

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
DRAFT - Full Board Meeting Minutes
Tuesday, January 24, 2023 – 1:00 p.m.
Howard Male Conference Room/Zoom Room**

CALL TO ORDER

The Alpena County Board of Commissioners met and was called to order by Chairman Bill Peterson in the County Annex Building, Howard Male Conference Room, Alpena, Michigan and via Zoom on Tuesday, January 24, 2023 at 1:00 p.m.

PRAYER

Prayer was offered by Pastor Joe Collins of Alpena Shoreline Church.

PLEDGE OF ALLEGIANCE

Chairman Bill Peterson called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: Bill LaHaie, District #1; Jesse Osmer, District #2; Dave Karschnick, District #3; Brenda Fournier, District #5; Burt Francisco, District #6; Travis Konarzewski, District #7; and Bill Peterson, District #4.

AGENDA

Moved by Commissioner Fournier and supported by Commissioner Francisco to adopt the agenda with the following additon: 1) Move District 8 Interviews after the Consent Calendar. Roll call vote was taken: AYES: Commissioners Osmer, Fournier, Francisco, Konarzewski, and Peterson. NAYS: Commissioners LaHaie, and Karschnick. Motion carried.

PUBLIC COMMENT

Lisa Siegert of Hubbard Lake shared her support for John Kozlowski for the open District 8 seat.

Bonnie Friedrichs of Ossineke shared her support for John Kozlowski for the open District 8 seat.

Doris Feys of Ossineke shared her support for John Kozlowski for the open District 8 seat.

Earl Martin of Lachine shared his support for John Kozlowski for the open District 8 seat.

Eric Lawson of Ossineke shared his support for John Kozlowski for the open District 8 seat.

Ben Young of Alpena shared his support for the DDA Expansion and asked the Board to not it vote down.

Laura Ellery-Somers of Alpena shared her support for John Kozlowski for the open District 8 seat.

Aaron Bradby of Ossineke shared his support for John Kozlowski for the open District 8 seat.

Leanne Bloom of Alpena shared her support for John Kozlowski for the open District 8 seat.

Dustin Budd of Alpena shared his support for John Kozlowski for the open District 8 seat.

Pam Kirchoff of Alpena shared her support for John Kozlowski for the open District 8 seat.

Tom Heise of Alpena asked the Board to listen to people of Alpena County for the overall good of the County.

CONSENT CALENDAR

A) **Finance Ways & Means Committee Meeting Minutes** – January 13, 2023 (*Minutes only)

B) **Personnel Committee Meeting Minutes** – January 11, 2023

ACTION ITEM #PC-1: The Committee recommends approving the Appointments to the Older Persons Committee and the Youth & Recreation Committee for 2023-2024 as presented:

Older Persons Committee:

District #1 William LaHaie	Jeff Kowalski
District #2 Jesse Osmer	Craig Zelazny
District #3 Dave Karschnick	Tim Tabor
District #4 Bill Peterson	Lee Britton
District #5 Brenda Fournier	Michelle Smith
District #6 Burt Francisco	(Vacant)
District #7 Travis Konarzewski	Herb Gamage
District #8 (Vacant)	Doris Feys

Youth & Recreation Committee:

District #1 William LaHaie	Linda Canfield
District #2 Jesse Osmer	Stephanie Gosselin
District #3 Dave Karschnick	Dennis Werblow

District #4 Bill Peterson	Tony Suszek
District #5 Brenda Fournier	Tom Heise
District #6 Burt Francisco	Tom Spaulding
District #7 Travis Konarzewski	LeAnne Bloom
District #8 (Vacant)	Lisa Siegert

- C) **Intergovernmental Meeting Minutes** – January 12, 2023 (*Minutes only)
- D) **Facilities, Capital, & Strategic Planning Committee Meeting Minutes** – January 18, 2023

ACTION ITEM #FCSPC-1: The Committee recommends approval of the Young's Flooring quote in the amount of \$3,362.93 for replacement of flooring in the Annex Restrooms and to increase the Building & Grounds Fund 631-265-975.055 by \$3,400 with Capital Improvement funding as presented.

ACTION ITEM #FCSPC-2: The Committee recommends approval of the Fair Board Non-Exclusive Property Use and Access Agreement for 5 Years, beginning February 1, 2023 to January 31, 2028 with the change that the rent becomes inclusive of the utilities as presented.

ACTION ITEM #FCSPC-3: The Committee recommends approval for County Administrator to start negotiations with i2P on a lease of the former DHHS building and for Maintenance Superintendent to proceed with putting the project out for bids as presented.

Moved by Commissioner Fournier and supported by Commissioner Karschnick to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Osmer, Karschnick, Fournier, Francisco, Konarzewski, LaHaie, and Peterson. NAYS: None. Motion carried.

DISTRICT 8 INTERVIEWS

Tim Fitzpatrick of Ossineke was interviewed for the District 8 seat.

John Kozlowski of Ossineke was interviewed for the District 8 seat.

Motion was made by Commissioner Fournier and supported by Commissioner Osmer to appoint John Kozlowski as Commissioner for District 8. Roll call vote was taken: AYES: Commissioners Fournier, Konarzewski, Osmer, and Peterson. NAYS: Commissioners Karschnick, Francisco, and LaHaie. Motion carried.

ACTION ITEM #2: Recommendation to appoint John Kozlowski as Commissioner for District 8 as presented.

John Kozlowski was sworn in by Clerk Keri Bertrand and took his seat with the Board of Commissioners.

2023 REMONUMENTATION AGREEMENTS

Remonumentation Director Dave Guthrie presented the 2023 Remonumentation agreements with Huron Engineering & Surveying and Lewis & Lewis Professional Surveying for approval. Chair Peterson asked Director Guthrie to explain the remonumentation program to the new Commissioners. Motion was made by Commissioner Karschnick and supported by Commissioner Konarzewski to approve the action item below as presented. Roll call vote was taken: AYES: Commissioners Fournier, Francisco, Konarzewski, LaHaie, Osmer, Karschnick, Kozlowski, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #3: Recommendation to approve the 2023 Remonumentation Professional Services Agreements with Huron Engineering & Surveying and Lewis & Lewis Professional Surveying as presented by the Remonumentation Director and authorize the County Administrator to sign all pertaining documents.

DAY ROOM JAIL RETENTION BARRIER

Sheriff Erik Smith updated the Board that they may have found an alternate method that is less expensive to fix the Jail Day Room Retention Barrier that was damaged by an inmate and asked to table the discussion. He did not want to discuss details in the public meeting due to security issues and asked that the Commissioners reach out to him directly with any questions.

FY2023 CHILD CARE FUND BUDGET ADJUSTMENT

Juvenile Officer Janelle Mott presented a budget adjustment request from \$15,000 to \$56,520 to the Board for the Child Care Fund. Janelle updated the Board on the discussion at the Courts & Public Safety Committee regarding a juvenile facility. Moved by Commissioner Konarzewski and supported by Commissioner Fournier to approve action item below as presented. Roll call vote was taken: AYES: Commissioners Francisco, Konarzewski, Kozlowski, LaHaie, Osmer, Karschnick, Fournier, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #4: Recommendation to approve the FY2023 Child Care Fund Budget Amendment increasing the Basic Grant Amount For the Child Care Fund from \$15,000 to \$56,520 and to authorize The Chairman of the Board to sign the required documents as presented.

2022 MEDICAL EXAMINER ANNUAL REPORT

Lisa Kaspriak, Administrator of Mid-Michigan Medical Examiner Group, presented the Alpena County Medical Examiner 2022 Report. There were approximately the same number of cases from 2021 to 2022 and asked the Board if they had any questions for her. Motion was made by Commissioner Fournier and supported by Commissioner Osmer to receive and file the 2022 Medical Examiner Annual Report as presented. Motion carried.

BUDGET ADJUSTMENTS

County Administrator Hannah presented the following Budgets Adjustments for review and approval:

1. Request Carry Over for Medical Examiner Administrative Services from 2022 to 2023 – (attached) #1

ACTION ITEM #1: Recommendation to approve carry over for budgeted 2022 Medical Examiner Administrative Services line item #101-648-806.000 in the amount of \$7,607.00 and put into 2023 budgeted Medical Examiner Administrative Services line item #101-648-806.000 as requested.

2. Request Carry Over for Medical Examiner Transportation by Funeral Home from 2022 to 2023 – (attached) #2

ACTION ITEM #2: Recommendation to approve carry over for budgeted 2022 Medical Examiner Transportation by Funeral Home line item #101-648-860.001 in the amount of \$3,975.00 and put into 2023 budgeted Medical Examiner Transportation by Funeral Home line item #101-648-860.001 as requested.

3. Request Increase 2023 budgeted Fairgrounds Equipment Maintenance line item – (attached) #3

ACTION ITEM #3: Recommendation to approve request to increase 2023 budgeted Fairgrounds Equipment Maintenance line item #101-268-931.000 by \$1,900 and decrease contingency line item #101-941-955.000 by \$1,900.00 to cover emergency purchase of refrigerator from Youngs Appliances in the amount of \$1,887.95 for the Fairgrounds Manager's home.

Moved by Commissioner Francisco and supported by Commissioner Konarzewski to recommend to approve the Budget Adjustments as presented. Roll call vote was taken: AYES: Commissioners Konarzewski, Kozlowski, LaHaie, Osmer, Karschnick, Fournier, Francisco, and Peterson. NAYS: None. Motion carried.

BILLS TO PAY

Clerk Keri Bertrand presented the bills to be paid.

	SUBMITTED:	APPROVED:
General Fund & Other Funds	\$129,807.15	\$129,807.15

Moved by Commissioner Karschnick and supported by Commissioner Kozlowski to pay all bills as submitted. Roll call vote was taken: AYES: Commissioners Kozlowski, LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

CLERK'S OFFICE YEAR END REPORT 2022

Clerk Bertrand presented the year end report to the Commissioners with no significant changes from 2021 to 2022 and asked the board if they had any questions. Motion was made by Commissioner Osmer and supported by Commissioner Fournier to receive and file the 2022 Clerk's Office Year End Report as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None. Motion carried.

ADOPTION OF ARTICLES OF INCORPORATION NMMMA

County Administrator Mary Catherine Hannah presented the Articles of Incorporation for the Northeast Michigan Materials Management Authority for approval to adopt. The Board approved the creation of the Northeast Michigan Materials Management Authority in November 2022 and because the authority resides entirely in Alpena County, it is the responsibility of the Board to adopt the articles that will then be filed with the Secretary of State which will create the authority and give it legal standing. The articles will be effective January 1. Motion was made by Commissioner Francisco and supported by Commissioner Karschnick to approve the action item below. Roll call vote was taken: AYES: Commissioners Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, LaHaie, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #7: Recommendation to adopt the Articles of Incorporation for Recycling as presented.

REPORTS OF REGULAR COMMITTEES

Facilities, Capital & Strategic Planning Committee Update – Facilities, Capital & Strategic Planning Committee meeting minutes are attached for review of the meeting.

Courts & Public Safety Committee Update – Chair Brenda Fournier reported discussion was made to add on a juvenile facility at the jail and to create a Juvenile ad hoc committee.

Personnel Committee Update – Chair Dave Karschnick reported that the Committee discussed creating documents and rules for appointments and that the Sheriff's Office will be fully staffed with road patrol. They made recommendations for the Older Person Committee and the Youth & Recreation Committee.

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

Equalization Director Ted Somers was asked by Commissioner Karschnick to report to the Board information on what the DDA Expansion will cost the County. Director Somers ran a 10 year and 29 year average taxable value gross based on the consumer price index for discussion.

Chair Peterson asked Administrator Hannah to go over the three options for consideration on the TIF capture for the DDA Expansion. The three options discussed at the last meeting were to opt in, opt out, or do a mix to opt out of certain millages. There is no resolution to opt in because if the County does nothing, they will automatically be opting in. Included in the meeting packet is a resolution (attachment #1) to opt out of all of the millages for the TIF capture. The third option is to opt into certain millages in which the County would have to opt

out entirely then enter into an interlocal agreement with the City to allow them to capture the revenue as to certain millages. Motion was made by Commissioner Karschnick and supported by Commissioner Francisco to action item below as presented. Roll call vote was taken: AYES: Commissioners Karschnick, Fournier, Francisco, Kozlowski, LaHaie, Osmer, and Peterson. NAYS: Commissioners Konarzewski. Motion carried.

ACTION ITEM #8: Recommendation to adopt a resolution to opt out of the DDA Expansion TIF Capture as presented.

Chair Peterson presented the current Various Board Appointments for review. Discussion was made to appoint Commissioner Kozlowski to the Facilities Committee, DARE Board, and Emergency Food & Shelter Program/United Way; be an alternate on the 4-County Health Board, MOA Landfill Authority, Community Corrections Board, Target Alpena, Thunder Bay Marine Sanctuary, and the LEPC Committee. Discussion was also made to appoint Commissioner Kozlowski to the Personnel Committee and remove Commissioner Fournier from Personnel and to switch Commissioner Osmer as the alternate and Commissioner Francisco to the appointee for the Northern Michigan Regional Entity (SUD). Motion was made by Commissioner Fournier and supported by Commissioner Osmer to approve the changes for Board Appointments as presented. Motion carried.

Chair Peterson created an ad hoc Juvenile committee. Members of the Committee will be Sheriff Erik Smith, Juvenile Officer Janelle Mott, Commissioner Osmer, Commissioner Peterson, and Commissioner Francisco. Motion carried.

PUBLIC COMMENT

Lisa Siegert of Hubbard Lake thanked the Board members for listening to the voters of District 8 and congratulated John.

Bonnie Friedrichs of Ossineke thanked the Board for their decision to appoint John Kozlowski.

ADJOURNMENT

Moved by Commissioner Fournier and supported by Commissioner Osmer to adjourn. Motion carried. The meeting adjourned at 3:04 p.m.

Bill Peterson, Chairman of the Board

Keri Bertrand, Clerk

#1

COUNTY OF ALPENA

A regular meeting of the Board of Commissioners of the County of Alpena, Michigan (the "County"), was held in Alpena, Michigan, on January 24, 2023. The following Commissioners were

PRESENT: Commissioners William LaHaie, Jesse Osmer, Dave Karschnick, Bill Peterson, Brenda Fournier, Burt Francisco, Travis Konarzewski, and John Kozlowski.

ABSENT: None.

The preambles and resolution set forth below were offered by Commissioner Karschnick and were seconded by Commissioner Francisco.

**RESOLUTION EXEMPTING ALL COUNTY TAXES FROM
NEW CAPTURE BY THE ALPENA DOWNTOWN
DEVELOPMENT AUTHORITY UNDER THE
PLAN DESCRIBED IN THIS RESOLUTION**

ALPENA COUNTY BOARD OF COMMISSIONERS

January 24, 2023

WHEREAS, the City of Alpena held a public hearing on December 5, 2022 to consider an ordinance to enact and adopt the Amended and Restated Development Plan and Tax Increment Financing Plan (the "Plan") for the Alpena Downtown Development Authority pursuant to Act 57 of the Public Acts of Michigan of 2018, ("Act 57") and to expand the DDA District to include properties generally along Chisholm, River, Second Avenue, between Miller and Clark Streets, by which the County was notified by a notice, a copy of which is attached hereto as APPENDIX I; and

WHEREAS, the Board of Commissioners, of the County of Alpena is permitted to adopt and file with the Alpena City Clerk a copy of a Resolution Exempting its taxes from capture by the Plan within 60 Days after December 5, 2022; and

WHEREAS, the Alpena County Board of Commissioners wishes to exempt its taxes from capture by the Plan; and

WHEREAS, the Board of Commissioners, pursuant to said Act 57, is authorized to adopt this Resolution.

NOW THEREFORE BE IT RESOLVED as follows:

1. The Alpena County Board of Commissioners hereby exempts its taxes from capture by the Alpena Downtown Development Authority as described in the Amended and Restated Development Plan and Tax Increment Financing Plan 2022, which was the subject of the Public Hearing on December 5, 2022.

2. All previous resolutions of the Board of Commissioners of the County, or parts thereof, that are inconsistent with this resolution, are hereby rescinded.

3. A certified copy of this Resolution shall be filed with the Alpena City Clerk no later than January 27, 2023.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: Commissioners William LaHaie, Jesse Osmer, Dave Karschnick, Bill Peterson, Brenda Frounier, Burt Francisco, and John Kozlowski.

NAYS: Commissioner Travis Konarzewski.

ABSTAIN: None.

A sufficient majority having voted therefor, the resolution appearing above was adopted.

STATE OF MICHIGAN

COUNTY OF ALPENA

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Alpena County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on the 24th day of January, 2023 and that notice of such meeting was given as required by law.

Keri Bertrand, Alpena County Clerk

[SEAL]

I hereby acknowledge that I received a certified copy of this Resolution on January __, 2023.

Anna Soik, Alpena City Clerk