

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/21/18



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 8/17/18

To **Corrina Guardipee-Hall**
 Superintendent

From: Jeri Matt
 Title: Director of Curriculum/Instruction

Subject: MOU for Custom Educational Consulting-Math

Description: Continuation with the 2 Math consultants for the 2018-19 academic year.

Financial Impact: \$52,000

Funding Source (Budget/grant, etc.): Title I Comprehensive Support grant. Budget to be defined upon receiving in e-grants

Attachment(s): MOU

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Custom Educational Consulting

Memorandum of Understanding

Browning Public Schools—Comprehensive School Support and Custom Educational Consulting **2018-2019**

This Memorandum of Understanding (MOU) sets the terms and understanding between Browning Public Schools and Custom Educational Consulting (CEC) to meet requirements of the Comprehensive School Support Grant under the direction of the Montana Office of Public Instruction (MT OPI).

Background

Browning High School, Browning Middle School, Napi Elementary, Browning Elementary, and K. W. Bergan/Vina Chattin (combined), part of the Browning Public School system, are participating in the Comprehensive School Support Grant. Part of that grant requires educational consulting to assist in improving math learning outcomes for students in the participating schools. CEC is a Montana OPI-approved Comprehensive School Support Grant consultant provider.

Purpose

The purpose of the relationship between Browning Public Schools and CEC is to establish instructional protocols that can improve math learning outcomes for Browning High School, Browning Middle School, Napi Elementary, Browning Elementary, and Bergan/Chattin Elementary (combined).

For the academic year 2018-2019, CEC will provide a total of twenty (20) days of consulting in BPS. (Though Bergan/Chattin are two different schools, they will be sharing a consulting allotment. Therefore, for the purposes of this MOU, they are considered as one entity.) This consulting will be with designated classroom teachers, classroom assistants or paraprofessionals, school leadership, and school coach(es) to implement math instructional strategies that support the goals stipulated in each school's Comprehensive Grant application and aligns with the latest in educational research and best practices.

Below is the assigned CEC consultant and the subject area receiving consulting for each school:

School	CEC Consultant	Subject Area	Consulting Days per Quarter	Total # of Consulting Days in 2018-2019
Browning High School	Michele Douglass	Math	1	4
Browning Middle School	Michele Douglass	Math	1	4
Napi Elementary School	Mary Buck	Math	1	4
Browning Elementary	Mary Buck	Math	1	4
Bergan/Chattin (combined)	Mary Buck	Math	1	4
Total Days in 2018-2019				20

The consultants' work will include, but is not limited to, the following: modeling best instructional practices; modeling delivery of curriculum; guiding data analysis and using that information for instruction; aligning instruction with the Montana Common Core Standards; and collaborating with school principals and leadership teams, as well as MT OPI Comprehensive School Support personnel, for improved student learning outcomes.

School	Total # of Consulting Days in 2018-2019	Cost per Consulting Day	Total # of Consulting Days in 2018-2019
Browning High School	4	\$2,750	\$11,000
Browning Middle School	4	\$2,750	\$11,000
Napi Elementary School	4	\$2,500	\$10,000
Browning Elementary	4	\$2,500	\$10,000
Bergan/Chattin (combined)	4	\$2,500	\$10,000
Total Days in 2018-2019	20		\$52,000

Reporting

Ms. Mary Buck and Dr. Michele Douglass will provide reports as required by MT OPI after each visit and will debrief school and district administrators as requested.

Funding

Though this MOU is not a commitment of funds, the agreed daily compensation to CEC from Browning Public Schools is \$2,500 per consulting day for Bergan/Chattin, Browning Elementary, and Napi Elementary. The agreed daily compensation to CEC from Browning Public Schools is \$2,750 per consulting day for Browning Middle School and Browning High School. This rate is inclusive of consultant fee and consultant travel expenses.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Browning Public Schools or CEC. This MOU shall become effective upon signature by the authorized officials from Browning Public Schools and CEC and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Browning Public Schools and CEC, this MOU shall end on June 30, 2019.

Contact Information

Browning Public Schools
 Jeri Matt, Curriculum Coordinator
 P. O. Box 610
 Browning, MT 59417
 406-338-2715, ext. 4224
jerim@bps.k12.mt.us

Custom Educational Consulting
 Marilyn Wade Masters, President
 2123 Old Spartanburg Road, #250
 Greer, South Carolina 29650

303-594-7821
marty@customedconsult.com

_____ Date: _____

Jeri Matt
Browning Public Schools, Curriculum Coordinator

A handwritten signature in black ink that reads "MW Masters". The letters are cursive and somewhat stylized.

Date: August 12, 2018

Marilyn Wade Masters
Custom Educational Consulting, President