



INDEPENDENT SCHOOL DISTRICT 763
MEDFORD, MN 55049
January 6, 2025

Organizational Meeting

The organizational meeting of the Medford Board of Education was called to order by Ms. Amberg, Clerk, at 7:00 p.m. in the Community Room at the Medford School. Present were Ms. Amberg, Mr. Anhorn, Ms. Chambers, Ms. Grayson, Mr. Harris, Ms. Janke, Ms. Winkels and Superintendent Ristau.

Motion by Mr. Anhorn, second by Ms. Amberg, to approve the Organizational Meeting Agenda as presented. Motion carried.

Mr. Harris and Ms. Grayson completed their Acceptance of Office and Oath of Office.

Motion by Ms. Amberg, second by Ms. Grayson, to nominate Mr. Anhorn, Chair. Motion carried.

Motion by Mr. Anhorn, second by Ms. Chambers, to nominate Ms. Amberg, Vice-Chair. Motion carried.

Motion by Ms. Janke, second by Mr. Anhorn, to nominate Ms. Chambers, Clerk. Motion carried.

Motion by Ms. Amberg, second by Ms. Winkels, to nominate Ms. Janke, Treasurer. Motion carried.

Motion by Ms. Amberg, second by Ms. Grayson, to approve the noted board meeting schedule as presented. Motion carried.

Board Meetings

a. Time

7:00 p.m.

- | | |
|------------------------|---------------------------------|
| b. Day of Week | Monday |
| c. Week of Month | 3rd (schedule enclosed) |
| d. Planning /Committee | 3rd Monday, 6:00 p.m.-6:45 p.m. |
| e. Other | As needed with official notice |

Motion by Ms. Amberg, second by Ms. Grayson, to approve the noted board pay schedule as presented. Motion carried.

Board Pay

- | | |
|-------------------------|---------|
| a. Monthly Stipend | \$50.00 |
| b. Mediation Meetings | 25.00 |
| c. Negotiation Meetings | 25.00 |
| d. All-Day Meetings | 125.00 |

Motion by Ms. Winkels, second by Mr. Harris, to approve the noted officer pay schedule as presented. Motion carried.

Officer Pay

- | | |
|------------------------------|------------|
| a. Chair | \$100/year |
| b. Vice-Chair | \$60/year |
| c. Clerk | \$60/year |
| d. Treasurer | \$60/year |
| e. Negotiations Spokesperson | \$100/year |
| f. Negotiations Secretary | \$50/year |

Motion by Mr. Anhorn, second by Ms. Winkels, to approve mileage at the standard IRS rate for 2025. Motion carried.

Motion by Ms. Chambers, second by Ms. Winkels, to approve the CAST (digital) and Owatonna People's Press as the Official Newspapers for 2025. Motion carried.

Motion by Ms. Amberg, second by Mr. Harris, to name the District Medical Contact as the Mayo Health System-Owatonna for 2025. Motion carried.

Motion by Mr. Anhorn, second by Ms. Chambers, to approve Ratwick, Roszak & Maloney and Dow, Einhaus, & Mattison, P.A., as district legal counsel for 2025. Motion carried.

Motion by Ms. Chambers, second by Ms. Winkels, to name the district official depositories as First State Bank/Red Wing and MSDLAF for 2025. Motion carried.

Motion by Mr. Anhorn, second by Ms. Amberg, to approve the designee, Jarred Anderson, Business Manager, to wire transfers, excess funds, and bond payments. Mark Ristau, Superintendent, as secondary for 2025. Motion carried.

Motion by Ms. Janke, second by Ms. Chambers, to publish the official board minutes in the CAST (digital) – school website for 2025. Motion carried.

Motion by Mr. Anhorn, second by Ms. Winkels, to approve the following committee assignments for 2025. Motion carried.

Employee Negotiations – Ms. Janke, Mr. Anhorn, Ms. Amberg
Comparable Worth – Ms. Janke, Mr. Anhorn, Ms. Amberg
Policy- Mr. Harris, Ms. Grayson, Ms. Chambers
Meet and Confer-Ms. Winkels, Mr. Anhorn, Mr. Harris
District Advisory Council-Ms. Grayson, Ms. Amberg
MSHSL/Athletic Advisory-Mr. Anhorn, Ms. Winkels
MSBA/Legislative-Ms. Grayson, Ms. Chambers
Continuing Education-Ms. Janke, Mr. Anhorn
Community Education/ECFE-Mr. Harris, Mr. Amberg, Ms. Winkels
Steele Co. Mental Health Collaborative (Governing Board)-Ms. Chambers, Ms. Grayson
(secondary)
Agricultural Advisory-Ms. Chambers, Mr. Harris
CVSEC Board-Ms. Amberg, (Alternate: Ms. Grayson)

Motion by Ms. Janke, second by Ms. Amberg, to adjourn the Organizational Meeting at 7:35 p.m. Motion carried.

John Anhorn, Chair

Betsy Chambers, Clerk

MEDFORD SCHOOL DISTRICT 763
BOARD OF EDUCATION
2024 PROPOSED MEETING DATES
7:00 P.M.
COMMUNITY ROOM
MEDFORD SCHOOL

Third Monday of the Month Tentatively with 7:00 p.m. starts

JANUARY 3, 2024 @ 5:30 p.m.

FEBRUARY 5, 2024

MARCH 18, 2024

APRIL 15, 2024

MAY 20, 2024

JUNE 17, 2024

JULY 15, 2024

AUGUST 19, 2024

SEPTEMBER 16, 2024

OCTOBER 21, 2024

NOVEMBER 18, 2024

DECEMBER 16, 2024 – Truth in Taxation & Audit Review