

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

TRUTH-IN-TAXATION HEARING
REGULAR SCHOOL BOARD MEETING
December 1, 2011

The annual Truth-in-Taxation Hearing was held on December 1, 2011 at 6:00 p.m. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Dan Kieger, Karen Morehead, Rob Rapheal, and Superintendent Dr. Linda Madsen, ex officio. Joe Grafft and Erin Turner were absent.

Lawrence Martini, Director of Business Services, presented the district's proposed tax levy, followed by an opportunity for questions and answers. There was no citizen input or questions from the audience.

At 6:25 p.m. Member Bresin moved to adjourn the hearing. The motion was seconded by Member Morehead, all members voted aye and the hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, December 1, 2011 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Dan Kieger, Karen Morehead, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Joe Grafft was absent.

The agenda was reviewed and unchanged.

4. VISITORS:

The new City of Forest Lake Administrator Aaron Parrish introduced himself to the School Board.

5. STUDENT ACHIEVEMENT:

Fall sports – Activities Director Joel Olson introduced the coaches and athletes of the girls' Tennis team, the boys' and girls' Cross Country teams, and the girls' Swim and Diving teams. All of these sports had great seasons and many individual and team successes.

Southwest Junior High – Principal Marc Peterson reported on the success of the secondary Spanish Immersion program, now in its fifth year of operation.

Positive Happenings: School Board Members reported on the many programs, events, meetings, and visits to district schools during the past month.

6. REPORTS:

Buildings & Grounds Committee – Bill Bresin reported that the Buildings & Grounds committee discussed seclusion rooms, the winter fall prevention campaign, and alternative facilities bonding.

Communications Committee – Kathy Bystrom reported that the Communications Committee discussed plexi card holders, the senior high STEM commercial, and Strategic Planning.

Finance Committee – Dan Kieger reported that the Finance Committee received an update on the 2011-12 budget and reviewed the audit findings.

Policy Committee – Bill Bresin reported that the Policy Committee reviewed the six policies up for review or action on this Board agenda.

Staff Welfare Committee – Erin Turner reported that at the November meeting, Steve Massey and Joel Olson reported on an Adidas grant opportunity, and discussed the Superintendent's 2011-12 goals.

City of Forest Lake – Karen Morehead reported that the city welcomed new City Administrator Aaron Parrish.

Superintendent's report – Dr. Linda Madsen reported that she has attended the MASA Federal Advisory committee this week regarding NCLB, Senator Al Franken's staff will be at the CLC on December 13 from 4-5 pm to discuss federal education issues, a committee is working on next spring's Lake Fest and Hall of Fame, Lino Lakes music teacher Lisa Sauer was named a KS95 radio "Teacher of the Week", and encouraged everyone to support all of the fall arts programs and athletics.

7. CONSENT AGENDA ITEMS:

Member Bresin moved to approve the following consent agenda items 7.1–7.4. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

7.1 Approved the Minutes of November 3 & 17, 2011.

7.2 Approved the Bills as of December 1, 2011.

7.3 Approved Classified Personnel:

A. Retirement:

1. Mark Bangert – eff. 10/20/11.
2. Clifford Guerin – eff. 1/2/12.

B. Resignation:

1. Tanya Feidt – eff. 11/23/11.
2. Donald Hudon – eff. 12/9/11.

C. Employment:

1. Julie Berens – eff. 11/21/11.

2. Kevin Conway - eff. 10/26/11.
3. James Leary – eff. 11/10/11.
4. Carol Pegelow – eff. 11/10/11.
5. Melissa Wolter – eff. 10/27/11.
6. Aimie Martens – eff. 10/13/11.

D. Transfer: Shannon Wohlberg – eff. 10/31/11.

E. Leave of Absence:

1. Kevin Elfers – LOA Dec. 21-30, 2011.
2. Tanya Feidt – LOA October 17-28, 2011.
3. Pamela Olsen – LOA March 14-22, 2012.
4. Judy Olson – Extend LOA from Nov. 5 through Dec. 8, 2011.
5. Eugene Osborne – LOA Nov. 14 – Jan. 6, 2012.
6. Dennis Peterson – LOA from Nov. 29 to Jan. 29, 2012.

F. Additional Position:

1. Health Office Asst. II at Forest View eff. 11/16/11.
2. Special Educ. Para. II at FLE eff. 11/16/11.
3. Two Special Educ. Para. II positions at Forest View eff. 11/16/11.
4. Special Educ. Para. II at Wyoming.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Laura Davison – Child care LOA on or about March 15-April 25, 2012.
2. Courtney Gbolo – Child care LOA on or about March 27-May 25, 2012.

B. Release from Non-Curricular Assignment: Larry J. Matzdorf – resign as Assistant Football Coach effective 11/8/11.

C. Non-Curricular Assignments:

1. Bruce Abbe – Elementary Yearbook Advisor (Sc).
2. John Buck – 9th grade boys' Head Basketball Coach (SW).
3. Bill Coleman - .6039717 boys' Assistant Hockey Coach (FLHS).
4. Tim Conley – 9th grade boys' Head Basketball Coach (CJH).
5. Matt Fenno - .610613 boys' Assistant Hockey Coach (FLHS).
6. Dan Forsythe - .5088457 boys' Assistant Hockey Coach (FLHS).
7. Katy Gross – Math Masters Coach (SC).
8. Kevin Hagen – 7/8 grade Basketball co-Head/Assistant Coach and 7/8 grade Assistant Football Coach (SW).
9. Sharon Heyer – 7/8 grade Assistant Basketball Coach (SW).
10. Jordan Kolbow – 7/8 grade Head Wrestling Coach (SW).
11. Jon Loo – Boys' Assistant Hockey Coach (FLHS).
12. Randal Schmidt – .20 girls' Assistant Hockey Coach (FLHS).
13. Keith Schwartz – 8th grade girls' Head Basketball Coach (CJH).
14. Kyle Stark – 7/8 grade Basketball co-Head/Assistant. (SW).
15. Sarah Wilke – 7/8 grade girls' Head Basketball Coach (SW).

D. Employment: Mary Gookins - .42 FTE Title I Reading/Math teacher from 11/1/11 to 5/1/12.

8. Donations – Member Bresin moved to approve the following Donations. The motion was seconded by Member Kieger, all members present voted aye and the motion carried.
Donations: \$25 from Linnea Hudson for the Century Junior High field trip fund; \$200 baseball equipment from Tom Obst; 180 pie tins worth \$90 for the district elementary science center from Kevin Stream at the Village Inn; \$150 aluminum scrap metal from Kimberly Dalbec and \$175 aluminum scrap metal from Richard Johnson for the senior high Super Mileage Team car fabrication; \$50 from Kathy and Steven Schwister, \$25 from Brian Palo, and \$40 from Cristina deSobrino for the Century Junior High orchestra program; \$49.01 from Laurie Allmann for Halloween event supplies and prizes at Scandia Elem.
9. OLD BUSINESS:
 - 9.1 Audit – Aaron Nielsen from Malloy, Montague, Karnowski & Radosevich, P.A. presented the results of the 2010-11 Financial Audit. Following the presentation and questioning, Member Bresin moved to accept the 2010-11 Financial Audit as presented. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried.
 - 9.2 Budget adjustments – Member Bresin moved to approve the budget reductions to the general fund of \$309,355 effective December 2011. The motion was seconded by Member Morehead. By roll call all members voted aye and the motion carried. (Copy of budget adjustments in official minutes book.)
 - 9.3 Certify Property Taxes – Member Kieger moved to certify 2011 property taxes payable in 2012 of \$15,554,860. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried.
 - 9.4 Physical Exam Policy – Member Bresin moved to approve Physical Examinations Policy 508. The motion was seconded by Member Morehead, all members voted aye and the motion carried.
 - 9.5 Health Care Courses – Member Kieger moved to approve Emergency Medical Responder and Emergency Medical Technician health care courses. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.
 - 9.6 AP Calculus – Member Bystrom moved to approve new course AP Calculus B/C beginning 2012-13 school year. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.
 - 9.7 Spanish Lit – Member Bresin moved to approve new course AP Spanish Literature beginning 2012-13 school year. The motion was seconded by Member Turner, all members voted aye and the motion carried.

- 9.8 Strategic Planning – Member Morehead moved to approve the Strategic Planning timeline as submitted. The motion was seconded by Member Turner, all members voted aye and the motion carried.

- 9.9 Family and Medical Leave Policy - Member Morehead moved to approve Family and Medical Leave Policy 428. The motion was seconded by Member Bystrom, all members voted aye and the motion carried.
- 9.10 Student Disability Nondiscrimination Policy - Member Bresin moved to approve Student Disability Nondiscrimination Policy 536. The motion was seconded by Member Kieger, all members voted aye and the motion carried.
- 9.11 Student Sex Nondiscrimination Policy - Member Bresin moved to approve Student Sex Nondiscrimination Policy 421. The motion was seconded by Member Kieger, all members voted aye and the motion carried.
10. NEW BUSINESS:
- 10.1 Delete Ag Course – First reading of proposal to delete course Youth Leadership – Ag Ed. This request will be placed on the next agenda for Board approval.
- 10.2 Delete Ag Course – First reading of proposal to delete course Youth Leadership – Group Dynamics. This request will be placed on the next agenda for Board approval.
- 10.3 Policy 613 – First reading of Graduation Requirement Policy 613. This policy will be placed on the next agenda for School Board action.
- 10.4 Policy 430 – First reading of Transportation Employee Drug and Alcohol Policy 430. This policy will be placed on the next agenda for School Board action.
- 10.5 Policy 531 – First reading of Student Transportation Safety Policy 531. This policy will be placed on the next agenda for School Board action.
- 10.6 Policy 540– First reading of Technology Acceptable Use and Safety Policy 540. This policy will be placed on the next agenda for School Board action.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Bresin moved, seconded by Member Morehead, to adjourn. All members voted aye and the meeting was adjourned at 8:37 p.m.

Rob Rapheal

President

Karen Morehead

Clerk