

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education**  
**April 18, 2011**  
**7:00 p.m. – VHS PAC**

**MINUTES**

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Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, and Carol Lohman

Secretary Karen Hill

Members Absent: Virgil Knowles

Administrators Present: Charles Glaes, Stephen Goss, Athletic Director Mike Roy, Food Service Director Maureen Ouvry, Adult & Community Ed Director Tonya Nash, Transportation Director Ric Beers, Sunset Lake Principal Pat Moreno, Indian Lake Principal Rick Szabla, High School Asst. Principal Adam Brush, High School Principal Keevin O’Neill, Middle School Principal Greg Tibbetts, Tobey Principal Mike Barwegen

Guests Present: John Steers, John Manski, Sharon Manski, Scott Manski, Steve Thomas, Shirley Axtell, Katie Harrison, Dan Harrison, Tracy Harrison, Jennifer Teall, Alexandra Morris, Jeannine Morris, Christopher Morris, Brad Geesaman, Jim Mallery

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions**

1. Class of 2011 Recognitions - Keevin O'Neill: Mr. O’Neill introduced the Top 10 students, Excellence in Education Scholarship Winners and their parents.
2. MHSAA Regional Basketball Tournament - Michael Roy: Athletic Director Michael Roy thanked the many volunteers who helped make the tournament a success. A slide presentation was shown of the event.

**B. Kindergarten Enrollment Update:** Supt. Glaes stated that enrollment numbers are down approximately 35 compared to last year at this time.

**C. Legislative Report:** Supt. Glaes reviewed the Governor’s budget plan and explained that the Legislature has other budget options available which make it possible to leave school aid fund for K-12 education. Supt. Glaes asked concerned citizens to contact their legislators. A video clip from SOS Michigan entitled “School Funding from a 3<sup>rd</sup> Grader” was shown.

**D. Estimated Changes to Budget:** Mr. Goss stated that the current per pupil foundation grant is \$7,390. The projected per pupil foundation grant for 2011-12 is \$6,862 (-528/pupil), which is a decrease of \$1.3+ million revenue. After factoring in a decrease in enrollment and an increase in expenditures, the district is looking at a decrease to the budget of \$1.7 million. The Administration is working with employee groups on ways to contain costs. The District intent is to do whatever we can to maintain instruction and programs for students. renewal -

**E. Important Dates:** Supt. Glaes referred to the listing of important dates including the Fine Arts Festival and those listed below.

1. Election - May 3, 2011
2. Retirement Reception - June 13, 2011
3. July Organizational Meeting - July 11, 2011

## II. REPORTS AND PUBLIC INQUIRY

### A. Business and Finance Report - Steve Goss

1. Budget Progress Report for the Month Ending March 31, 2011: Mr. Goss reviewed the budget progress report for March 2011 showing total revenues of \$12,680,184; total expenditures of \$13,789,282; and deficiency of revenues over expenditures of -\$1,109,098. Mr. Goss stated that the District is doing everything possible to rein in spending. A final amendment will be made in June.

III. Audience: John Steers expressed his concern to the Board regarding the sample letter in the Red & White for community members interested in contacting their legislators and the SOS video shown earlier in the meeting. Supt. Glaes acknowledged his concern and stated that sample letter was mailed to all community members, not students, in the District and the video was shown to the audience. The Board agreed that the sample letter was appropriate. Brad Geesaman stated that he had met with Supt. Glaes and Asst. Supt. Goss to review budget items and looks forward to a cooperative working arrangement. Mr. Geesaman invited the Board to contact him with any questions regarding the VEA.

## IV. BOARD ACTION REQUIRED

### A. Approval of the Following Minutes:

1. March 14, 2011 - Regular Meeting Open Session: A motion was made by Emmet and supported by Callen to approve the March 14, 2011 Regular Meeting Open Session Minutes. Motion carried unanimously.
2. March 14, 2011 - Closed Session: A motion was made by Schriemer and supported by Emmert to approve the March 14, 2011 Regular Meeting Closed Session minutes. Motion carried unanimously.
3. March 30, 2011 - Special Meeting Open Session: A motion was made by Emmert and supported by Forsyth to approve the March 30, 2011 Special Meeting Open Session minutes. Motion carried unanimously.

### B. Approval of the Following Invoices - ROLL CALL VOTE

1. March 9, 2011 = \$132,982.24: A motion was made by Forsyth and supported by Danielson to approve payment of invoices dated March 9, 2011 totaling \$132,982.24.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman  
Nays: None  
Absent: Knowles  
Abstain: None  
Motion carried unanimously.
2. March 25, 2011 = \$31,866.63: A motion was made by Schriemer and supported by Forsyth to approve payment of invoices dated March 25, 2011

totaling \$31,866.63.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

3. March 31, 2011 = \$682.64: A motion was made by Callen and supported by Forsyth to approve payment of invoices dated March 31, 2011 totaling \$682.64.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously. Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

- C. Approval of Tenure for the Following Teachers: A motion was made by Forsyth and supported by Emmert for approval of tenure of the following teachers: Motion carried unanimously.

1. Tom Marchese - High School
2. Melissa Tutt - Middle School
3. Ben Rosier - High School
4. Kellie VanderKolk - High School
5. Michelle Malito - Sunset Lake

- D. Approval of a 4th Year of a Four-Year Probation for the Following Teachers: A motion was made by Danielson and supported by Forsyth for approval of a 4<sup>th</sup> year of a four-year probation for the following teachers: Motion carried unanimously.

1. Marie Law - Indian Lake
2. Julie Hughes - Indian Lake

- E. Approval of a 3rd Year of a Four-Year Probation for the Following Teachers: A motion was made by Emmet and supported by Danielson for approval of a 3<sup>rd</sup> year of a four-year probation for the following teachers.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

1. Lindsay Bosel - High School

2. Allison Lamers - Middle School
3. Tymona Natleborg – Tobey
4. Scott Gajos - Indian Lake
5. Susan Pepps - Indian Lake

F. Approval of a 2nd Year of a Four-Year Probation for the Following Teachers: A motion was made by Forsyth and supported by Emmert for approval of a 2<sup>nd</sup> year of a four-year probation for the following teachers.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

1. Diana Alger - High School
2. Jennifer Baldwin - High School
3. Shanna Page - High School
4. Rong Sun - High School
5. Jennifer VanBeck - High School
6. Tatiana Curtiss - Middle School
7. Stephanie Reahm - Middle School
8. Carole Boal – Tobey

G. Approval of 2nd Year of a Two-Year Probation for the Following Teacher: A motion was made by Forsyth and supported by Callen for approval of a 2<sup>nd</sup> year of a two-year probation for the following teacher:

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

1. Rachel Lin – Tobey

H. Approval to Extend the Following Administrative Team Members' Individual Contracts Based on Evaluations Through the 2010-11 School Year:

1. Principals: A motion was made by Danielson and supported by Forsyth for approval to extend Principals' contracts.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

- a. Keevin O'Neill - HS Principal
- b. Adam Brush - HS Asst. Principal

- c. Greg Tibbetts - MS Principal
  - d. Laura Kuhlman - MS Asst. Principal
  - e. Mike Barwegen - TY Principal
2. Directors/Supervisors/Coordinators: A motion was made by Forsyth and supported by Callen for approval to extend Directors/Supervisors/Coordinators' contracts.  
 Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman  
 Nays: None  
 Absent: Knowles  
 Abstain: None  
 Motion carried unanimously.
- a. Tonya Nash - Adult/Community Ed Director
  - b. Maureen Ouvry - Food Service Director
  - c. Mike Roy - Athletic Director
- I. Approval to Extend the Following Non-Line Position Contracts Based on Evaluations Through the 2010-11 School Year: A motion was made by Forsyth and supported by Danielson for approval to extend the following non-line position contracts:  
 Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman  
 Nays: None  
 Absent: Knowles  
 Abstain: None  
 Motion carried unanimously.
- 1. Tim Fuller - Performing Arts Center Manager
  - 2. Karen Hill - Exec Asst to Supt/Office Manager
- J. Approval to Extend the Following Contract as per Contractual Agreement: A motion was made by Forsyth and supported by Callen for approval to extend the following contract as per contractual agreement.  
 Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman  
 Nays: None  
 Absent: Knowles  
 Abstain: None  
 Motion carried unanimously.
- 1. Stephen Goss - Asst Superintendent
- K. 2nd Reading Approval of the Following Revisions/Additions to Board Policy - ROLL CALL VOTE: A motion was made by Emmert and supported by Schriemer for 2<sup>nd</sup> reading approval for the following revisions/additions to Board Policy.  
 Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman  
 Nays: None  
 Absent: Knowles  
 Abstain: None

Motion carried unanimously.

1. Policy 1420 (New) - School Administrator
2. Policy 2112 (Replacement) - Parent Involvement in the School Program
3. Policy 2260 (Revised) - Nondiscrimination and Access to Equal Educational Opportunity
4. Policy 2260.01 (Revised) - Section 504/ADA Prohibition Against Discrimination Based on Disability
5. Policies 3122/4122 (Revised) - Nondiscrimination and Equal Employment Opportunity
6. Policies 3215/4215 (Revision) - Use of Tobacco
7. Policy 3220 (Revision) - Professional Staff Evaluation
8. Policy 5111 (Revised) - Eligibility of Resident/Nonresident Students
9. Policy 5111.01 (Revised) – Homeless
10. Policy 5111.02 (New) - Educational Opportunity for Military Children
11. Policy 5460 (Revised) - Graduation Requirements
12. Policy 5512 (New) - Use of Tobacco by Students
13. Policy 6850 (New) - Public Disclosure and Reporting
14. Policy 7434 (Revised) - Use of Tobacco on School Premises
15. Policy 8330 (Revised) - Student Records (Revised for 2nd reading)
16. Policy 8450 (Revised) - Control of Casual - Contact Communicable Diseases
17. Policy 9160 (Revised) - Public Attendance at School Events

L. Approval of the Following Field Trips: A motion was made by Forsyth and supported by Danielson for approval of the following field trips. Motion carried unanimously.

1. VHS Student Senate Trip to Cedar Point on May 18 or 19, 2011. Costs to be paid by Student Senate and students.
2. EFE Engineering Drafting and Architectural Drafting Classes Trip to the Chicago Museum of Science and Industry on May 16, 2011. Costs to be paid by students.
3. WINGS Trip to the Air Zoo on May 3, 2011. Costs to be paid by WINGS and students.
4. Vicksburg French Class Trip to Chicago, IL on May 18, 2011. Costs to be paid by students.
5. Vicksburg Spanish Students Trip to Chicago on May 15, 2011. Costs to be paid by students.

M. Approval of the Following Leave Requests: A motion was made by Callen and supported by Emmert for approval of the following leave requests. Motion carried unanimously.

1. Marie Law - FMLA to begin approximately May 23, 2011 through the remainder of the 2011 school year.
  2. Alicia Zagar - Disability leave and leave of absence without pay beginning on April 1 through the remainder of the 2011 school year
- N. Approval of Vicksburg High School Membership Withdrawal from NCA CASI Accreditation School Improvement Cycle: A motion was made by Forsyth and supported by Danielson for approval of Vicksburg High School Membership Withdrawal from NCA CASI Accreditation School Improvement Cycle. Motion carried unanimously.
- O. Approval of Resolution Opposing School Aid Fund Transfer to Higher Education - ROLL CALL VOTE: A motion was made by Forsyth and supported by Emmet for approval of resolution opposing school aid fund transfer to higher education.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, and Lohman  
Nays: None  
Absent: Knowles  
Abstain: None  
Motion carried unanimously.

There being no further business to come before the Board, Vice President Lohman adjourned the meeting at 9:47 p.m.

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Vice President Carol Lohman

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Secretary Karen Hill

Date: May 16, 2011