

J. Sterling Morton High School District 201

BUSINESS OFFICE

5801 West Cermak Road, Cicero, Illinois 60804

(708) 780-2116

March 11, 2026

TO: Dr. Michael Kuzniewski

FR: Nicholas Valderas

RE: Facility Usage Requests for February 2026

GROUP	FACILITY REQUEST	DATES
Mustangs Youth Football and Cheer David Lopez	West Football Field	3/22/2026, 3/29/2026, 4/12/2026, 4/19/2026 8am-2pm

FACILITY USAGE APPLICATION

J. Sterling Morton High School District 201

TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN # 99-1112775
Class I Class II Class III Class IV (Select one)

NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:

Mustangs Youth Football and Cheer

CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:

David Lopez Removnfootball@hotmail.com 708 977-1114

DESCRIPTION OF EVENT/ACTIVITY:

Flag Football games

ATTENDANCE (Breakdown by Adults and Children – will be verified):

ADULTS 80 CHILDREN 120

WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?

No

DATE(S) OF EVENT:

FROM 3/22/26 (Month/Day/Year) TO 3/22/26 (Month/Day/Year)

TIME(S) OF EVENT:

SET UP (If Needed) _____ START 8:am

BREAKDOWN (If Needed) _____ END 2pm

ADDITIONAL NEEDS (Equipment or Special Requests):

APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

Morton East	Morton West <input checked="" type="checkbox"/>	Freshman Center	Alternative
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FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

Classroom *	Staff Cafeteria	Senior Cafeteria	Main Cafeteria
Library	Auditorium	Little Theater	Stadium <input checked="" type="checkbox"/>
Field House	Main Gym	Other Gym *	Locker Room
Conference Room *	Pool	Pool Locker Room	Playing Field *
Cardio Room	Parking Lot	Other	

*Specify Exact Location of Requested Use Morton West Football Field

ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.
2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.
3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.
4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.
5. **SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.**

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez
SIGNATURE & PRINTED NAME

2/10/2026
DATE

*****OFFICE USE ONLY*****

BUSINESS OFFICE SECY	PERMIT NO.	DATE RECEIVED/APPROVED

USAGE SUMMARY FORM

Rental/Usage Fees:

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____



Signature of Applicant



Date

Signature of Superintendent

Date

Signature of Business Office

Date

Business Office Only

- Application Submitted
- Proof of Insurance Submitted
- Proof of Non-Profit Submitted
- School Sign Off (availability)
- Custodian notification and confirmation of coverage
- Agreement execution
- Invoice sent
- Other requests notified and confirmed
- School related hour calculation

APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

Morton East	Morton West <input checked="" type="checkbox"/>	Freshman Center	Alternative
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FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

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Conference Room *	Pool	Pool Locker Room	Playing Field *
Cardio Room	Parking Lot	Other	

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David Lopez
SIGNATURE & PRINTED NAME

2/10/2006
DATE

*****OFFICE USE ONLY*****

BUSINESS OFFICE SECY	PERMIT NO.	DATE RECEIVED/APPROVED

USAGE SUMMARY FORM

Rental/Usage Fees:

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____

T. Kelly
Signature of Applicant

2/12/2020
Date

Signature of Superintendent

Date

Signature of Business Office

Date

Business Office Only

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- Proof of Insurance Submitted
- Proof of Non-Profit Submitted
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J. Sterling Morton High School District 201

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NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:

Mustangs Youth Football and Cheer

CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:

David Lopez BerwynFootball@hotmail.com 708-497-1111

DESCRIPTION OF EVENT/ACTIVITY:

Flag Football games

ATTENDANCE (Breakdown by Adults and Children – will be verified):

ADULTS 80 CHILDREN 120

WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS?
IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?

No

DATE(S) OF EVENT:

FROM 4/12/26 (Month/Day/Year) TO 4/12/26 (Month/Day/Year)

TIME(S) OF EVENT:

SET UP (If Needed) _____ START 8:am

BREAKDOWN (If Needed) _____ END 2pm

ADDITIONAL NEEDS (Equipment or Special Requests):

APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

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David Lopez
SIGNATURE & PRINTED NAME

2/10/2026
DATE

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BUSINESS OFFICE SECY	PERMIT NO.	DATE RECEIVED/APPROVED

USAGE SUMMARY FORM

Rental/Usage Fees:

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____



Signature of Applicant

2/27/2026

Date

Signature of Superintendent

Date

Signature of Business Office

Date

Business Office Only

- Application Submitted
- Proof of Insurance Submitted
- Proof of Non-Profit Submitted
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Mustangs Youth Football and Cheer

CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:
David Lopez - Remove Football@hotmail.com 708-477-1100

DESCRIPTION OF EVENT/ACTIVITY:
Flag Football games

ATTENDANCE (Breakdown by Adults and Children – will be verified):
ADULTS 30 CHILDREN 120

WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS?
IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?
No

DATE(S) OF EVENT:
FROM 4/19/26 (Month/Day/Year) TO 4/19/26 (Month/Day/Year)

TIME(S) OF EVENT:
SET UP (If Needed) _____ START 8:am
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David Lopez
SIGNATURE & PRINTED NAME

2/10/2016
DATE

*****OFFICE USE ONLY*****

BUSINESS OFFICE SECY	PERMIT NO.	DATE RECEIVED/APPROVED

USAGE SUMMARY FORM

Rental/Usage Fees:

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

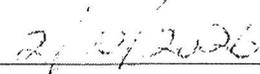
Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____



Signature of Applicant



Date

Signature of Superintendent

Date

Signature of Business Office

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Business Office Only

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