

Regular Board Meeting Minutes
Thursday, October 9, 2025 6:00 PM Pacific

Umatilla School District
1001 6th St
Umatilla, OR 97882

BOARD MEMBERS:	ADMINISTRATIVE TEAM:
Lesly Claustro-Sanguino, Board Chair	Heidi Sipe, Superintendent
Toby Cranston- Excused	Kim Gilsdorf, Business Manager
Travis Eynon- Excused	Josy Chavez, HR Specialist
Josiah Barron	Vincent Stefani, Maintenance Director
Steve Warr- Excused	Bob Lorence, UHS Principal
Jorge Meza	Rick Cotterell, CBMS Principal
Jon Lorence	Nicole Coyle, MHES Principal
	Tim Young, CVI Principal
BOARD ADVISORS:	Megan Lorence, Vice Principal
Jasmine Martinez	Kara Church, Vice Principal
Veronica Gutierrez	Oscar Contreras, Vice Principal
	Taunya Daniel, Special Ed. Director
	Anthony Brown, CBMS Dean of Students
	Stephanie Williams-Strege, STEAM Coordinator
	David Lougee, ELL Director
	Megan Lorence, MHES Vice Principal
	Rikkilynn Starliper, Food Service Director
	Pat Kerrigan, IT

Present: 4:7

MINUTES

- A. **CALL MEETING TO ORDER:**
Board Chair Member Claustro-Sanguino called the meeting to order at 6 pm.
- B. **PUBLIC INPUT:**
None at this time.
- C. **PRESENTATIONS:**
C.1 Superintendent's Student Advisory Committee
- D. **APPROVE AGENDA:**
- **Motion:** made by Board Member Lorence to approve the agenda as presented.
 - **Second:** by Board Member Meza.
Board Member Barron- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Claustro-Sanguino- Yea
Yea: 4, Nay: 0, Absent: 3
 - **Voting:** Unanimous, motion passes
- E. **ACTION ITEMS:**
E.1 Consent Agenda:
Minutes for September Workshop and Regular Board Meeting, Supervisory Staff and Board Conflicts of Interest, Disbursements, and Financial Statements.

- **Motion:** made by Board Member Meza to approve the Minutes for September Workshop and Regular Board Meeting, Supervisory Staff and Board Conflicts of Interest, Disbursements, and Financial Statements as presented.
- **Second:** by Board Member Lorence.
Board Member Barron- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair- Claustro-Sanguino- Yea
Yea: 4, Nay: 0, Absent: 3
- **Voting:** Unanimous, motion passes

E.2 Approve Division 22 Assurances:

- **Motion:** made by Board Member Lorence to approve the Division 22 Assurances as presented.
- **Second:** by Board Member Meza.
Board Member Barron- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Claustro-Sanguino- Yea
Yea: 4, Nay: 0, Absent: 3
- **Voting:** Unanimous, motion passes

E.3 Approve the Following Policies:

- DBEA – Budget Committee, Version 2
 - IGBAB/JO-AR – Education Records/Records of Students with Disabilities
 - IIA – Instructional Materials
 - IKF - Graduation Requirements
 - JHCA/JHCB – Immunization and School Sports Participation
 - JO/IGBAB-AR – Education Records/Records of Students with Disabilities
 - JOA – Directory Information
 - LBEA – Denial for Virtual Public Charter School Student Enrollment
- **Motion:** made by Board Member Lorence to approve the Policies named above as presented.
- **Second:** by Board Member Barron.
Board Member Meza- Yea
Board Member Barron- Yea
Board Member Lorence- Yea
Board Chair Claustro-Sanguino- Yea
Yea: 4, Nay: 0, Absent: 3
- **Voting:** Unanimous, motion passes

E.4 Approve MHES Discard Library List:

- **Motion:** made by Board Member Lorence to approve the MHES discard library list as presented.
- **Second:** by Board Member Barron.
Board Member Meza-Yea
Board Member Barron- Yea
Board Member Lorence- Yea

Board Chair Claustro-Sanguino- Yea

Yea: 4, Nay: 0, Absent: 3

- **Voting: Unanimous, motion passes**

E.5 Approve the Comprehensive Substance Use Prevention and Intervention Plan:

- **Motion:** made by Board Member Lorence to approve the Comprehensive Substance Use Prevention and Intervention Plan as presented.
- **Second:** by Board Member Barron.
Board Member Meza-Yea
Board Member Barron- Yea
Board Member Lorence- Yea
Board Chair Claustro-Sanguino- Yea
Yea: 4, Nay: 0, Absent: 3
- **Voting: Unanimous, motion passes**

F. INFORMATION:

F.1 Facilities Update

- Additional lighting was added to the football field.

G. OTHER/BOARD DISCUSSIONS:

None at this time.

H. STAFF RECOGNITION:

The following staff and community members were recognized at this board meeting:

- **Parent club** for the book vending machine at CVI.
- **Amanda Smith**, AKA Professor Safety, for coming to CVI and teaching the STARBASE curriculum during STEAM. It has been a very popular class, and she's coming back next session!
- **Lizzy Burres** for being at every school event, taking pictures, and keeping parents and the community updated through social media.
- Thank you to the **Umatilla Fire Department** for their Fire Prevention Week presentations to all classes at MHES! :)
- **Bianca Ortiz** for helping set up for our Saturday middle school volleyball games. Thanks to her efforts, the games were successful and ran very smoothly.
- **Mrs. Dirksen** and **Mrs. Day's Leadership class** for all the work they have done for Homecoming week. The school spirit has been great.

I. REPORTS:

I.1 McNary Heights Elementary School – Nicole Coyle, Megan Lorence

Principal Coyle reported the following:

- The students did a great job with the Fire presentations. They had good questions.

Vice Principal Megan Lorence reported the following:

- The Fire presentations were a hit.

I.2 Columbia Vista Intermediate School – Tim Young, Kara Church

Principal Young reported the following:

- It was a fun week with dress-up days.

Vice Principal Church reported the following:

- It was a fun week.

I.3 Clara Brownell Middle School - Rick Cotterell, Anthony Brown

Principal Cotterell reported the following:

- Happy Homecoming

Dean of Students Brown reported the following:

- It was a good week.
- Volleyball was canceled today.

I.4 Umatilla High School – Bob Lorence, Oscar Contreras, Dan Durfey
They were at the homecoming football game.

I.5 Maintenance - Vinny Stefani

Vinny reported the following:

I.6 District – Heidi Sipe, Stephanie Williams-Strege, Kim Gilsdorf, Josy Chavez, David Lougee, Rikkilynn Starliper, Maria Sanchez, Pat Kerrigan, Taunya Daniel

Heidi Sipe reported the following:

- There was a bus incident this morning, Busing kids on southhill until the sidewalks are completed. Superintendent Sipe will send out letters to the families regarding busing.

Stephanie Williams-Strege reported the following:

- Nothing to report

Kim Gilsdorf reported the following:

- Nothing to report

David Lougee reported the following:

- Nothing to report

Taunya Daniel reported the following:

- Nothing to report

I.7 IMESD Talking Points:

IMESD Talking Points are in the board packets.

J.

PUBLIC INPUT:

No public input at this time.

K.

ADJOURN:

The meeting was adjourned at approximately 6:26 pm.

The next regular board meeting of the Umatilla School District will be held on Thursday, November 13, 2025, at 7 pm.

Board Chair

Superintendent