

Award of Proposal for Pest Control Services
RFP# 170615-Pest
June 27, 2017

SUMMARY:

This item requests approval of RFP# 170615-Pest for Pest Control Services.

BOARD GOAL:

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of district resources.

BACKGROUND INFORMATION:

The last proposal for Pest Control Services was awarded on February 28, 2012. The District's current contract expires on June 30, 2017.

SIGNIFICANT ISSUES:

For this proposal, seventeen (17) companies were notified. Six (6) companies submitted responses. A committee composed of members from our Maintenance, Risk Management, and Purchasing department met to review the responses. The District's Integrated Pest Coordinator also reviewed the responses. Integrated Pest Management (IPM) is a certification required of all responding companies. This proposal is scheduled for a two-year term beginning July 1, 2017 through June 30, 2019 with an option to extend for two (2) additional two (2) year terms, upon governing body approval. The recommendation is based on several factors including, but not limited to, the personnel that would be assigned to the District, the level of K-12 experience, the history with the District, and the services that were included in the initial application fees versus the services that were an additional fee.

FISCAL IMPLICATIONS:

The cost for general services will be borne by the Maintenance department budget.
The cost for the kitchen and food storage areas will be borne by the Child Nutrition budget.

BENEFIT OF ACTION:

Passage will assure that the District's facilities and properties have pest control services in place.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that Adams Exterminating be awarded for a term of two years (July 1, 2017- June 30, 2019) with an option to extend for two (2) additional two (2) year terms with governing body approval.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Paul Andress, Executive Director of Maintenance
Cindy Willis, Director of Purchasing
Cheryl Farmer, Assistant Purchasing Agent

ATTACHMENT:

Proposal Tabulation
Proposal Ranking

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Comments: _____

Signature of Divisional Assistant Superintendent: _____

Comments: _____

Signature of Superintendent: _____

Comments: _____