

J. Sterling Morton High School
Athletics/Student Activities
Fundraiser Request Form

- * Clubs are limited to 2 fundraisers per semester
* Sports teams are limited to 1 fundraiser per semester

Date submitted: 8/22/2025
Sports/Club: SHH WEST

Person(s) in charge: Natalie Juarez, Juan Hernandez-Flores
Description of fundraiser: Students will sell churros from Kurro factory during lunch hours

How will fundraiser benefit the students of sports team/club? The funds will be used to pay for Dia de los Muertos event

Purpose of sale: (Why is sport/club requesting fundraiser?) fund for community events, and SHH meetings

Campus to be held at: EAST _____ WEST ☒
ALTERNATIVE SCHOOL _____ FRESHMAN CENTER _____

Will your sport/club be selling goods? ☒ YES ☐ NO Goods to be sold: Churros from Kurro

Will your sports/club be soliciting donations from outside the school? YES ☐ NO ☒
If yes, from what sources? _____

* Dates requested: 1st Choice: 9 / 22 / 25 to 9 / 26 / 25 2nd choice: 9 / 29 / 25 to 10 / 3 / 25

Times to be held: Before School (7:30-8:00am) _____ After School (2:40-3:30pm) _____ Cafe Hours ☒

Location of Fundraiser: E-hall / cafe & FA cafe outside

* Note: A "Use of Facility" form must also be filed for building purposes. Begin the process with the AD/DAS- please attach.

Special Needs (i.e. maintenance request for tables, etc.) 2 tables, 4 chairs

Initial school/club/sport investment \$ 1,000 Anticipated income \$ 2,000
Use of vendor: ☒ YES ☐ NO If yes, list vendor Kurro factory
Purchase Order attached: YES _____ NO _____ If no, please explain: _____

Note: Items cannot be requisitioned from a vendor until this request has been approved. A copy of this form will be turned in to the originator upon approval or denial. Turn in your purchase order form with your request to the AD/DSA. If it is not attached, please give an explanation.

Remember, You may not go forward with any fundraising effort, in any way, until this form is approved by the AD/DSA and returned to the coach/advisor.

* See back of form for additional information.

For Athletics and/or Student Activities Office Only

____ Level I Fundraiser (profit is less than \$1000)

☒ Level II Fundraiser (profit is more than \$1000)
(MUST have Board approval)

S/A Director _____

Athletic Director _____

Bldg. Principal _____

(Return to DSA)

S/A Director [Signature]

Athletic Director [Signature]

Bldg. Principal [Signature]

Business Manager _____

Superintendent _____

(Return to DSA)

____ # of fundraisers held this year

added to calendar
[Signature]