

Finance Subcommittee Meeting – Draft Minutes

May 19, 2021, 5:30 p.m.

Central Services/Google Meet

Attendance:

Jenny Emery	Present	Jordan Grossman	Present
Mark Fiorentino	Present	Anna Robbins	Present
Melissa Migliaccio	Absent	Shannon Sullivan	Present
Sarah Thrall	Absent		

Meeting commenced at 5:35 p.m. Meeting adjourned at 6:36 p.m.

1. Public Comment: None

2. Approve Minutes from the Finance Subcommittee Meeting on April 21, 2021: Mark moved, and Jenny seconded approval. Passed unanimously.

3. April Statement of Accounts: The projected budget surplus has grown by about \$50k, as special ed has held steady and general ed purchase orders are closed out. We discussed whether things not purchased this year would be a drag on next years budget, and it appears not, as they are largely consumables that simply won't be consumed. The food service situation was discussed, and that the projected deficit for 2020-21 may decrease thanks to the work we have done to increase volume, including serving East Granby. An updated year end "needs assessment" was reviewed. A boiler issue at the middle school needs to be addressed now, which is an unplanned \$10k. The June statement will allow us one last look before the year closes.

4. GMMS Roof Replacement Completion: This project was completed and accepted by the Building Committee and will go to the full BOE for acceptance. The final cost was \$307k, versus \$350k planned; this difference will be re-allocated to the other bonded projects. On those, the application has been submitted to the state (subject to a minor revision which also requires BOS sign-off.)

5. Annual Facilities Report: Shannon presented a year-end facilities report, reviewing several projects completed. He also advised that 3 full time staff positions that turned over this year were successfully replaced by temporary custodians brought on for the covid-related work. The committee thanked Shannon for overseeing another successful year, under challenging circumstances.

6. Food Service Contract Amendment: This was a "first read" of the first amendment to the Fresh Picks food service agreement, as dictated by the State. Anna calculates that the COI increased translate to a total cost of about \$2600.00 for the coming year, which we should be able to absorb if we can keep the volume served high, including continuing with East Granby.

7. Breakfast/Lunch Prices: No action was taken as the federal program – Seamless Summer Option – has now been extended through the end of the 2021-22 school year.

With no other business, Mark moved, and Jenny seconded adjournment at 6:36 p.m.