

**BRISTOL BOARD OF EDUCATION
REGULAR FINANCE COMMITTEE MEETING MINUTES
Wednesday, August 10, 2022**

The regular meeting of the Bristol Board of Education Finance Committee was held on Wednesday, August 10, 2022, at 6:00 p.m. in Room 36 of Bristol Board of Education and via the Zoom meeting platform.

PRESENT: Commissioners: Dante Tagariello, Kristen Giantonio and Karen Vibert; **ALSO PRESENT:** Lynn Boisvert, Dr. Catherine Carbone, Dr. Kimberly Culkin, Jennifer Dube, Dr. Michael Dietter, Dr. David Huber and Melanie Vetrano

Call to Order:

Commissioner Tagariello called the meeting to order at 6:00 p.m.

Approval of Minutes: July 13, 2022 – Regular Finance Committee Minutes

Motion Passed: with a motion by Kristen Giantonio and a second by Karen Vibert.

Public Comment – No members of the public wished to address the committee.

Update of 21-22 Budget

Ms. Boisvert provided an update of the 21-22 Budget. As of August 05, 2022, the July 31st EOY snapshot for FY22 shows an available balance of \$412,150. As of last week, there are two purchase orders remaining open, with an available \$716. Both of these are from the Special Education department, awaiting June invoices. As we continue to close out grants and the general fund we anticipate that we will have minimal changes in the available amount so I am pleased to announce a 3rd consecutive year-end under budget.

Update of 22-23 Budget

The first-month snapshot for the Fiscal Year 2022 shows an available balance of \$112,435,056. The district began to purchase supplies in July and invoicing has just begun. Salaries are not yet encumbered, as this will take place once new staff is entered into the Munis accounting system. We anticipate that this will be completed by next month's snapshot and report.

Cafeteria Report

The Bristol Public Schools Summer Food Service Program has been operating successfully in several locations, offering summer options to students and young children attending camps across the community. Programs ran at West Bristol, Bristol Central, Bristol Public Library, Cambridge Park, Bristol Boys, and Girls Club, Park & Rec Camps at Bristol Eastern and Mountain View, as well as Imagine Nation serving a total of 2,605 breakfasts and 4,562 lunches. Reimbursement rates have increased (breakfast rate – 2.605 compared to 2.4625 - last year; lunch rate – 4.578 compared to 4.3175 last year), resulting in a Federal reimbursement of \$96,094. This additional summer revenue will help to sustain the program during the school year. Expenditures in the month of July only reflect one pay cycle, and supplies were purchased

Cafeteria Report – cont'd

in June for July. The café snapshot as of July 31, 2022, currently shows a positive balance of \$84,645 added to the carry-over balance of \$987,740 giving us a healthy reserve of 1,072,385 to put back into the program.

Appropriation Transfers

We had several transfers as we usually do at the start of a fiscal year. The largest was \$43,989.24 moved from District Wide lines to individual school lines to reflect spending at the school level, which provides for accurate state-level reporting at the end of the school year.

Donation of Mural to South Side School

Dr. David Huber was present to share information regarding the donation of a mural at South Side School. An anonymous donor wishes to donate a mural to South Side School with a cost that exceeds \$4,999. If approved the artist will come to the school and talk about the specifics. Dr. Huber wants to include some of the students in the mural as well as images of South Side and Bristol as a whole. The mural will represent the diversity of the school community. The wall is 16 feet long and 8.5 feet tall. It is located in the main walking area for the entire school to see. The organization that will create the mural is RiseUP. RiseUP was founded in 2012 as youth development and mentoring program aimed at helping youth develop the skills needed to be the catalysts that inspire and uplift their community. RiseUP University was launched as an after-school and weekend program that connected youth with mentors and career coaches. The program also required youth to commit to community service. In 2015, the RiseUP University youth cohort decided to paint a large mural in Hartford as part of their major service project. After that first mural, the Hartford Murals program was born. RiseUP has branded itself as RiseUP for Arts and has grown to be the State of Connecticut's only statewide public art nonprofit. In addition to public art, RiseUP for Arts is still focused on youth development in each community mural project. RiseUP also partners and organizes creative place making experiences across Connecticut.

Move South Side School Mural Donation to the Full Board for a Vote

Motion Passed: with a motion by Karen Vibert and a second by Kristen Giantonio.

Adjournment

With no other business before the committee, the meeting was adjourned. (6:25 p.m.)

Respectfully Submitted:



Susan Everett
Recording Secretary
Bristol Board of Education