved Budget Status Report for November 2017.
- Approved Payroll for November and bills for December 2017 as summarized herein:

Payroll	11/17	\$ 725,292.61
Bills Payable	12/17	\$ 474,306.42
Totals		\$1,199,599.03

4. Approved Personnel Report for the month of November, 2017.
  - a. **Employment** – ratified the employment of **Robert Karczewski**, Paraprofessional @ EC; **Samantha Allbright**, Teacher @ OB; and **Araceli Barragan**, Teacher @ OB/WV effective 12/21/17.
  - b. **Leave of Absence** – approved the Leave of Absence for **Shannon Dalton**, 2nd Grade Teacher @ OB for the remainder of the 2017-18 school year.

It was moved by Mr. Cox and seconded by Mrs. Daniels that the Board approve the consent agenda for the month of December, 2017.

Roll call vote: Yeas – Botello, Daniels, Lange, Woods, Cox, and Petrella.  
Nays – none. Motion carried.

**SUPERINTENDENT'S REPORT**

- A. **Enrollment Status Report** – Dr. Corbett provided the Board with a report on the current district enrollment.
- B. **Dual Language Program - Update**- Dr. Kudrna and Mr. Shermak provided the Board with an update regarding the Dual Language Program, including the plans for this spring and the 2018/19 school year.
- C. **Dual Language Grant Partnership with Roosevelt University - Update** - District 7 is a partner district with Roosevelt University in a multi-million dollar grant designed to train and support teachers who are seeking Dual Language certification. Dr. Kudrna and Dr. Corbett were recently invited to meet with the Dean of the College of Education at Roosevelt University to discuss our participation in the grant. Dr. Kudrna provided an update.
- D. **Preparations for Potential Property Tax Freeze** - It appears as if there is a good chance that legislation regarding imposing a property tax freeze will resurface during the spring session in Springfield. Dr. Corbett reported that he has been working with the Executive Director of LEND, the Regional Superintendent and several superintendents from around the county on developing a response, should it be necessary.
- E. **Bensenville/Wood Dale Food Pantry Membership & Food Truck** - Dr. Corbett was invited to join the Board of the Bensenville/Wood Dale Food Pantry and will be collaborating with them to serve families in need. He has also been engaged in discussions with the WDEA and local taxing bodies regarding sponsoring a food truck for the Wood Dale community. There are plans to implement this program in the fall of 2018.

- F. **Biennial Review of Policy 7:180 - Preventing of and Response to Bullying, Intimidation & Harassment** - The Board is required to review the Bullying Prevention Policy every other year and is on cycle to conduct a review this year. The policy was last adopted by the Board on September 18, 2014. Dr. Corbett provided the Board with a brief summary of the policy and recommended that no changes be made at this time.
- G. **Proposal for Summer School 2018** – Dr. Corbett reviewed the summary of the proposed 2018 summer school program. The administration will request Board approval of the summer school program in January. The administration may then begin distributing information to families and recruiting teachers for summer school.
- H. **Draft I of School Calendar 2018/19** – Dr. Corbett provided the Board with a copy of the recommended calendar for the 2018/19 school year. The Board was informed that this draft was to be shared with the community and staff for feedback. The draft will remain posted on the website for further comment. Dr. Corbett will make a final calendar recommendation to the Board at the February meeting.
- I. **Installation of New Playground Oakbrook - Update** - District 7 will be submitting the grant application to Kaboom, seeking financial support to build a new playground at Oakbrook School. Dr. Corbett provided a report regarding the grant.
- J. **City Use of School Property – Prairie Fest 2018** - The City of Wood Dale is once again requesting the use of the ballfields (adjacent to the junior high) to host the Prairie Fest this summer. Dr. Corbett recommended the Board agree to allow for this, as long as there is a signed intergovernmental agreement. Prairie Fest will be held July 26th - 29th this summer.
- K. **Review of Fiscal Year 2017 Annual Financial Report (AFR)** - The AFR has been completed by the auditor and reviewed with Dr. Corbett and Mr. Wilt. A hard copy of the AFR was delivered to the home of each Board member on Thursday 12/14. Mr. Wilt provided a brief summary of the AFR and answered any questions Board members had.
- L. **Monthly Financial Update** – Mr. Wilt provided the Board with a detailed report regarding the financial status of the District.
- M. **Informational Items and Communications** – The following are important dates for upcoming school district events:
- Monday, December 25 - Winter Break Begins
  - Tuesday, January 9 - Classes Resume
  - Monday, January 15 - Martin Luther King Day – No School
  - Wednesday, January 18 - School Board Meeting – 7:00 p.m.

It was moved by Mrs. Daniels and seconded by Mr. Lange that the Board approve the Superintendent's Report for the month of December, 2017. After a voice vote President Petrella declared the motion carried.

#### COMMITTEE REPORTS

- A. **Finance Committee Report** – The Finance Committee met on November 20th. Mr. Petrella, Mr. Cox and Mrs. Daniels were in attendance. The agenda focused on updating the Board finance goals. The Finance Committee also discussed school, lunch, and activity fees for the 2018/19 school year, as well as the recommended maintenance and improvement projects for this fiscal year. Mr. Wilt and Dr. Corbett provided a summary, which included:
- a. Recommended School Fees 2018/19
  - b. Recommended Maintenance & Improvement Projects 2017/18
- B. **Community Curriculum Advisory Council** – On December 6th, Dr. Kudrna hosted the first Community Curriculum Advisory Council Meeting of the year. A number of curriculum items were discussed including: Dual Language, the Social/Emotional Learning Standards and classes provided by the Center for the Gifted. Mrs. Botello was in attendance representing the Board of Education. Dr. Kudrna provided a report.

#### ACTION ITEMS

1. **Approval of Fiscal Year 2017 Annual Financial Report** - It was moved by Mr. Cox and seconded by Mr. Lange that the Board approve the Fiscal Year 2017 District 7 Annual Financial Report prepared by auditor, Mathieson, Moyski & Austin.

Roll call vote: Yeas – Daniels, Botello, Cox, Petrella, Woods, and Lange.  
Nays – none. Motion carried.

2. **Authorize Administration to Solicit Bids for a New Box Truck** - It was moved by Mrs. Daniels and seconded by Mr. Lange that the Board authorize the administration to solicit bids for a new box truck.

After a voice vote Mr. Petrella declared the motion carried.

3. **Approval of Biennial Review of Policy 7:180 - Preventing of & Response to Bullying, Intimidation & Harassment** - It was moved by Mrs. Daniels and seconded by Mr. Cox that the Board approve the review of Policy 7:180 regarding Bullying.

Roll call vote: Yeas – Lange, Woods, Cox, Petrella, Botello, and Daniels.  
Nays – none. Motion carried.

**CLOSED SESSION** - It was moved by Mr. Lange and seconded by Mr. Woods that the Board enter into executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Roll call vote: Yeas – Daniels, Cox, Lange, Petrella, Woods, and Botello.  
Nays – none. Motion carried.

The Board went into closed session at 8:30 p.m.

The Board came out of closed session at 8:47 p.m.

**ADJOURNMENT:** It was moved by Mr. Lange and seconded by Mrs. Botello that the meeting be adjourned. After a voice vote President Petrella declared the motion carried.

The meeting adjourned at 8:48 p.m.

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Joe Petrella, President

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Araceli Botello, Secretary