



NUECES COUNTY HOSPITAL DISTRICT

Administrative Offices

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April 13, 2020

Thomas L. Graham
506 W. 12th St. Suite B
Austin, Texas 78701

Dear Mr. Graham:

This Letter Agreement shall serve as the First Amendment (Supplemental Agreement) to the Personal Services Contract ("Contract") made by and between the County of Nueces, Nueces County Hospital District ("NCHD"), and Thomas L. Graham ("Contractor") for contracting for personal services and entered March 11, 2020. The personal services are described in the Contract as: "A communications plan to assess the communications, public education, and engagement needs of the community and identify and implement steps to address through public education, public health care issues and available services, for mental health issues, opioid addiction issues, COVID-19 (coronavirus) issues and other health care concerns within Nueces County."

For timeliness and efficiency, it is now advisable to coordinate NCHD's planned upgrade of its current website with the work currently being performed by the Contractor under terms of the Contract. The parties agree the amended services sought by this Letter Agreement to upgrade the NCHD website are consistent with the scope and intent of the Contract and the personal services provided by the Contractor under the Contract.

The Contract is hereby amended as follows:

Attachment B: Services to be Provided by Contractor

- Amend existing Paragraph 1 to add: "d) Work closely with NCHD's administrative and enrollment teams to upgrade the current NCHD website to improve presentation, usability, Nueces Aid Program application processing, and provision of information to stakeholders and the public."
- Add new Paragraph 19 to read: "Upgrade the current NCHD website to improve presentation, usability, Nueces Aid Program application processing, and provision of information to stakeholders and the public."

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Attachment C-1: Fee Schedule

- Add additional Deliverable to read as shown below:

Deliverable	Date	Fee	
		Designated/Monthly Expense	One Time Expense Item
Website, Digital Audit, Comparative Audit	April/May		\$9,000
Branding Package & UX (User Experience) Design	May/June		\$10,000
Develop & Upgrade NCHD Website & Chat Bot Deployment	June/July		\$20,000

ALL OTHER TERMS OF THE ORIGINAL PERSONAL SERVICES CONTRACT REMAIN THE SAME.

Sincerely,

Jonny F. Hipp, ScD, FACHE
 Administrator/Chief Executive Officer

AGREED:

COUNTY

By: _____

Barbara Canales
 Nueces County Judge

Date: _____

NCHD

By: _____

Jonny F. Hipp
 Administrator/Chief Executive Officer
 Nueces County Hospital District

Date: 4/13/2020

CONTRACTOR

By: _____

Thomas L. Graham

Date: 4/13/2020

ATTEST:

COUNTY CLERK