

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
January 21, 2014**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, January 21, 2014, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Rob Hudson who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joseph Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather and Mr. Kenneth Wheeler. Mr. Hudson announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

On a motion by Mr. Prather, seconded by Mr. Babb, the Board voted unanimously to approve the agenda, amended as follows:

Addition to Section VI. Consent Agenda, #B. Office of Assistant Superintendent
Dr. Matthew Dillon #2. Out of State Field Trip (Tupelo High School Cheerleaders,
Orlando, FL, February 6-11, 2014, to compete in National Cheerleading Competition

The President of the Board declared the motion passed. A copy of the Agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF MINUTES

December 10, 2013, Noon Regular Meeting

Motion was made by Mrs. Davis, seconded by Mr. Wheeler, to approve the minutes from the December 10, 2013, Noon Regular Meeting as presented. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

RECOGNITIONS AND PUBLIC COMMENTS

A. Recognitions – 2014 Administrator of the Year Mrs. Kimberly Foster

Dr. Gearl Loden announced that Joyner Elementary Principal Kimberly Foster was chosen by her peers as the District's 2014 Administrator of the Year. Board Member Joe Babb, Principal Kristy Luse, and Joyner Teacher Allison McGraw spoke commending Mrs. Foster's dedication and service to the students of Tupelo Public Schools.

B. Public Comments

No public comments were requested for this meeting of the Board.

COMMUNICATIONS TO THE BOARD

A. ADA Comparison Report (TPSD Goal #1)

Dr. Matthew Dillon presented the First Semester Enrollment/ADA Report for the district. This report included Month 1 through Month 4, and Enrollment Data for building and district levels as submitted to the Mississippi Department of Education.

B. Plans for Spring 2014 Pre-Registration (TPSD Goals 1-4)

Mrs. Mary Ann Plasencia provided a brief summary on pre-registration plans for Pre-K through Grades 6 that will be implemented in February, 2014. Parents will be able to visit the school each day between 8am-3pm, and volunteers will be available to assist with tours. There will also be an opportunity for parents to visit between 4:30-6:30pm at each of the schools.

C. VAL-ED Survey Report (TPSD Goal #3)

Dr. Diana Ezell presented information regarding the Vanderbilt Assessment of Leadership in Education (VAL-ED) survey which the district is using to measure principal performance. Dr. Ezell explained that VAL-ED is a research based evaluation tool that measures the effectiveness of school leaders by providing a detailed assessment of a principal's behaviors.

D. First Semester Discipline Report (TPSD Goal #2)

Dr. Diana Ezell presented a Student Discipline Report for first semester. The report compared infraction numbers from school year 2011-2012 through first semester 2013-2014.

E. First Semester Achievement Report (TPSD Goal #1)

Ms. Lea Johnson outlined student achievement progress during first semester of the 2013-2014 school year.

F. Athletics Update – First Semester GPA and MHSAA Scholar Athlete Team Information (TPSD Goal #1)

Athletic Director Andy Schoggin provided an update on the academic progress of our student athletes. The information included team grade point averages for first semester as well as those that met the requirements of the Mississippi High School Activities Association to be recognized as "Scholar Athlete" teams.

G. Audit Progress Update (TPSD Goal #4)

Finance Director Linda Pannell reported that the 2012-2013 audit is in process and progressing daily. The auditors have projected that the first draft of the audit report will be sent to Jackson by the first week of February.

(Copies of the above reports are on file in the Superintendent's Office).

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Wheeler moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #4)

1. Charter Bus Contracts BC#2013-2014-005 through BC#2013-2014-007
Rental of School Facilities Contracts #SFR1415 through #SFR1417 and #SFR1419 through #SFR1426
2. Donations #2013-2014-016 through #2013-2014-024
3. Approval to Submit TPSD Grant #1408
4. Permission to Add Two (2) Items to the TPSD Asset List and Delete 26 Items from the Asset Listing

B. Office of Assistant Superintendent Dr. Matthew Dillon

1. Student Transfer Report presented by Mrs. Pamela Traylor
2. Out of State Field Trip Request, Tupelo High School Cheerleaders, Orlando, FL, February 6-11, 2014, to compete in National Cheerleading Competition

C. Office of Assistant Superintendent Dr. Diana Ezell

1. North Mississippi Medical Center Emergency Plan
Approval for North Mississippi Medical Center (Tupelo) to use TPSD buses in case of an emergency that requires transport of NMMC patients.
2. TPSD Delayed Start Schedule (Plan for One Hour and Two Hour Delay)
Approval of TPSD Delayed Start Schedule to comply with Standard 19.7 of the Mississippi Public School Accountability Standards which requires that districts have the schedule for a Delayed Start School Day approved by the Board of Trustees.

The motion was seconded by Mrs. Davis and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

As Mr. Hudson reviewed the Docket of Claims prior to the meeting, he passed the gavel to Board Vice President Ken Wheeler and recommended approval as outlined below:

- Docket of Claims for the period December 1, 2013 through January 10, 2014, Docket of Claims #15465 through #16454, Accounts Payable Checks #9544 through #10076 in the amount of \$2,269,322.22
- Tupelo High School Activity Check Register for the period December 2013, Checks #1373 through #1390 in the amount of \$5,265.35
- Athletic Activity Check Register for the period December 2013, Checks #1722 through #1751 in the amount of \$32,089.66 will also be presented by Finance Director Linda Pannell.

The grand total for all funds is \$2,306,677.23.

The motion was seconded by Mr. Prather and approved unanimously. Vice President Ken Wheeler declared the motion passed.

This affirms that the claims and check registers are legal and proper, and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

Mr. Wheeler passed the gavel back to President Rob Hudson.

2. Monthly Financial Reports required by MS Code 37-9-18 (Month Ending 11-30-13)

Mrs. Linda Pannell reported that the Mississippi Department of Education has been directed by MS Code 37-9-18 to disseminate rules and regulations to establish certain reports provided to School Boards each month beginning January 1, 2014. Mrs. Pannell explained that the reports presented this month are either new or in a different format to comply with the new mandates.

Following a review of each report and discussion, on a motion by Mr. Babb, seconded by Mr. Prather, the Board voted unanimously to approve the following financial reports:

- Bank Reconciliation Report (month ending 11-30-13)
- Revenue and Expenditure Report with Budget Status (month ending 11-30-13)
- TPSD Cash Flow Statement (month ending 11-30-13)
- Combined Balance Sheet (11-30-13)
- November 13, 2013 Financial

Mr. Hudson declared the motion passed. The Financial Reports for Month Ending November 30, 2013, are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Assistant Superintendent Dr. Matthew Dillon (TPSD Goal #2)

Student Discipline Report

1. Case #01-56-2013-2014 (THS)

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to ratify administrative decision to expel Student #01-56-2013-2014, from TPSD for one calendar year (November 11, 2013 until November 10, 2014) for violation of TPSD Policy JCDAC. Mr. Hudson declared the motion passed. Information regarding Student Discipline Case #01-56-2013-2014 is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Case #23-2-2013-2014 (Structured Day Program)

On a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously to ratify administrative decision to expel Student #23-2-2013-2014, from TPSD for one calendar year (November 15, 2013, until November 14, 2014) for violation of TPSD Policy JK-E5, #05. Mr. Hudson declared the motion passed. Information regarding Student Discipline Case #23-2-2013-2014 is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

3. Case #46-2-2013-2014 (Structured Day Program)

On a motion by Mr. Wheeler, seconded by Mrs. Davis, the Board voted unanimously to ratify administrative decision to expel Student #46-2-2013-2014, from TPSD for one calendar year (December 4, 2013, until December 3, 2014) for violation of TPSD Policy JK-E5, #13. Mr. Hudson declared the motion passed. Information regarding Student Discipline Case #46-2-2013-2014 is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

4. Case #48-2-2013-2014 (Structured Day Program)

On a motion by Mr. Prather, seconded by Mrs. Davis, the Board voted unanimously to ratify administrative decision to expel Student #48-2-2013-2014, from TPSD for one calendar year (November 6, 2013, until November 5, 2014) for violation of TPSD Policy JK-E5, #5. Mr. Hudson declared the motion passed. Information regarding Student Discipline Case #48-2-2013-2014 is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

1. Job Description – District Permanent Substitute Teacher

Mr. Prather moved to approve a job description for the position of District Permanent Substitute Teacher as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed. A copy of

the District Permanent Substitute Teacher job description is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Approval of Licensed Staff Recommendations

Mr. Turner presented Consideration of Licensed Staff for approval. Mr. Babb moved to approve the Consideration of Licensed Staff as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed. The Personnel Report is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent Dr. Gearl Loden (TPSD Goals #1, #4, and #5)

Dr. Loden presented the following information items to the Board:

1. Mississippi School Boards Association (MSBA) Annual Conference, February 24-26
2. Proposed 2014-2015 School Calendar (Dr. Loden/Dr. Ezell)
3. Second 9 Weeks Honor Roll (Mrs. Kay Bishop)
4. New Accountability Model

UNFINISHED BUSINESS

No "Unfinished Business" items were presented at this meeting.

NEW BUSINESS

No "New Business" items were presented at this meeting.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

Dr. Loden: Tentative Agenda Items for February 11, 2014, Board Meeting

- 2014 Teacher of the Year
- Assistant Principal Development Update (Dr. Ezell)
- New Teacher Induction Update (Mrs. Britton)

B. Executive Session

Board President Rob Hudson suggested to the School Board a temporary Executive Session to determine the need for a permanent Executive Session for the purpose of discussing a personnel matter.

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to enter temporary Executive Session for the purpose of determining a need for permanent Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared, and the temporary Executive Session was called to order by Mr. Hudson with the following people present: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather, Mr. Ken Wheeler, Dr. Gearl Loden, and Mr. Otis Tims.

The Executive Session was called to order, and the Board first considered the reason for entering Executive Session. Upon a motion by Mr. Wheeler, with a second by Mr. Babb, the Board voted unanimously to remain in Executive Session for the purpose of discussing a personnel matter. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

Mr. Hudson reopened the meeting to tell all those in attendance the reasons for going into Executive Session was to discuss a personnel matter. After some initial discussion, Dr. Loden left the Executive Session.

Following the discussion, Mr. Wheeler moved to come out of Executive Session. Mr. Babb seconded the motion, and upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the Board in Open Session.

Mr. Hudson reopened the meeting to tell all in attendance that the Board was back in Open Session. No one was waiting to re-enter. Mr. Hudson stated that no action was taken in the Executive Session.

ADJOURNMENT

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 2:35 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Rob Hudson, President

Job Babb, Secretary