

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Meeting Minutes  
August 16, 2016**

The Collin County Community College District Board of Trustees conducted a called meeting on August 16, 2016, in Board Room 139, Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Mr. Andy Hardin, Mr. Mac Hendricks, Ms. Jenny McCall, Mr. Jim Orr, Mr. Adrian Rodriguez, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Other attendees included District President H. Neil Matkin, Collin College administrators, faculty, staff, and community members.

**CALL TO ORDER**

Chairman Collins called the August 16, 2016, meeting of the Board of Trustees of Collin County Community College District to order at 5:02 p.m. in the Board Room 139, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

Chairman Collins recessed the meeting to closed session at 5:03 p.m. in Board Conference Room 135, an authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

**RECONVENE**

Chairman Collins reconvened the meeting at 5:50 p.m. in Board Room 139. He called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

**CERTIFICATION OF THE NOTICE OF THE AUGUST 16, 2016, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Ms. Shirley Harmon certified the notice of the August 16, 2016, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

**PLEDGES OF ALLEGIANCE**

Mr. Hardin led the pledge of allegiance to the American flag; Mr. Rodriguez led the pledge of allegiance to the Texas flag.

**PUBLIC COMMENT**

No public comment was presented.

**2016-8-3-1 Second Public Hearing on Proposed 2016 Tax Rate**

The Board of Trustees held the second of two public hearings on the Proposed 2016 Tax Rate as an opportunity for the public to make comment

	<u>Proposed 2016</u>
Maintenance & Operations Levy	\$0.078174/\$100
Debt Service Tax Levy	<u>\$0.003048/\$100</u>
<b>TOTAL</b>	<b><u>\$0.081222/\$100</u></b>

Chairman Collins opened the Public Hearing on the Proposed 2016 Tax Rate at 5:53 p.m. There being no public comment, Chairman Collins closed the hearing at 5:54 p.m.

There will be a final discussion and the Tax Rate for 2016 will be set at the regular meeting of the Board of Trustees of Collin County Community College District on August 23, 2016.

**2016-8-3-2 Presentation of the Proposed 2016-2017 Budget**

Acting Vice President of Administrative Services/Chief Financial Officer Ken Lynn presented the proposed 2016-2017 Budget to the Board of Trustees. He reviewed the budget detail in a slide presentation. The proposed budget for Fiscal Year 2016-2017 was presented as follows:

Current Funds (operating, auxiliary, and grants/contracts) - \$215,495,662; Building Fund expenditures - \$33,862,000; General Obligation and Revenue Debt Services funds - \$4,555,937; Total Budget being \$253,913,599 with said funds to be appropriated to the various expenditure accounts as outlined in the budget documentation distributed to each board member for review.

In answer to Mr. Wainwright's questions regarding the cost of benefits, Mr. Lynn said the cost of insurance and other benefits is increasing. He also noted the changes in budget due to the payoff of bonds.

No action was required nor taken.

**2016-8-3-3 Public Hearing on 2016-2017 Proposed Budget**

A public hearing was held on the proposed 2016-2017 Budget for Collin County Community College District as an opportunity for the public to make comment regarding the college's proposed budget for the upcoming fiscal year.

Chairman Collins opened the public hearing related to the 2016-2017 Proposed Budget at 6:04 p.m. There being no comment, Chairman Collins closed the public hearing at 6:05 p.m.

President Matkin said there would be time for questions and discussion regarding the proposed 2016-2017 Budget prior to the Board's consideration to approve on August 23.

Mr. Lynn's presentation was forwarded to the Board of Trustees via email for their information.

In answer to Mr. Hardin's question regarding salaries, Dr. Matkin said staff salaries were reviewed and adjustments made in a comprehensive study of salaries last year. He said he is currently working on issues and salary factors regarding faculty and that he intends to come back to the Board in the near future with a recommendation once the analysis is completed. President Matkin said money had been set aside in the 2016-2017 budget in regard to faculty salaries.

#### **2016-8-3-4 Approval of Date, Time and Place for Adopting 2016 Tax Rate**

The Board of Trustees set the time, date, and place for adopting the 2016 Tax Rate.

On motion of Mr. Orr, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the date, time, and place for adopting the 2016 Tax Rate and publicly announced that the meeting to adopt the 2016 Tax Rate will be held on Tuesday, August 23, 2016, at 7:00 p.m. in Board Room 139 at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

#### **DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS**

No announcements were made.

#### **ADJOURNMENT**

There being no further business, Chairman Collins adjourned the August 16, 2016, meeting of the Board of Trustees at 6:09 p.m.