

WOODRIDGE SCHOOL DISTRICT 68
Administration Office

TO: Board of Education

FROM: Dr. William Schmidt, Assistant Superintendent for Human Resources

DATE: July 22, 2024

SUBJECT: **FREEDOM OF INFORMATION – BOARD REPORTS, ANNOUNCEMENT AND CORRESPONDENCE**

The Illinois School Code (10-6) requires that “The Board President or Superintendent shall report to the Board at each regular meeting any requests made under the Freedom of Information Act and shall report the status of the response

Enclosed with the Board Agenda is a report on the status of such requests.

All that is necessary to comply with the Act is for the Board President to note for purpose of the public record that the Administration has reported to the Board of Education requests made under the Freedom of Information Act and the status of the requests, and that a copy of the report as presented will be attached to the official minutes.

Date(s) Submitted	Date Responded	Requester	Company	Status
June 26, 2024	July 2, 2024	Vance	Creative Energy	Emailed information to zt@creativeenergy.co



**WOODRIDGE SCHOOL DISTRICT NO. 68
DUPAGE COUNTY, ILLINOIS**

Response to Request For Records Under The Illinois Freedom of Information Act

DATE: July 2, 2024

TO: zt@creativeenergy.co

The District 68 Freedom of Information Officer, Dr. William Schmidt, received your request for public records pursuant to the *Illinois Freedom of Information Act*, 5 ILCS 140/1, *et seq.* (the FOIA).

We preface this response by advising you that the Illinois FOIA imposes no obligation on a public body to create a record in response to a request for information under the Act.

Request:

Date Received: June 26, 2024

Date Responded: July 2, 2024

This is a request under the Freedom of Information Act for records showing the following information:

Dear Woodridge School District 68,

Pursuant to the Illinois Open Records Act, I am writing to request access to and a copy of specific records from Woodridge School District 68.

I am seeking the following information:

Email addresses for school board members/trustees within the school district.

Email addresses and job titles of all current teachers within the school district.

Email addresses and job titles of all current principals within the school district.

Email address and job title of the current superintendent.

Email addresses and job titles of all current administrative staff within the school district.

I request that the information be provided in an electronic format, such as a CSV or Excel file, if possible. If any of the requested information is not available electronically, please provide the information in the format that is most convenient.

If there are any fees associated with fulfilling this request, please inform me before proceeding. Additionally, if you need any further clarification regarding this request, do not hesitate to contact me at zt@creativeenergy.co.

I appreciate your attention to this matter and look forward to your prompt response within the timeframe stipulated by the Open Records Act.

Thank you for your assistance.

*Sincerely,
Vance.*

The District responds to your request as follows:

The requested information was provided electronically in an email with an excel spreadsheet attachment on July 2, 2024 to zt@creativeenergy.co.

The FOIA specifically provides that a public body is not obligated to prepare a public record for the purpose of responding to a FOIA request. 5 ILCS 140/1. The FOIA only requires that a public body provide existing non-exempt records in response to requests.

To the extent you interpret the responses in this letter to be a denial of your requests, you have the right to have the denials to your requests reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to: Public Access Counselor, Office of the Attorney General, 500 South 2nd Street Springfield, Illinois 62706, Fax: 217-782-1396, E-mail: publicaccess@atg.state.il.us , Phone: 1-877-299-3642.

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days after the date of the denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original request for documents and the denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

Dr. William Schmidt
Woodridge School District No. 68
Freedom of Information Officer