



# NORTH SLOPE BOROUGH SCHOOL DISTRICT

## MEMORANDUM

**TO:** Qaiyaan Harcharek, President  
Members of the School Board

DocuSigned by:  
*Richard Carlson*  
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**THROUGH:** Rich Carlson, Superintendent

**FROM:** Chelsie Overby, Board Secretary

**DATE:** October 15, 2021

**SUBJECT:** 2021-2022 School Board Committee Assignment

**Memo No. SB22-060**  
(Action Item)

### NSBSD Strategic Plan Goal:

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

### NSBSD Policy Manual:

Board Bylaw 9130, Board Committees: The School Board may establish committees of the Board as deemed necessary. The membership of these committees is limited to less than majority of the whole Board. The Board shall establish written charges for Board Committees. When its charges or duties have been completed, the committees shall be dissolved...The President may be a member of any committee.

### Issue Summary:

<b>Policy Review:</b>	_____	_____	_____
			<b>Alternate</b>
<b>Finance:</b>	_____	_____	_____
			<b>Alternate</b>
<b>Legislative:</b>	_____	_____	_____
			<b>Alternate</b>
<b>CIPM/Architectural:</b>	_____	_____	_____
			<b>Alternate</b>
<b>Negotiations:</b>	_____	_____	_____
			<b>Alternate</b>
<b>Child Nutrition:</b>	_____	_____	_____
			<b>Alternate</b>
<b>Curriculum:</b>	_____	_____	_____
			<b>Alternate</b>
<b>Sub-Curriculum, Health:</b>	_____	_____	_____
			<b>Alternate</b>
<b>School Safety:</b>	_____	_____	_____
			<b>Alternate</b>
<b>Certificated Evaluation:</b>	_____	_____	_____
			<b>Alternate</b>

**Background:**

Policy Review Committee:

Robyn Burke

Madeline Hickman

Qaiyaan Harcharek

This is a standing committee that meets as necessary to develop, update, review and evaluate policies to ensure the District is in compliance with local, state, and federal laws/guidelines.

Finance Committee:

Caitlin Montague

Nancy Rock

Frieda Nageak

This committee meets during the budget season and/or as necessary to stay informed of financial planning, reporting, overview of financial policies, contracts, and ensuring programs/services align with the Strategic Plan.

Legislative Committee:

Caitlin Montague

Robyn Burke

Qaiyaan Harcharek  
*Alternate*

This committee meets with legislators during the Association of Alaska School Boards Fly-Ins, or other such conferences that include promoting the legislative priorities and needs of the District. i.e. AASB Annual Conference in the Rural Caucus

CIPM/Architectural Committee:

Madeline Hickman

Nora Jane Burns

Nancy Rock  
*Alternate*

This committee meets during the budget season to determine the prioritized projects as determined and outlined in Administrative Regulation 7100, Planning.

Negotiation Committee:

Qaiyaan Harcharek

Nancy Rock

Robyn Burke  
*Alternate*

According to Board Policy 4141/4241, Negotiated Agreement, each agreement entered into by the School Board with a duly recognized employee organization shall constitute a commitment by the Board to the provisions of the agreement for its duration. According to Board Policy 4143/4243 Negotiations / Consultation, the School Board will strictly construe the scope of negotiations as provided by law and also meet and negotiate on such topics as are included within the scope of negotiations by the Labor Relations Board.

The negotiation committee is actively meeting with the North Slope Educational Administrators' Association whose agreement terms June 30, 2021. The North Slope Borough Education Association negotiated agreement terms June 30, 2022.

Child Nutrition Committee:

Frieda Nageak

Madeline Hickman

Nora Jane Burns  
*Alternate*

The Board may choose to dissolve this committee, unless it is requested to continue. Previously, it met to review the food orders in Fiscal Year 2019-2020 and tested the quality of food once received.

Curriculum Committee:

Qaiyaan Harcharek

Nora Jane Burns  
*Alternate*

This is a standing committee that meets three times a year in the fall, winter, and spring to review curriculum as determined by the 6-year cycle (recently revised to review Arts and Electives this year), set curriculum expectations for programs, suggest additional/removal of District-sponsored programs, receive feedback and improve in-services on training in programs/initiatives, and use of PLC time.

Curriculum Sub-Committee on Health:

The Curriculum Committee met August 30, 2021 and recommended there be a member of the Board of Education on the Sub-Curriculum committee on health.

School Safety Committee:

Frieda Nageak

Qaiyaan Harcharek

*Alternate*

Under AS 14.33.100, Sec 14.33.100, a crisis response team may include one member of the governing Board or advisory school council and other members as determined in the statute to develop, and annually review/update as appropriate a school crisis response plan.

Certificated Evaluation Review Committee:

Robyn Burke

Nora Jane Burns

*Alternate*

This committee, beginning three years ago in 2018, were reviewing the teacher’s evaluation and observation tool and have identified Brightways as the platform. Since its completion, a pilot was scheduled; however, due to COVID, the pilot was unable to be completed. The next evaluation to develop/review is the Administrators.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the School Board Committee Assignment, as assigned in Memo No. SB22-060.

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Vote: \_\_\_\_\_