

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, May 13, 2024, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Frey, second by Engebretson, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c),(e), (f), and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 5-0 on a roll call vote. Time 6:00PM

II. ROLL CALL

Ensign- Yes, Engebretson – Yes, Frey – Yes, Heinrichs (left at 7:25pm)– Yes, Hetzel- Yes, Heinemann - (arrived at 6:15pm), (Dotzler Absent)

Also Present: Guttenberg, Grabarski, Summer

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) (e)(f) and (g)

- A. Review Minutes of the April 8,2024 regular meeting
- B. Review Individual Teacher/Administrative/Administrative Support Contract Recommendations, Leaves, Resignations and Retirements/Non-renewal
- C. Review Individual Co-Curricular / Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations
- E. Review Summer School Contract Recommendations
- F. Discussion with the Board on the District's Status and Response Related to Litigation Involving the School District

IV. RETURN TO OPEN SESSION

A motion was made by Heinemann, second by Heinrichs, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time: 6:38PM

V. BOARD DEVELOPMENT WORKSHOP

The board used this time to plan upcoming committee meetings and to discuss attendance at the High School Graduation.

Ensign welcomed all to the open session of the meeting at 6:59PM

VI. APPROVAL OF MINUTES

- A. A motion was made by Hetzel, second by Heinrichs, to approve the minutes as posted. Motion carried 6-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Frey, second by Heinrichs, to approve the agenda as posted. Motion carried 6-0.

VIII. PUBLIC COMMENTS

There were no comments sent via email. In person comments were made by the following:

Jaxson Beck - YCC - Turning point USA

Jeremy Alsaker- MS Wrestling

Sean Gehrke - Boys Volleyball

IX. TEACHING STAFF, STUDENTS, & BOARD

REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Staff Report

Bethany Pottinger and Anne Marie Pardisen, Members of the WTA, provided an update to the board. The update included a Thank you for the Professional Development on Monday. Acknowledgment to all the WCS D Teachers – we are proud of our public schools, WTA ratified the base wage agreement. Appreciate all the collaboration regarding the recent power outage at the Intermediate School. With recent events that happened at our neighbors in Mt. Horeb, please make sure all staff are informed what to do in an emergency.

Guttenberg added that the district will be changing from ALICE to Standard Response. This is very similar, it will be in align with what other emergency units use.

B. Student Report

Kendall Haviland and Victoria Raemisch, the student representatives from the high school, updated the board on what is happening at the High School. Items shared were: zoom call regarding social media impact on teens, Senior Scholarship awards, the High School green house plant sale, the Senior art show on May 15th, the 8th-10th grade summer drama class, The Rotary Exchange student from Spain, Student Council election of officers for next school year – Board reps TBD, Staff appreciation Coffee, donuts, cards, Project Graduation volunteers needed, May 18th Car wash and bake sale. The Board thanked the representatives for their great work this year. It was a pleasure to have them at the board meetings.

C. Board Reports/Action Items

The board reported on the following items. Attending the open houses at Heritage, thank you to those who organized these. MSAN Conference with great take away for actionable items. Youth Apprentice (YA) recognition at Monona Grove, Thank you to Michelle McGlynn for these Special recognition from the YA night to student Olivia Dodd who received a scholarship and to Matt Schumacher named CTE Teacher of the year. Badger conference honors was another night where many WCS D students were recognized. The musical *Alice by Heart* was a great performance and these students did a fine job.

1. CESA 2 Delegate Convention June 18, 2024 -

Engebretson will be representing the WCS D Board at the CESA 2 Convention.

2. Board 2024-2025 Committee Assignments

The Board's committee assignments were shared with the board.

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee

1. The Minutes of the Budget Committee Meeting on 5/7/24 were reviewed

2. Approval of the First Draft of 2024-25 Budget

Dye presented and answered questions regarding the first draft of the budget for the 24-25 school year. A motion was made by Hetzel, second by Engebretson, to approve the first draft of the budget as presented. Motion carried 5-0.

3. Approval of 24-25 Student Fees

Dye and Summers presented and answered questions regarding the student fees for the 2024-2025 school year. The board discussed reviewing the co-curricular fees for students to attend

competitions. A motion was made by Frey, second by Engebretson to accept the fees as presented and bring back information regarding student cost for attending events. Motion carried 5-0.

4. Approval of 24-25 Facility Use Fees

Dye presented and answered questions regarding the proposed facility use fees for the 2024-2025 school year. A motion was made by Engebretson, second by Hetzel, to approve the facility use fees as presented. Motion carried 5-0.

5. Review Draft Results of Community Survey

Summers presented and answered questions regarding a draft of the community survey results. The final version of the community survey results will be available at the June board meeting. School Perceptions will be attending the June meeting to go over the final report.

B. Co-Curricular Committee

1. The minutes of the 4/16/24 Co-Curricular Meeting were reviewed.

2. Young Conservatives Club Affiliation

Guttenberg presented and answered questions regarding the Young Conservatives Club at the high school becoming affiliated with High School Turning Point -- a national organization with a high school component. A motion was made by Frey, second by Hetzel to approve this affiliation as presented. Motion carried 5-0.

3. MS Wrestling Update

Guttenberg presented and answered questions regarding the request for the middle school wrestling program expanding to allow for 6th grade students from the Intermediate School to participate. A motion was made by Hetzel, second by Frey to approve this request as presented. Motion carried 5-0.

4. Consideration of Boys Volleyball Proposal

Guttenberg presented and answered questions regarding a request to start a Boys' Volleyball Team at the high school. The Committee approved the recommendation to begin the program as a club and allow it to transition into a coop with Deforest for the 2025-2026 school year. A motion was made by Hetzel, second by Frey to approve this request as presented. Motion carried 5-0

5. Consideration of E-Sports at the High School

Guttenberg presented and answered questions regarding the the E-Sports Club at the high school as an official organization with advisor compensation. A motion was made by Engebretson, second by Heinemann, to approve this club as presented. Motion carried 5-0.

C. Facility Committee

1. The minutes of the May 7, 2024 Facility meeting were reviewed.

2. Middle School Bid Report and Approval

Summers introduced this agenda item as well as Jay Thomsen and Adam Griep from Vogal Brothers who presented and answered questions regarding a high level overview of the bidding process and approval of the following subcontractors: fire protection, concrete reinforcement, and concrete redi-mix. A motion was made by Heinemann, second by Hetzel, to approve the bids for fire protection, concrete reinforcement, and concrete redi-mix as presented. Motion carried 5-0.

3. Waunakee High School LED Project Changes

Summers presented and answered questions regarding the approved an LED project for the high school, the bids for this work at Arboretum and Prairei, and redirecting the work from the high school and towards Prairie and Arboretum. A motion was made by Frey, second by

Engebretson, to redirect this work to Arboretum and Prairie as presented. Motion carried 5-0.

4. Approval of Bethel Circle Remodeling Bids

Summers introduced Jay Thomsen from Vogel Brothers who presented and answered questions regarding the Bethel Circle plans and bid results. A motion was made by Hetzel, second by Engebretson to approve the bids with the higher amount as presented. Motion carried 3-2.

5. Approval of Capital Projects

Summers presented and answered questions regarding the update on capital projects, and request approval of additional capital projects for HVAC and districtwide maintenance. A motion was made by Heinemann, second by Engebretson, to approve the updated capital projects and additional district capital projects as presented. Motion carried 5-0.

D. Policy Committee

RG presented and answered questions.

MHJH 5-0

1. The Minutes of April 15, 2024 and May 3, 2024 policy meetings were reviewed.

2. Policies for Discussion, Review & Consideration

Guttenberg presented and answered questions regarding the remaining 500 series policies. A motion was made by Hetzel, second by Heinemann, to approve the policies as presented. Motion carried 5-0.

a. 526.1 Employment References and Verifications

b. Professional Staff Positions

c. 531.1 Professional Staff Licensure PI 34

d. 531.1 R Administration /Staff Responsibilities

e. Negotiations Legal Status

f. 532.1 Negotiations/contract Management.

g. 533 Recruitment and Hiring of Professional Employees

h. 533.1 Criminal Background Checks

i. 534 Substitute Professional Staff Employment

j. 535.21 Coaches

k. 535.3 Professional Staff Promotions

l. 535.4 & 535.4R Telework

m. 536 Termination of Employment

n. 529 Employee Discipline

o. 536.3/546.3 Health/Dental Insurance - Early Retirement

p. 536.5/546.5 Retirement of Staff Members

q. 537.3 Professional Organizations

r. 538 Professional Staff Evaluation

s. 538E Head Coach

t. 538.1 Supervision of Professional Staff

u. 541 Support Staff Positions

v. 541.1 Criminal Background Checks

w. 542 Classified Staff Employment

x. 543 Classified Staff Hiring

y. 545.1 Support Staff Workload

z. 546.1 Resignation of Non-contracted Employees

aa. 546.2 Suspension and dismissal of Classified Staff members.

bb. 548 Evaluation of Support Staff Personnel

cc. 549.1 Non-School Employment/Activities

E. Human Resources Committee Meeting

1. The April 15 HR Negotiations meeting and the April 30 regular HR Meeting Minutes were reviewed.

2. Consideration of the Tentative Agreement with the Waunakee Teachers Association on Base Wage Increase for 2024-2025.

Grabarski presented and answered questions regarding the attached proposal that was tentatively agreed upon at the negotiations session on May 15, 2024 for a base wage increase for teachers. The WTA membership also has to take action to finalize the agreement.

A motion was made by Frey, second by Heinemann to approve the proposal as presented. Motion carried 5-0.

3. Consideration of pay increases for 2024-2025 for Administration, Administrative Support, Administrative Assistants, Classified staff, Custodial/Maintenance Staff and supplemental pay for Teachers.

Grabarski presented and answered questions regarding the recommendation to approve wage increases for all non-represented employee groups, wage increases include the WERC-calculated CPI increase of 4.12% for all groups, administrative / administrative Support roles with compensation below the average of peer districts are raised within CatchUp pay. Total cost also involves advancement within the salary schedule for hourly employees based upon their hire dates. Within the Teacher's group, the costing information includes operation of the Teacher Compensation system as Supplemental Wages.

A Motion was made by Hetzel, second by Engebretson, to approve the pay increases as presented. Motion carried 5-0.

4. Consideration of Summer Office Schedule

Grabarski presented and answered questions regarding the informational item to request office personnel in both school and district offices to consider closing public access to offices on Fridays for the last two weeks of June through the first two weeks of August as well as extending flexibility of the custodial/maintenance staff.

F. DEI Committee Meeting

1. The minutes of the 4/23/24 DEI Committee were reviewed.

G. Curriculum Committee Meeting

1. Review the minutes of the 4/25/24 Curriculum Committee Meeting

2. Summer Curriculum Projects

Schell and Johnson presented and answered questions regarding the updated list of summer curriculum projects. Motion was made by Engebretson, second by Frey, to approve the summer curriculum projects as presented. Motion carried 5-0.

3. Textbook Request

Schell and Johnson presented and answered questions regarding the updated textbook requests for 2024-2025. A motion was made by Hetzel, second by Engebretson, to approve the textbook requests for 2024-25 as presented. Motion carried 5-0.

MH JDY - 5-0

XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Reports/Action Items

1. Announcements/Correspondence - NA

2. Hazardous Transportation Areas Report

Summers presented and answered questions regarding the final traffic analysis study report. A motion was made by Heinemann, second by Engebretson to change the walk zone for the new Heritage to align with the walk zone for the Intermediate school. Motion carried 5-0. A motion was made by Heinemann, second by Engebretson, to approve the recommended walk boundaries for the Middle school to begin for the 2026-2027 school year and to make sure for the next 2 years it is clearly communicated. Motion carried 5-0.

XII. CONSENT AGENDA

After some questions and discussion, a motion was made by Engebretson, second by Heinemann, to approve the consent agenda with the updated Open Enrollment list as presented. Motion carried 5-0.

A. Approval of Checks

1. Monthly Financial Reports

B. Cooper and Tweed Scholarships

C. Consideration of K-6 Family/Student Handbook for 2024-2025

D. Consideration of Secondary Education Family Handbooks.

E. Consideration of 2024-25 Pupil Transportation Handbook

F. Consideration of Open Enrollment Applications for 2024-25

G. Safety Drills Report

H. Gifts and Field Trips

1. Gifts

2. Field Trips

a. FBLA National Leadership Conf. - Orlando FL June 29, 2024-July 2, 2024

b. HOSA International Leadership Conf. Houston TX June 26-30, 2024

c. Travel Abroad to Spain Summer 2025

d. Future Problem Solvers - International Competition Bloomington IN June 5-9, 2024

e. Final Approval France June 13-27, 2024

I. Review Individual Teacher/Administrative/Administrative Support Contract
Recommendations, Resignations, Leaves, and Retirements/Resignations.

New Teacher Staff

Kristin Bastidas, 67% Spanish Teacher, HS/MS

Amy Boehm, 1st Grade Teacher, AES

Amy Brown, 3rd Grade Teacher, PES

Joseph Bruce, 2nd Grade Teacher, PES

Alison Chitwood, 3rd Grade Teacher, PES

Megan Girod, 7th Grade ELA/Social Studies Teacher, MS

Megan Harbour, Cross Categorical Teacher, IS

Inga Hershoff, 8th Grade ELA Teacher, MS

Cooper Holewinski, 7th Grade Math/Science Teacher, MS

Holly Johnson, 8th Grade Science Teacher, MS

Laura Kalcinski, 1-Year Math Teacher, HS

Grace Lenz, 2nd Grade Teacher, PES

Sherry Wagner, 8th Grade Math Teacher, MS

New Support Staff

Bobbi Hartley, Para Educator Special Education, HS

Retirements

Ken Bernards, Crossing Guard
Bonnie Helt, Para Educator Special Education, MS

Resignations

Camryn Booms, 8th Grade Math/Science Teacher, MS
Diana Rayburn, Occupational Therapist, IS/MS/HS
Kyle Tomlinson, Para Educator Special Education, AES
Sofia Vandersluis, 4th Grade Teacher, HES
Leticia Veronesi, Para Educator Regular Education, PES

Internal Staff Changes - No Action

Denise Farnsworth, from 3rd Grade Teacher, PES, to 3rd Grade Teacher, AES
Adam Houzner, from Cross Categorical Teacher, MS, to EC-6 Special Education Coordinator
Meta Sinclair, from 1-Year Cross Categorical Teacher, HS, to Family and Consumer Ed (FCE)
Danette Weismann, from Admin Assist to Dir of Fac to Admin Assist to Spec Ed

*Co-Curricular staff updates attached to agenda

J. Summer School Recommendations – attached to agenda

XIII. BOARD BUSINESS

A. Correspondence

1. Staff Recognition Celebration - May 17, 2024 starting at 6:30PM

B. Upcoming Meetings

XIV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting

C. Budget Committee – 5/29/24 @ 7:30AM

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee – 6/5/24 @ 7:30AM

G. DEI Committee – 6/27/24 @ 5:30PM

H. Human Resources Committee – 6/7/24 @ 7:30AM

I. Policy Committee

XV. RETURN TO CLOSED SESSION - NA

XVI. RETURN TO OPEN SESSION - NA

XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION - NA

XVIII. ADJOURN

The Board of Education adjourned at 9:05PM on a motion by Heinemann, second by Engebretson, and passed unanimously by voice vote 5-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date _____

JE:rm