

COURTS & PUBLIC SAFETY COMMITTEE
DRAFT - MEETING MINUTES
Monday, August 21, 2023 – 4:00 p.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Chair
Burt Francisco
Jesse Osmer
Bill Peterson

Others Present: Kim MacArthur, County Board Assistant
Sheriff Erik Smith
Kim Elkie, EM/E911 Director
Al Rapson, Assistant EM/E911 Director
Fire Chief Rob Edmonds
Julie Miller, NE MI Regional Defender
Janelle Mott, Juvenile Officer
Bill Pfeifer, MAC Administrator
Lynn Bunting, County Board Assistant (zoom)
Steve Smigelski, Airport Manager (zoom)
Kim Ludlow, County Treasurer (zoom)

CALL MEETING TO ORDER

Chair John Kozlowski called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

MOTION TO ADOPT AGENDA

Moved by Commissioner Peterson and supported by Commissioner Francisco to adopt the agenda with the addition of a Jail Inspection Update and moving Janelle Mott to the beginning of the agenda. Motion carried.

INFORMATION ITEM: Juvenile Officer Janelle Mott presented May, June, and July's Child Care Fund Monthly Reports to the Committee (attachment #1). Janelle reported she received an email from the state that for FY24 changes. One will be the out-of-home care costs will be reimbursed 75% instead of the current 50%. The extra 25% is expected to be reinvested into keeping kids out of detention and keeping kids in community and treat them. Janelle also received notice that The Raise the Age allocation must not include newly funded capital improvement cost over \$100,000 and new capital improvement costs cannot be included in any budget so they are not eligible for Raise the Age funding. Motion was made by Commissioner Osmer and supported by Commissioner Francisco to receive and file the Child Care Fund Monthly reports as presented. Motion carried.

County Administrator Mary Catherine Hannah reported that the Juvenile Justice Center is at a standstill and Crawford County is out but there is still conversation happening.

INFORMATION ITEM: MAC Administrator Bill Pfeifer presented the 3rd quarter financial status report to the Committee.

INFORMATION ITEM: MAC Administrator Pfeifer presented the FY24 MIDC Grant application for approval. The increase from the 2023 grant application mostly relates to added staff positions. Motion was made by Commissioner Francisco and supported by Commissioner Peterson to recommend the action item below. Roll call vote was taken: AYES: Commissioners Osmer, Francisco, Peterson and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #1: The Committee recommends approval of the FY24 MIDC Grant Application (10.01.23 to 09.30.24) in the amount of \$1,321,511.04 (State grant contribution of \$1,156,871.03) with a County match of \$164,640.01 and authorize the Board Chairman or County Administrator to sign all pertaining documents as presented. This has Grant Review Committee approval.

INFORMATION ITEM: MAC Administrator Pfeifer presented the MAC Administrator Agreement for approval. There is a state approved increase from \$100 to \$120 per hour. Motion was made by Commissioner Peterson and supported by Commissioner Francisco to recommend the action item below. Roll call vote was taken: AYES: Commissioners Francisco, Peterson, Osmer and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends approval of the MAC Administrator Agreement (10.01.23 to 09.30.24) with MAC Administrator Bill Pfeifer in the amount of \$1,200.00 per month with monies to come out of line item #260-282-803.000 each month on the first day of each month (October 1, 2023 to September 30, 2024) as presented.

INFORMATION ITEM: MAC Administrator Pfeifer presented the Public Defender Contract for approval. The increase relates to standards and the size of the office with anticipated employees. Motion was made by Commissioner Francisco and supported by Commissioner Osmer to recommend the action item below. Roll call vote was taken: AYES: Commissioners Peterson, Osmer, Francisco and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #3: The Committee recommends approval of the Public Defender Contract (10.01.23 to 09.20.24) in the amount of \$67,840.42 per month beginning on the first day of each month (October 1, 2023 to September 30, 2024) as presented.

INFORMATION ITEM: Administrator Hannah reported the attorney contract for Probate and Family and Juvenile court cases is up at the end of this year. Administrator Hannah had a meeting with the current attorneys to start negotiations on a new contract. Judge Curtis recommended restructuring the contract and would like to see the contract split between Probate and Juvenile court cases. Administrator Hannah would like a multi-year contract. The current contract attorneys all indicated they are happy with the work and would like to continue.

Administrator Hannah reported that Judge Curtis is struggling to find people to act as Public Guardians. This is mostly for the adult disabled population. Guardians are paid about \$85 per month. Community Mental Health is defunding the current company that provides guardians so they will not be able to do this service for free and the few individuals that act as Public Guardians are ageing and will not be able to provide services to take on new clients. Discussion was made for the County to have an Office of the Public Guardian versus of an Office of the Public Conservator.

INFORMATION ITEM: Chair Kozlowski presented the Ambulance Fund Monthly Report to receive and file. Motion was made by Commissioner Peterson and supported by Commissioner Osmer to receive and file the monthly Ambulance Fund Report as presented. Motion carried.

INFORMATION ITEM: Chair Kozlowski presented the Medical Examiners Monthly Reports to receive and file. Motion was made by Commissioner Osmer and supported by Commissioner Francisco to receive and file the Medical Examiners Monthly Reports as presented. Motion carried.

INFORMATION ITEM: Sheriff Erik Smith reported on July 27th the jail had their annual inspection by the Michigan Department of Corrections and they are in full compliance. The only recommendation was to have contracted medical staff pass pharmaceuticals to limit liability. Sheriff Smith also reported that the staffing analysis at the jail is scheduled for late September or early October.

***Next Meeting: Monday, September 18, 2023 at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Motion was made by Commissioner Peterson and supported by Commissioner Osmer to adjourn. The meeting adjourned at 5:08 p.m.

John Kozlowski, Chair

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#1

May, 2023 Child Care Fund Monthly Report

Cash Balance:	\$41,927.97
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Revenue:	
General Fund Allocation:	\$27,981.68
Basic Grant:	\$11,018.02
State Reimbursement:	\$130,387.98
Blending Funding:	\$0.00
Interest:	\$30.62
Other Revenue:	\$7,948.91
TOTAL REVENUE:	\$177,367.21

Expenditures:	
Foster Care:	\$1,035.00
Institutional Care:	\$17,221.40
Intensive Probation:	\$27,217.10
Basic Grant:	\$554.78
Other Expenditures:	\$0.00
TOTAL EXPENDITURES:	\$46,028.28

Cash Balance:	\$173,258.87
Savings Balance:	\$15,892.50

Janelle Mott
8/8/2023

June, 2023 Child Care Fund Monthly Report

Cash Balance:	\$173,258.87
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Revenue:	
General Fund Allocation:	\$27,981.68
Basic Grant:	\$0.00
State Reimbursement:	\$0.00
Blending Funding:	\$0.00
Interest:	\$31.41
Other Revenue:	\$6,495.51
TOTAL REVENUE:	\$34,508.60

Expenditures:	
Foster Care:	\$1,320.00
Institutional Care:	\$23,675.00
Intensive Probation:	\$41,569.65
Basic Grant:	\$13,082.31
Other Expenditures:	\$0.00
TOTAL EXPENDITURES:	\$79,646.96

Blending Funding:	\$75,000.00
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Cash Balance:	\$53,120.51
Savings Balance:	\$15,896.42

Tamela Mott
8/8/2023

July, 2023 Child Care Fund Monthly Report

Cash Balance:	\$53,120.51
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Revenue:	
General Fund Allocation:	\$27,981.68
Basic Grant:	\$2,682.74
State Reimbursement:	\$17,196.35
Blending Funding:	\$0.00
Interest:	\$10.10
Other Revenue:	\$3,524.30
TOTAL REVENUE:	\$51,395.17

Expenditures:	
Foster Care:	\$0.00
Institutional Care:	\$0.00
Intensive Probation:	\$69,241.73
Basic Grant:	\$6,103.38
Other Expenditures:	\$0.00
TOTAL EXPENDITURES:	\$75,345.11

Blended Funding:

Cash Balance:	\$29,166.52
Savings Balance:	\$15,900.47

August Revenue:	\$28,925.59
August Expenditures:	\$22,714.54
Anticipated Balance:	\$35,377.57

Janelle Mott
8/8/2023