



Badger Independent School District #676

# BADGER INDEPENDENT SCHOOL DISTRICT ISD 676

Long-Term Facilities Maintenance (LTFM) Board Update/Agreement

7-12-21

## Agenda:

1. Review Agreement Deliverables
2. LTFM Process
3. Floor Plan Layering
4. LTFM Plan
5. Review State Requirements



Jason Splett  
Project  
Development  
Manager



# LTFM Agreement Deliverables

## Proposed Scope:

Specifically, ICS will perform the work outlined below to assist the leadership in the District to achieve the following deliverables:

1. ICS facility experts will do an assessment of your facilities including inspection of interior finishes, Mechanical Systems, Electrical Systems, Roof, Windows, Exterior Finishes, Parking lots and grounds.
2. A facility assessment report.
3. Develop a list of projects for the district based on facility assessment results and communication with the District Staff.
4. Establish budgeted project costs for project list.
5. Assist the District Staff with prioritizing project list.
6. Assistance with recognizing, listing and prioritizing projects eligible under the LTFM Legislation.
7. Creation and Delivery of digitized facility maps.
8. Develop a comprehensive 10-year LTFM plan including Health and Safety, ADA, and Deferred Maintenance projects.
  - a. Assistance with coding and tracking LTFM projects
  - b. Assistance with reconciliation of LTFM levy projects and UFARS reports
  - c. Assistance with Department of Education communication and requirements

**Our fee for the proposed scope of services = \$5,000**

# LTFM Process



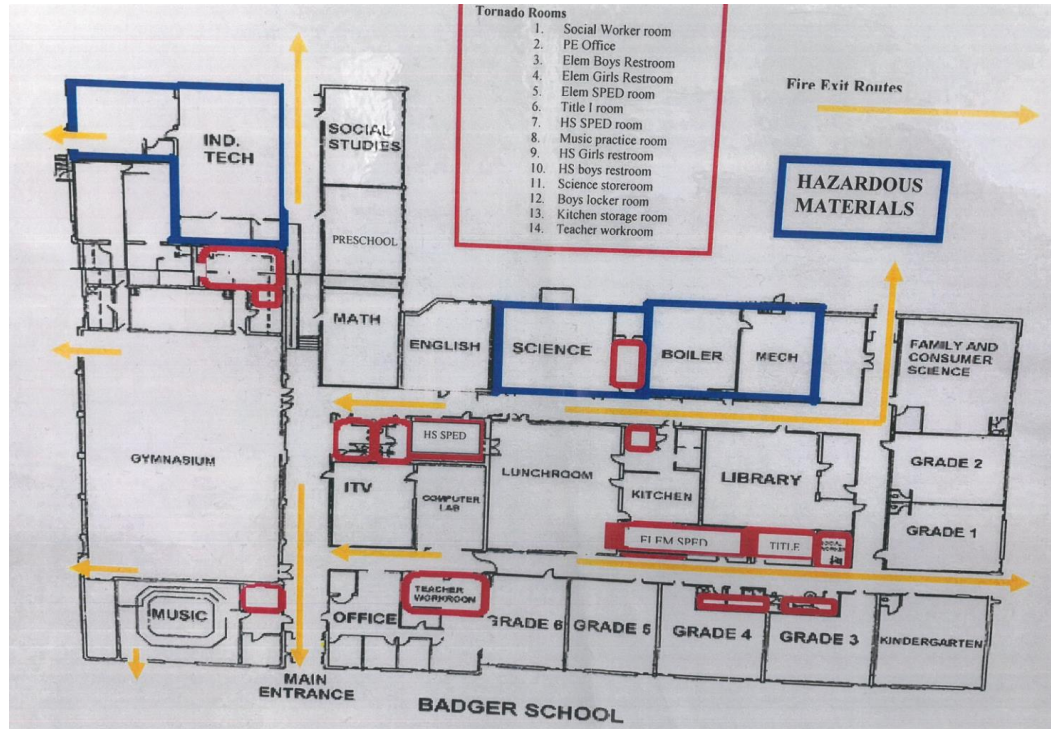
1. Preliminary Site Visit
2. ICS reviewed and compiled existing drawings and facility documentation
3. Creation of facility drawing in AutoCAD
4. ICS on-site assessment
5. Data input/Plan Creation
6. Virtual meeting with Superintendent and Buildings and Ground Director to validate plan
7. Present/Approve Plan and Submit plan to Minnesota Department of Education

## **NEXT STEPS:**

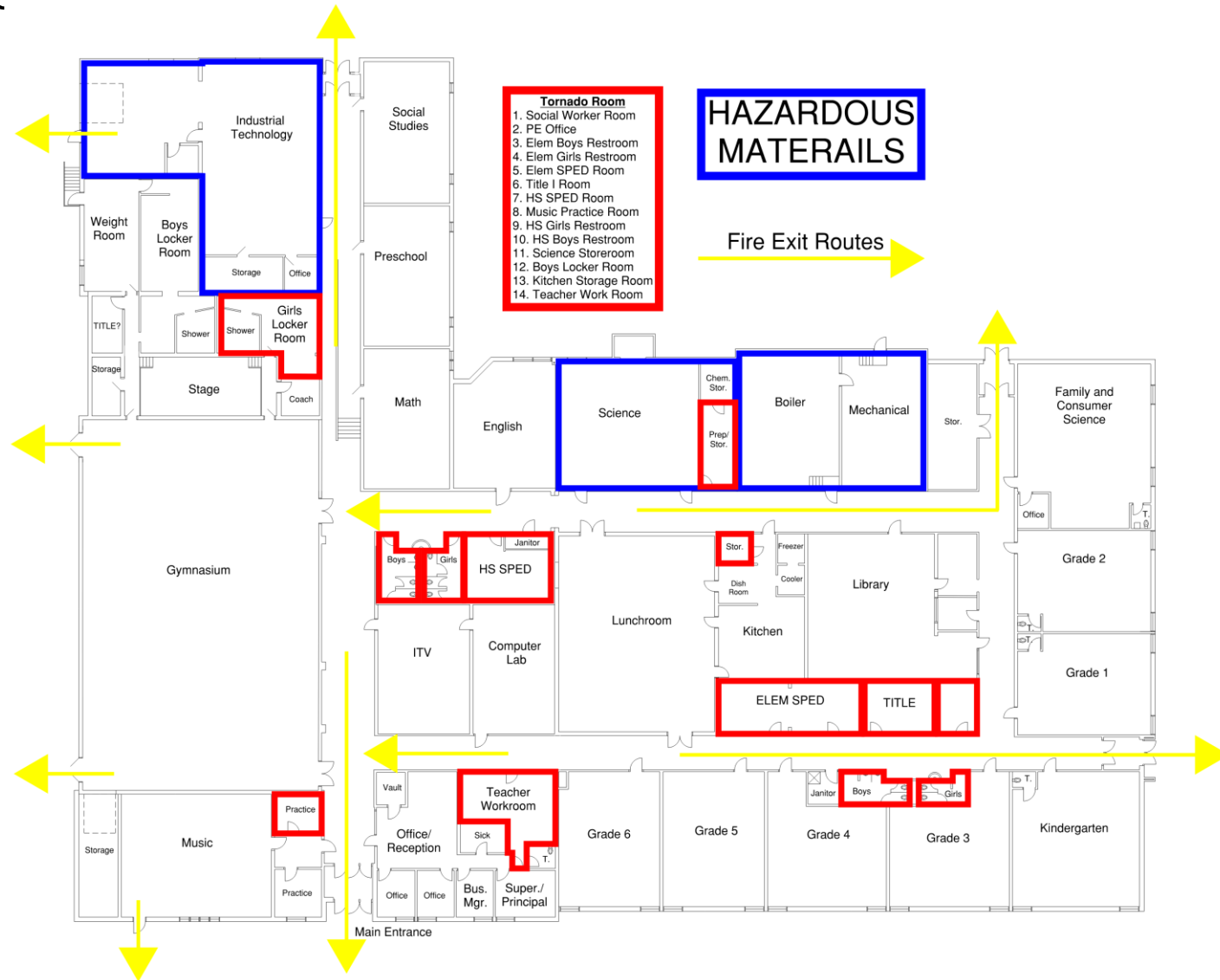
1. Meet **QUARTERLY** to review and adjust LTFM Plan based on board input/feedback

# Floor Plan Layering

1. ICS will pull up PDF and walk through the different layers
2. Future Layers to "Build" into the PDF
  - I. Sprinkled Areas
  - II. Existing Fire Zones (In association with fire protection contractor)



EXISTING DISTRICT FLOOR PLAN

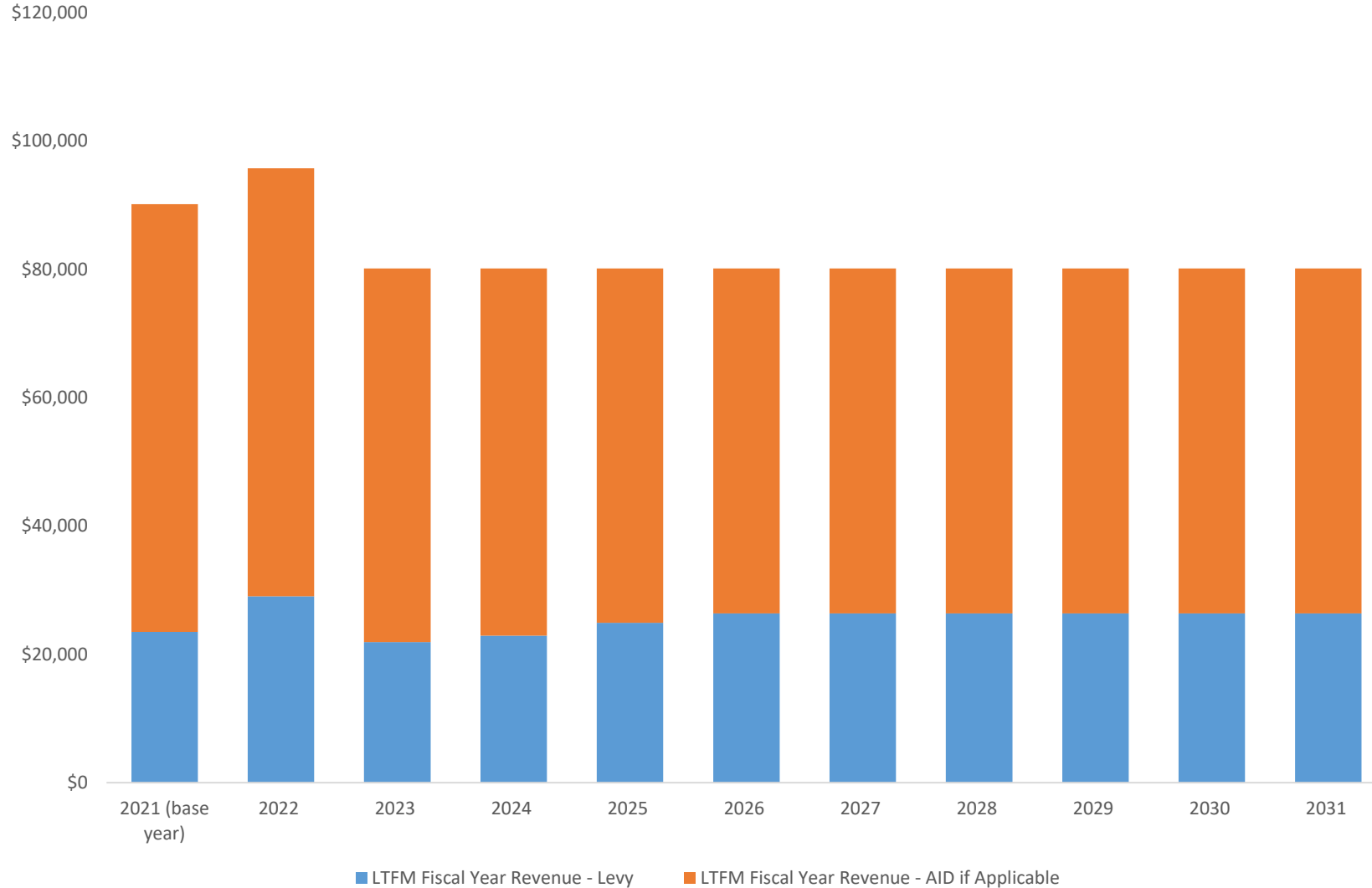


NEW EDITABLE DISTRICT FLOOR PLAN



# LTFM Funding Projection

## BADGER LTFM PLANNING SUMMARY



PRIOR TO LTFM THE DISTRICT RECEIVED APPROXIMATELY \$13,500 ANNUALLY FOR DEFERRED MAINTENANCE

# What is LTFM?

## HEALTH AND SAFETY

- Physical Hazards
- Other Hazardous Materials
- Environmental H&S Management
- Asbestos Removal & Encapsulation
- Fire Safety
- Indoor Air Quality

## ACCESSIBILITY

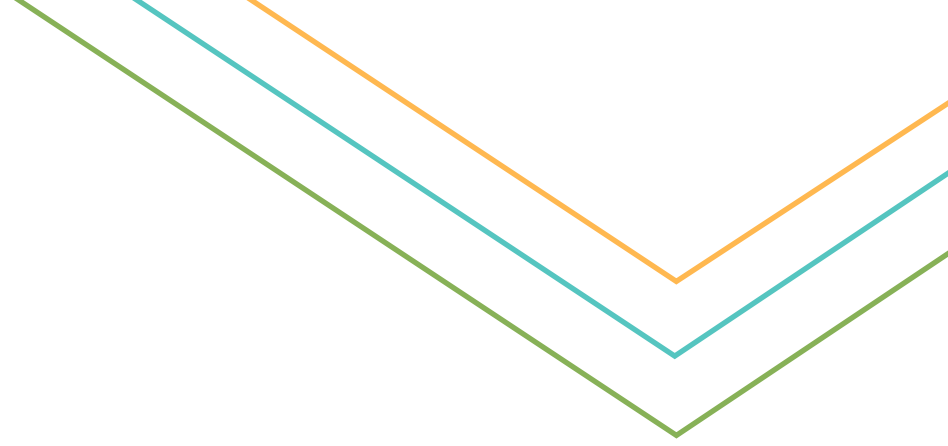
## DEFERRED MAINTENANCE

- Building Envelope
- Building Hardware & Equipment
- Electrical
- Interior Surfaces
- Mechanical Systems
- Plumbing
- Professional Services & Salary
- Roof Systems
- Site Projects

**LIKE FOR LIKE REPLACEMENT**

# LTFM Dollars Available

BADGER LTFM DOLLARS AVAILABLE







# LTFM DEFERRED MAINTENANCE PLANNING

## 2022

- Bus Garage Door Hardware/Security
- Quonset Hut East Garage Door Replacement
- Kitchen Garbage Disposal Replacement/Relocation
- Annual Painting Allowance
- Bus Garage North Site Drainage

## 2023

- Gym Audio Replacement
- Replace Wash Bay Overhead Garage Door Opener
- Replace Carpet & VCT listed in "Poor" Condition – See Map
- Annual Painting Allowance
- Drinking Fountain Replacement

## 2024

- Replace Damaged Downspouts
- Replace Bus Garage Windows
- Annual Painting Allowance
- Replace Southwest Pavement
- Replace Concrete Sidewalks – See Map

## 2025

- **Indoor Air Quality Funding Source**
  - Replace Ventilation Systems
  - Replace Temp. Controls
  - Upgrade Electrical Service to accommodate mechanical changes
- **LTFM Funding Source**
  - Replace Exterior Doors
  - Replace Electrical Panels
  - Replace 1951 Casework
  - Annual Painting Allowance
  - Boiler Replacement
  - Shower Piping Replacement







# Steps to submit LTFM Plan



1. School Approves the district's detailed LTFM Plan
2. EXPENDITURE SHEET: Submit and electronic copy of the district's 10 year summary expenditure spreadsheet to MDE
3. REVENUE SHEET: Submit an electronic copy of the district's 10 year revenue spreadsheet to MDE
4. STATEMENT OF ASSURANCE: Superintendent
5. Review, Monitor and Update plan annually

# Board Resolution

**EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
BADGER PUBLIC SCHOOL, ISD 676  
BADGER, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 676 (BADGER PUBLIC SCHOOLS), State of Minnesota, was held on July 12, 2021 at 7:30 o'clock p.m., for the purpose in part, of approving the District's Fiscal year (FY) 23 Long-Term Facility Maintenance Ten-Year Plan as established in Minnesota Statutes, section 123B.595.

School Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**Resolution Adopting Independent School District No. 676 FY 23 Long-Term Facilities Maintenance Ten-Year Plan**

BE IT RESOLVED by the School Board of Independent School District No. 676, State of Minnesota, approves the attached FY 23 Long-Term Facilities Maintenance Ten-Year Plan.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_

and the following voted against the same:

\_\_\_\_\_  
\_\_\_\_\_

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA    )  
  ) SS.  
COUNTY OF                \_\_\_\_\_)

I, the undersigned, being the fully qualified and acting Clerk of Independent School District No. 676, State of Minnesota, hereby certify that the attached and foregoing is a full, true, and correct transcript of the minutes of a meeting of the School Board of Independent School District No. 676, duly called and held on the date therein indicated insofar as said minutes relate to the adoption of a resolution approving the FY23 LTFM plan and that said resolution included therein is a full, true, and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 12th day of July 2021.

\_\_\_\_\_  
Clerk of the School Board  
Independent School District 676





# Revenue Application

FY 23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/12/2021												
<b>676 &lt;= Type in School District Number</b>																
<b>BADGER PUBLIC SCHOOL DISTRICT</b>																
<i>Calculations for Ten Year Projection</i>				Pay 21	Change only if requiring levy adjustments	Payable 2021 LLC Certification	Current Estimate									
	LLC #	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031			
<b>1 Type your district number in cell A2 (Minneapolis = 1.2)</b>																
<b>2 Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b</b>																
<b>3 Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33</b>																
<b>4 Look-up data from following tabs</b>																
<b>5 Initial Formula Revenue</b>																
6	Current year APU	57	231.60	223.08	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82
6a	Additional Pre-K Pupil Units ( line 19 of Pre-K application)															
6b	Total Adjusted Pupil Units = (6) + (6a)			223.08	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82	210.82
7	District average building age (uncapped)	451	45.85	45.85	46.85	47.85	48.85	49.85	50.85	51.85	52.85	53.85	54.85			
8	Formula allowance		\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
9	Building age ratio = (Lesser of 1 or (7) / 35)	452		1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	Initial revenue = (6) * (8) * (9)	453	88,008	84,770	80,110	80,110	80,110	80,110	80,110	80,110	80,110	80,110	80,110	80,110	80,110	80,110
<b>11 Added revenue for Eligible H&amp;S Projects &gt; \$100,000 / site</b>																
12	Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess	702														
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)	756														
14	Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)	701														
15	Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)	755														
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQFAA Bonds" tab															
16b	New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue															
17	Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue = (16a) + (16b)	767														
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site	455														
19	Total additional revenue for eligible H&S projects > \$100,000 / site (12) - (13) + (14) - (15) + (17) + (18)	456														
<b>Added revenue for Pre-K remodeling (for VPK approvals only)</b>																

# Statement Of Assurance



Division of School Finance  
1500 Highway 36 West  
Roseville, MN 55113-4266

## Fiscal Year (FY) 2023 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-07  
Due: July 31, 2021

**General Information:** Minnesota school districts, intermediate school districts, cooperative districts, applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2021. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

### Identification Information

Name of District or Cooperative: <b>Badger Independent School District</b>	District Number and Type: <b>676-01</b>	Date Submitted: <b>7-12-21</b>
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### Statement of Assurances

- All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
- All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
- All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2023 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
- All actual expenditures to be reported in UFARS for FY 2023 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
- The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. § 127A.411, subd. 3).
- The district's plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. § 121A.335). ***The district's ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

### Certification of Statement of Assurances

Signature – <b>Must be signed</b> by Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print) <b>Kevin Ricke</b>	Date:
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## **Next Steps:**

- 1. Meet Quarterly to Review/Adjust LTFM PLAN**
- 2. IF NECESSARY – RESUBMIT LTFM PLAN TO MDE**







# Q&A

