# ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve event license agreements with the City of Allen to utilize the Allen Event Center as the venue for the May 2016 graduation ceremony and August 2016 All College Day.

# BACKGROUND

These are license agreements with the City of Allen to host the District's 2016 graduation ceremony and 2016 All College Day at the Allen Event Center. This is the second Collin graduation ceremony to be held at the Allen Event Center and the first All College Day event.

Leasing of an event venue is precluded from the competitive bidding requirements mandated by Chapter 44 of the Texas Education Code.

# **IMPACT OF THIS ACTION**

With the continued growth of the District, the Allen Event Center is the only venue within Collin County that is large enough to accommodate the number of attendees expected at both events.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The total estimated expenditure for this request is \$62,838.75. The lease agreement for the graduation ceremony is \$26,243.75 and the lease agreement for All College Day is \$36,595.00. These expenditures will be funded by the Student Development 2015-2016 operating budget and the Professional Development 2015-2016 operating budget.

### **RESOURCE PERSONNEL**

Kim Davison

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