

**UNITED TOWNSHIP HIGH SCHOOL DISTRICT 30  
BOARD OF EDUCATION**

**OPEN SESSION MINUTES  
December 8, 2025**

**1. Call to Order / Roll Call (BP 2:10)**

President Dr. Giovanna Davila called the regular meeting of the United Township High School District 30 Board of Education to order at 6:00 p.m.

Board members present: Dr. Giovanna Davila, Chris DeCock, Jami Gonzalez, Sue Ickes, Susan Koska, Debra Stevenson, and Luis Puentes

Board members absent: None

Administrators present: Dr. Jay Morrow, Janice Roome, Shannon Miller, Matt Wright, and James Hood

**2. Consent Calendar**

- a. Approval of Minutes
  - 1) Open Session Minutes – November 8, 2025
  - 2) Executive Session Minutes – November 8, 2025
- b. Approval of Bills
- c. Approval of Treasurer's Report
  - 1) District Financial Report
  - 2) HS Activity Account Report
  - 3) HS Activity Account – Money Market
  - 4) ACC Activity Account Report
  - 5) Booster Club Financials
  - 6) Health Insurance Report
  - 7) Cafeteria Report
- d. Freedom of Information Act Report (BP 2:250)
- e. Board Policy Changes – Draft Updates
  - 1) BP 2:150 – Committees
  - 2) BP 6:40 – Curriculum Development
  - 3) BP 6:60 – Curriculum Content
  - 4) BP 6:130 – Program for the Gifted
  - 5) BP 6:160 – English Learners
  - 6) BP 6:210 – Instructional Materials
  - 7) BP 6:260 – Public Complaints about Curriculum and Instructional Materials
  - 8) BP 6:300 – Graduation Requirements
  - 9) BP 6:310 – High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
  - 10) BP 6:315 – High School Credit for Students in Grade 7 or 8
  - 11) BP 6:320 – High School Credit for Proficiency
  - 12) BP 7:10 – Equal Educational Opportunities
- f. Adopt Resolution No. 712 to Designate Persons to Prepare Tentative Budgets for 2026-2027 (BP 2:20)
- g. Adopt Resolution No. 713 abating taxes heretofore levied to pay debt service on the General Obligation School Bonds (Alternative Revenue Source), Series 2018, of the District (BP 2:20)

- h. Approve destruction of executive session audio recordings from December 2023 through May 2024 (BP 2:20)
- i. Approve the request to purchase two new gasoline buses for the 2026-2027 school year through the Sourcewell purchasing cooperative, from central States Bus Sales, Inc., of Oswego, Illinois. The purchase price includes the trade-in of two regular buses, for a total net cost of \$268,780.

**MOTION by Jami Gonzalez and second by Debra Stevenson to approve the Consent Calendar, removing Items e. 1), e. 3), and e. 8). A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

**3. Hearing of Visitors (BP 2:230)**

None.

**4. Student / Staff / Community Program Recognition (BP 5:100; BP 6:190)**

Mr. Wright introduced football head coach Nick Welch. Coach Welch recognized Rowan Kallal, Jasiah Massey, Isaiah Navarrete, and Tristan Wallarab as team captains for the 2025 football season. Each player shared how the leadership program impacted their performance as team captains.

Mr. Kai Killam shared the two-year history of the STAR Tree program. Staff, local businesses, and community members have been generous in supporting this gift program. The program hopes to assist as many as 90 students in 2025.

**5. Communications (BP 2:140; BP 3:10)**

Dr. Morrow shared news of the passing of Nancy Sproul. Mrs. Sproul was the wife of Don Sproul, long-time member of the Board of Education.

**6. Unfinished Business**

None.

**7. Student BOE Liaison Report (Bashara Sherif)**

Mr. Sherif was unable to attend the meeting. Dr. Morrow reported applications for the vacant liaison seat are available for review. The successful applicant will be seated at the meeting on January 12, 2026.

**8. Administrative Report (Mathew Right / Shannon Miller) (BP 3:10; BP 3:60)**

- a. Teachers' In-service – January 5, 2026: Mr. Wright shared the schedule of activities for the in-service meeting. Special attention will focus on ACT prep.
- b. SIP (Early Dismissal) – December 19, 2025: Mr. Wright reviewed the schedule for the last day of the first semester.

**9. Comptroller's Report (Janice Roome) (BP 3:10)**

- a. Operational Funds Expenditure Report: Ms. Roome reported no Operational Funds Reserve Reduction Plan is required since the District's combined cash reserve balance of its operational funds does not exceed 2.5 times the annual average expenditures of the operational funds for the previous three fiscal years.
- b. Request adoption of the 2025 Final Tax Levy Payable in 2026: Ms. Roome stated no change is recommended to the tentative levy presented in October. The tax rate for 2025 is anticipated to be no higher than the current rate of 1.85, after including debt service.

- c. Request permission to create STAR Tree Activity Account: Ms. Roome requested approval to establish a separate account for STAR Tree financials. This will help identify and track funds received and spent specifically for this program, as well as maintain student confidentiality.

**10. Superintendent's Report** (Dr. Jay Morrow) (BP 3:10; BP 3:40; BP 3:60)

- a. Legislative Update: Dr. Morrow reported the state budget process will begin in January. He will be meeting with the ISBE superintendent advisory panel to redesign school rankings.

**11. Committee Reports** (BP 2:150)

**United Education Foundation (UEF):** Susan Koska reported the Foundation is conducting end of year fundraising. Dr. Morrow reported it went out to partner district superintendents to share with Board members and staff.

**BHASED:** Sue Ickes reported student data and staffing.

**Pool Board:** Janice Roome reported the city will raise the pool budget contribution to the 4% maximum allowed. The pool will adjust operating hours in order to cut costs. A larger discussion will happen regarding the future of the pool agreement with the city.

**12. BLANKET MOTION**

- a. Approve the FY25 Operational Funds Expenditure Report, as presented (BP 4:10)
- b. Adopt the 2025 Final Tax Levy Payable in 2026, as presented (BP 2:20; BP 4:10)
- c. Approve request to create a separate STAR Tree account as part of the Athletics and Activity funds, as presented (BP 2:20; BP 4:50; BP 4:80; BP 4:90)

**MOTION by Susan Koska and second by Chris DeCock to approve the Blanket Motion, as presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

**13. ACTION ITEMS**

- a. Executive Session
  - 1) 5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) of the district
  - 2) 5 ILCS 120/2(c)(6) Sale of Property
  - 3) 5 ILCS 120/2(c)(9) Student Discipline
  - 4) 5 ILCS 120/2(c)(21) Semi-annual review of past closed session minutes

**MOTION by Jami Gonzalez and second by Chris DeCock to convene Executive Session for the topics presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

Time: 6:43 p.m.

Note: The Board took a break from 6:43 p.m. to 6:50 p.m.

b. Return to Open Session

**MOTION by Sue Ickes and second by Luis Puentes to return to open session. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

Time: 8:52 p.m.

c. Personnel Recommendations (BP 2:20; BP 5:30)

CLASSIFIED

1. Approve ShaTavia Lowery as a substitute paraprofessional, at \$24.41 per hour, effective November 12, 2025.
2. Employ Danielle O'Neill as Administrative Assistant – ACC and QCC TEC (replace Carissa Gonzalez), at \$20.17 per hour (Classified Salary Schedule – Administrative Assistant – Contract Year 1 FY26 – Start Date FY26), effective November 19, 2025.
3. Accept resignation from Ryan LaMar, part-time cafeteria employee (5 hours per day), effective December 8, 2025.

CERTIFIED

1. Approve Baylee Hodge as the Special Olympics coach for the fall, winter, and spring seasons, effective the 2026-2027 school year, at \$424 per season (total \$1,272).
2. Accept resignation from Brian Petersen as junior varsity football head coach, effective the end of the 2025-2026 season.
3. Approve Elizabeth Orwig as varsity girls track assistant coach, at \$5,378, effective the 2025-2026 season.
4. Approve Owen Terry as concert/pep band assistant, at \$568, effective the 2025-2026 season.
5. Approve Sean Ferrell as a substitute teacher, effective the 2025 – 2026 school year.
6. Approve the following extra duty assignment for the second semester of the 2025-2026 school year:

Teacher	Salary Amount	Extra Duty
DuPage, James	\$1,500	Study Hall
Fotos, Lambros	\$1,500	Study Hall
Greer, Anthony	\$1,500	Study Hall
Jennings, Audriauna	\$1,500	Study Hall
Kane, Sean	\$1,500	Study Hall
Obrecht, Jon	\$1,500	Study Hall

7. Approve the following sixth assignments for the second semester of the 2025-2026 school year:

Teacher	Department	2 <sup>nd</sup> Semester Salary	6 <sup>th</sup> or 7 <sup>th</sup> Assignment
Akers, Ashley	Special Education	\$3,685	6 <sup>th</sup> Assignment
Almanza, Mayra	English Learners	\$3,685	6 <sup>th</sup> Assignment
Ansburg, Nora	Science	\$3,685	6 <sup>th</sup> Assignment
Awoukeng, Florence	Modern Language	\$3,685	6 <sup>th</sup> Assignment
Bautista, Damon	PE/Health	\$3,685	6 <sup>th</sup> Assignment
Blome, Amy	Art	\$3,685	6 <sup>th</sup> Assignment
Bunner, Keegan	Special Education	\$3,685	6 <sup>th</sup> Assignment
Bunner, Sheila	English Learners	\$3,685	6 <sup>th</sup> Assignment

Callahan, Xochi	English Learners	\$3,685	6 <sup>th</sup> Assignment
Cantu-Torres, Sandra	RADAR	\$3,685	6 <sup>th</sup> Assignment
Cervantes, Karen	Math (TRAC)	\$3,685	6 <sup>th</sup> Assignment
Dolk, Tiffany	Special Education	\$3,685	6 <sup>th</sup> Assignment
Durbin, Derek	Math	\$3,685	6 <sup>th</sup> Assignment
Eggers, Logan	ACC/Welding	\$3,685	6 <sup>th</sup> Assignment
Eggers, Logan	Vocational Welding	\$3,685	7 <sup>th</sup> Assignment
Enburg, Morgan	English Learners	\$3,685	6 <sup>th</sup> Assignment
Enburg, Morgan	English Learners (Coord)	\$3,685	7 <sup>th</sup> Assignment
Enburg, Morgan	English Learners (Coord)	\$3,685	8 <sup>th</sup> Assignment
Escontrias, Stefan	ACC	\$3,685	6 <sup>th</sup> Assignment
Gorgal, Lisa	PE	\$3,685	6 <sup>th</sup> Assignment
Gray, Damon	Math (RADAR)	\$3,685	6 <sup>th</sup> Assignment
Haas, Krista	Special Education	\$3,685	6 <sup>th</sup> Assignment
Hernandez, Rose	ACC/Childcare	\$3,685	6 <sup>th</sup> Assignment
Hernandez, Rose	ACC (Coord)	\$3,685	7 <sup>th</sup> Assignment
Hochgesang, David	Science (RADAR)	\$3,685	6 <sup>th</sup> Assignment
Holland, Paul	Special Education	\$3,685	6 <sup>th</sup> Assignment
Howe, Thomas	Business Education	\$3,685	6 <sup>th</sup> Assignment
Ketner, Joe	Special Education	\$3,685	6 <sup>th</sup> Assignment
King, Scott	Science (TRAC)	\$3,685	6 <sup>th</sup> Assignment
Knobloch, Jacob	Science	\$3,685	6 <sup>th</sup> Assignment
LaFountaine, Brandi	Math (RADAR)	\$3,685	6 <sup>th</sup> Assignment
Leach, Jackie	Science (RADAR)	\$3,685	6 <sup>th</sup> Assignment
Lowe, Kyle	Voc. Eng. and Tech Ed	\$3,685	6 <sup>th</sup> Assignment
Markin, Diane	Special Education	\$3,685	6 <sup>th</sup> Assignment
Martin, Matt	Drivers Education (Coord)	\$3,685	6 <sup>th</sup> Assignment
Martin, RaeAnne	English Learners	\$3,685	6 <sup>th</sup> Assignment
McCarthy, Matthew	Social Studies	\$3,685	6 <sup>th</sup> Assignment
McCarthy, Michael	French	\$3,685	6 <sup>th</sup> Assignment
McNamara, Rebecca	Science	\$3,685	6 <sup>th</sup> Assignment
Miller, Matt	Business Education	\$3,685	6 <sup>th</sup> Assignment
Nevenhoven, Jon	Art	\$3,685	6 <sup>th</sup> Assignment
Nevenhoven, Jon	Art	\$3,685	7 <sup>th</sup> Assignment
Obrecht, Jon	Science (RADAR)	\$3,685	6 <sup>th</sup> Assignment
Orwig, Elizabeth	Special Education	\$3,685	6 <sup>th</sup> Assignment
Patikowski, Susan	Math	\$3,685	6 <sup>th</sup> Assignment
Pavelonis, Chase	PE	\$3,685	6 <sup>th</sup> Assignment
Petersen, Brian	Math (RADAR)	\$3,685	6 <sup>th</sup> Assignment
Rahn, Don	ACC/Auto Body	\$3,685	6 <sup>th</sup> Assignment
Ripslinger, Genevive	English Learners	\$3,685	6 <sup>th</sup> Assignment
Secor, Brittany	FACS	\$3,685	6 <sup>th</sup> Assignment
Slone, Nina	ACC/Nursing	\$3,685	6 <sup>th</sup> Assignment
Slone, Nina	ACC/Nursing (Coord)	\$3,685	7 <sup>th</sup> Assignment
Taylor, Cassandra	Science	\$3,685	6 <sup>th</sup> Assignment
Thirtyacre, Bryan	ACC/Auto Mechanics	\$3,685	6 <sup>th</sup> Assignment
Webber, Nate	ACC/Woodworking	\$3,685	6 <sup>th</sup> Assignment
Webber, Nate	ACC/Woodworking	\$3,685	7 <sup>th</sup> Assignment
Webber, Ryan	PE	\$1,842.50	6 <sup>th</sup> Assignment (1/2)
Welch, Nick	Social Studies (RADAR)	\$3,685	6 <sup>th</sup> Assignment
Whitbeck, Kim	Special Education	\$3,685	6 <sup>th</sup> Assignment
Williams, Doug	Social Studies	\$3,685	6 <sup>th</sup> Assignment
Wynn, Logan	PE	\$3,685	6 <sup>th</sup> Assignment

**MOTION by Luis Puentes and second by Debra Stevenson to approve Revised Personnel Recommendations, Classified numbers 1 to 3, and Certified numbers 1 to 7, as presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

- d. Student Discipline Action (BP 7:190; BP 7:210)

**MOTION by Debra Stevenson and second by Jami Gonzalez to approve the agreement in lieu of expulsion for Student #109805 for the remainder of the 2025-2026 school year. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

**MOTION by Susan Koska and second by Debra Stevenson to approve the agreement in lieu of expulsion for Student #107550 for the remainder of the 2025-2026 school year. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

**MOTION by Sue Ickes and second by Chris DeCock to approve the agreement in lieu of expulsion for Student #109804 for the remainder of the 2025-2026 school year. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

- e. Approve partial release of past closed session minutes from January 2025 through June 2025 (BP 2:220)

**MOTION by Susan Koska and second by Sue Ickes to approve the partial release of executive session minutes, as presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.**

**14. Board Hot Topics**

- a. School Board Conference Feedback  
Board members shared impactful information learned at the conference.

**15. Other Matters**

Dr. Morrow shared his schedule over the holiday break.

**16. Adjourn (BP 2:220)**

There being no further business brought before the Board, the meeting adjourned by acclamation. (Time: 9:12 p.m.)

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Dr. Giovanna Davila, President

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Jami Gonzalez, Secretary