

COMMUNITY RELATIONS:  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

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| SCOPE OF USE              | <p>The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.</p> <p>Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.</p> <p><b>Note:</b> See the following policies for other information regarding facilities use:</p> <ul style="list-style-type: none"><li>• Use by employee professional organizations: DGA</li><li>• Use of facilities for school-sponsored and school-related activities: FM</li><li>• Use by noncurriculum-related student groups: FNAB</li><li>• Use by District-affiliated school-support organizations: GE</li></ul>  |
| NONPROFIT<br>FUND-RAISING | <p>The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.</p>  |
| FOR-PROFIT USE            | <p>The District shall not permit individuals and for-profit organizations to use its facilities for financial gain; however, exceptions to this prohibition may be made for the following:</p> <ol style="list-style-type: none"><li>1. Private academic instruction and private activities instruction, which support the District's program of studies or activities and directly benefits only students; or</li><li>2. A use that benefits an educational, civic, or charitable purpose.</li></ol>  |
| CONDITIONS                | <p>The district's fee schedule shall apply in each of the above circumstances and all of the following conditions must be met:</p> <ol style="list-style-type: none"><li>1. Space is available for use.</li><li>2. If using an athletic field, the condition of the field allows the requested use,</li><li>3. The maintenance schedule allows such use.</li><li>4. The program is in accordance with current UIL regulations.</li><li>5. The Superintendent or designee has approved the use of the facility.</li><li>6. A criminal background check is performed on all individuals who are not current employees of the district who will be dealing directly with the students. The criminal background check will be initiated by the district; the fee for such checks shall be paid by the individual or group requesting the facility.</li></ol> |

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| SCHEDULING      | <p>Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.</p> <p>Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM]</p> <p>The Superintendent or designee shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.</p>   |
| APPROVAL OF USE | <p>The Facilities Services Coordinator is authorized to approve use of any district facility.</p>   |
| EXCEPTION       | <p>No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.</p>  |
| EMERGENCY USE   | <p>In case of emergencies or disasters, the Superintendent or designee may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>   |
| REPEATED USE    | <p>The District shall permit repeated use for the following individuals, groups or organizations:</p> <ol style="list-style-type: none"> <li>1. A municipality located in part or whole within the boundaries of the District.</li> <li>2. Properly organized sports leagues requiring facility use on a seasonal basis.</li> <li>3. Organized nonprofit, nonschool groups that hold title to real property in the District on which facilities are under construction. Such groups shall be allowed repeated use of facilities for a period not to exceed 12 months.</li> <li>4. Certified teaching staff who tutor students for pay. [see DBF (Local)]</li> </ol> |
| USE AGREEMENT   | <p>Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.</p>  |
| FEES FOR USE    | <p>The district may assess fees and charges for the use of designated facilities.</p> <p>The Board of Trustees shall establish and publish a schedule of fees and charges for use of district facilities. A fee may be assessed by the district for usage of the facility. In addition to a fee for usage, the district may assess an hourly charge for any district personnel necessary to operate or maintain the facility while it is being used, and energy usage. The fees and/or charges to be assessed will be determined based on the category of the organization using the facility in accordance with the district's fee schedule.</p>                   |
| EXCEPTIONS      | <p>Fees shall not be charged for use by District employee professional organizations. [See DGA]</p>   |

REQUIRED  
CONDUCT

Persons or groups using school facilities shall:

1. Conduct business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.

All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.