

Minutes of the School Board Annual Organizational Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Monday, January 5, 2015 at 4:30 p.m.

Members Present:

Annie Harala
Art Johnston
Rosie Loeffler-Kemp
Mike Miernicki
Judy Seliga Punyko
Harry Welty
Bill Westholm

Others Present:

Bill Gronseth, Superintendent
Bill Hanson, Deputy Clerk
Melinda Thibault, Secretary

➤ Chair Miernicki called the organizational meeting of the school board to order at 4:30 PM.

1. Call to Order by Member Miernicki as Temporary Chairperson
2. Roll Call
3. Approval of Agenda
4. Election of Chairperson
5. Election of Vice-Chairperson
6. Election of Clerk
7. Election of Treasurer
8. Appointment of Deputy Clerk
9. Appointment of Board Secretary
10. Resolution B-1-15-3224 – Setting Meeting Dates/Times
11. Resolution B-1-15-3225 – Designation of Depositories and Acceptance of Collateral
12. Resolution B-1-15-3226 – Designation of Authority to Perform Electronic Fund Transfers
13. Resolution B-1-15-3227 – Authorization for the Superintendent of Schools and Director of Business Services to Sign Contracts and Grants
14. Resolution B-1-15-3228 – Selection of District's Legal Counsel
15. Resolution B-1-15-3229 – Selection of District's Official Newspaper
16. Adjournment

M-Westholm, S-Harala, to approve the agenda. Upon a vote to approve the agenda as presented the same was approved – unanimously.

5. Election of Chairperson

Member Miernicki opened the nominations for the office of chairperson.

Member Loeffler-Kemp nominated Member Seliga Punyko for the office of Chairperson.

Member Welty nominated Member Harala for the office of Chairperson.

Member Miernicki closed the nominations for the office of Chairperson.

Member Miernicki announced that Member Seliga Punyko is elected as Chairperson 4-2-1 as follows:

Seliga Punyk: 4 - Loeffler-Kemp, Seliga Punyko, Westholm, Harala

Harala: 2 - Johnston, Welty

Loeffler-Kemp: 1 - Miernicki

6. Election of Vice Chairperson

Chair Seliga Punyko opened the nominations for the office of Vice Chairperson
Member Miernicki nominated Member Harala as Vice Chairperson
Chair Seliga Punyko closed the nominations for the office of Vice Chairperson

Chair Seliga Punyko announced that Member Harala is elected as Vice Chairperson 5-2 as follows:

**Harala: 5 – Harala, Loeffler-Kemp, Miernicki, Seliga Punyko, Westholm
Abstain: Welty, Johnston**

7. Election of Clerk

Chair Seliga Punyko opened the nominations for the office of clerk.
Member Harala nominated Member Loeffler-Kemp for office of clerk.
Chair Seliga Punyko closed the nominations for the office of clerk.

Chair Seliga Punyko announced that Member Loeffler-Kemp was elected as Clerk 5-2 as follows:

**Loeffler-Kemp: 5 – Harala, Loeffler-Kemp, Miernicki, Seliga Punyko, Westholm
Abstain: 2 - Johnston, Welty**

8. Election of Treasurer

Chair Seliga Punyko opened the nominations for the office of treasurer.
Member Seliga Punyko nominated Member Westholm for the office of treasurer.
Chair Seliga Punyko closed the nominations for the office of treasurer.

Chair Seliga Punyko announced that Member Westholm was elected as Treasurer 5-2 as follows:

**Westholm: 5 – Harala, Loeffler-Kemp, Miernicki, Seliga Punyko, Westholm
Abstain: 2 - Johnston, Welty**

9. Appointment of Deputy Clerk

Chair Seliga Punyko appointed Bill Hanson as Deputy Clerk.

10. Appointment of Board Secretary

Chair Seliga Punyko appointed Melinda Thibault as School Board Secretary.

11. Resolution B-1-15-3224 – Setting Meeting Dates/Times

Member Welty presented the resolution as follows:

RESOLUTION
Selection of Meeting Dates/Times

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the Regular meetings of the School Board shall be held the

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third Monday of each month at 6:30 p.m. at the Central Administration Building unless otherwise scheduled by the School Board.

B-1-15-3224

January 5, 2015

M-Welty, S-Miernicki, to approve Resolution B-1-15-3224, Selection of Meeting Dates/Times. Upon a vote taken, the same was approved – Unanimously.

12. **Resolution B-1-15-3225 - Designation of Depositories and Acceptance of Collateral**

Member Miernicki presented the resolution as follows:

RESOLUTION
Designation of Depositories and Acceptance of Collateral

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that Duluth Teachers Credit Union, US Bank, North Shore Bank of Commerce, Wells Fargo Bank, Park State Bank, BMO Harris Bank, Associated Bank, and Western Bank shall be depositories of the funds of this School District for up to a one year period commencing January 1, 2015, and said banks shall be required to deposit with said district collateral securities, subject to approval by the School Board, and kept in trust;

RESOLVED, That the collateral securities pledged by Duluth Teachers Credit Union and placed in trust at Federal Reserve Bank of Boston; North Shore Bank of Commerce and placed in trust at U S Bank N. A.; Key Bank and placed in trust at Federal Reserve Bank of Boston; all as provided by law and evidence by trust agreements executed by the Treasurer of the School Board, an officer of the depository bank, and acknowledged by an officer of the bank holding the securities in trust, shall be approved.

DULUTH TEACHERS CREDIT UNION –

\$250,000.00 FNSM, Cusip xxxxxxVM2, due 3/14/2017

\$500,000.00 FHOR, Cusip xxxxxxS36, due 8/07/2017

\$250,000.00 FNNT, Cusip xxxxxx7E5, due 11/28/2016

NORTH SHORE BANK OF COMMERCE –

\$100,000.00 FHLB, Cusip xxxxxxCV7, due 3/10/2017

BMO HARRIS BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

U S BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

KEYBANK –

Authorized up to maximum of \$250,000 on deposit at any one time

WELLS FARGO BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

PARK STATE BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

WESTERN BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

RESOLVED, That the Treasurer, Clerk, and/or CFO/Executive Director of Business Services shall be authorized to arrange for the exchange, release, or placing of additional collateral, provided that in all instances such exchange, releases, or placing of additional collateral shall be approved by the school board and all new collateral shall be placed in trust with the respective aforementioned institutions.

B-1-15-3225

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M-Miernicki, S-Westholm, to approve Resolution B-1-15-3225 - Designation of Depositories and Acceptance of Collateral. Upon a vote taken, the same was approved – unanimously.

13. Resolution B-1-15-3226 - Designation of Authority to Perform Electronic Fund Transfers

Member Westholm presented the resolution as follows:

RESOLUTION

Designation of Authority to Perform Electronic Fund Transfers

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the CFO/Executive Director of Business Services has the authority to designate a district employee/employees to initiate electronic fund transfers, as required by MS 471.38.

Resolution B-1-15-3226

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M-Westholm, S-Miernicki, to approve Resolution B-1-15-3226 - Designation of Authority to Perform Electronic Fund Transfers. Upon a vote taken, the same was approved – unanimously.

14. Resolution B-1-15-3227 - Authorization for the Superintendent of Schools and Director of Business Services to Sign Contracts and Grants

Member Johnston presented the resolution as follows:

RESOLUTION

Authorization for Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that to increase operational efficiency, it is requested that authorization to sign revenue contracts and expenditure contracts for the lease, purchase, and contract for goods or services within budgetary and policy limits up to \$25,000 be granted to the Superintendent of Schools and CFO/Executive Director of Business Services. This delegation of authorization is allowable under Minnesota Statute 123B.52 subd. 2. The superintendent's designee will review each contract before execution.

RESOLVED, By the School Board of Independent School District 709, St. Louis

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County, Minnesota, that the Superintendent of Schools, or in his/her absence the CFO/Executive Director of Business Services, be designated the legal authorized representative to sign applications and execute grant documents for and in behalf of the school district in connection with federal and state laws and funding authorities and local, public, and private funding agencies that offer categorical financial support to this school district.

RESOLVED, By the School Board of ISD 709, St. Louis Country, Minnesota that a list of all the above contracts and grants hereby approved by the Superintendent or the CFO/Executive Director of Business Services will be provided as an informational item at the first possible regular school Board Meeting following the approval action.

Resolution B-1-15-3227

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M-Johnston, S-Loeffler-Kemp, to approve Resolution B-1-15-3227 - Authorization for the Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants.

Discussion took place regarding the resolution.

Upon a vote taken on the resolution – the same was approved – unanimously.

15. **Resolution B-1-15-3228 – Selection of District’s Legal Counsel**

Member Harala presented the resolution as follows:

RESOLUTION

Selection of District’s Legal Counsel

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the following firms have been selected as legal counsel for the District.

Fryberger, Buchanan, Smith & Frederick, P.A.
700 Lonsdale Building
302 West Superior Street
Duluth, MN 55802

Ratwik, Roszak & Maloney
300 US Trust Building
730 Second Avenue South
Minneapolis, MN 55402

Dryer, Storaasli, Knutson & Pommerville
202 West Superior Street, Suite 200
Duluth, MN 55802

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Rupp, Anderson, Squires & Waldspurger, P.A.
527 Marquette Avenue South, Suite 1200
Minneapolis, MN 55402
612. 436.4300 (office)
612.436.4340 (fax)

RESOLVED, that the authorized contact persons for the District are as follows:

Chair of the School Board
Superintendent of Schools
Executive Assistant to Superintendent
Assistant Superintendent
CFO/Executive Director of Business Services
Director of Special Education
Manager of Facilities
Finance Manager
Business Services Secretary
Senior Human Resources Manager
Human Resources Manager for Non-Certified Staff
Human Resources Benefits Coordinator

Resolution B-1-15-3228

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M-Harala, S-Westholm, to approve Resolution B-1-15-3228 – Selection of District’s Legal Counsel.

Discussion took place regarding the resolution.

M-Johnston, S-Welty, to delete Rupp, Anderson, Squires & Waldspurger, P.A.

Discussion took place regarding the proposed amendment.

Upon a vote upon the proposed amendment, the same failed 2-5 as follows:

Yea: Johnston, Welty

Nay: Harala, Loeffler-Kemp, Miernicki, Seliga Punyko, Westholm

Upon a vote taken on the resolution as presented, the same was approved – 5-2 as follows:

Yea: Harala, Loeffler-Kemp, Miernicki, Seliga Punyko, Westholm

Nay: Johnston, Welty

16. Resolution B-1-15-3229 – Selection of District’s Official Newspaper

Member Welty presented the resolution as follows:

RESOLUTION
Selection of District’s Official Newspaper

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the District’s official newspaper will continue to be the Duluth News Tribune.

Resolution B-1-15-3229

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M-Welty, S-Miernicki, to approve Resolution B-1-15-3229 – Selection of District’s Newspaper. Upon a vote taken on the resolution, the same was approved – unanimously.

17. Adjournment

Chair Seliga Punyko adjourned the annual organizational school board meeting of January 5, 2015 at 5:08 p.m.