

June 11th, 2013

Proposed: To tour and visually inspect all properties belonging to the Shorewood School District for the purpose of establishing a long-term facilities plan.

This service is offered on a volunteer basis. Working with Facilities Manager we will make note of the current condition of both buildings and grounds to establish a base line for needed maintenance and improvements.

Categories for condition will include:

1. Items that require repair or replacement.
2. Items that require maintenance to improve or preserve function.
3. Action identified to establish a minimum aesthetic standard.
4. General condition of properties to establish a baseline for improving the overall appearance of properties in the district.

The tour of properties is expected to take place during the summer months with a report of findings given to the Shorewood School District by the end of September 2013 or another time suggested by the district.

This action is considered the first step in the preparation of a long-term facilities plan.

Respectfully submitted,

Ruth McGuire