



## ALEDO ISD BOARD MEETING TEMPLATE

**MEETING DATE:** June 19, 2017

**AGENDA ITEM:** Annual Review of the AISD Board Operating Procedure Manual

**PRESENTER:** Derek Citty, Superintendent

**ALIGNS TO BOARD GOAL(S):** All

**BACKGROUND INFORMATION:** Periodically, the Aledo ISD Board of Trustees reviews and revises, if necessary, the Board Operating Procedure Manual. This document provides pertinent information to Trustees, Community and Staff regarding a variety of issues.

The core of the document outlines specific procedures and routines the Board uses as they conduct their business as community overseers of the school district.

After the review of this document on May 15, 2017 specific feedback regarding this document includes:

- 1) Attendance zone maps are in need of revision (Pg. 7)
- 2) Discuss the 96 hour provision related to release of the agenda (Pg. 30)
- 3) Discuss the section related to Board Self-Evaluation (Pg. 43)
- 4) Discuss the section related to policy adoption (Pg. 47)
- 5) Duties and responsibilities of the Board Secretary (Pg. 22)

**ADMINISTRATIVE CONSIDERATION(S):** Trustees should take specific note of the areas highlighted in yellow. This section, beginning on page 18 and continuing through page 49, are the areas to be reviewed. All other

sections are dated and will be revised by Administration prior to the Board formally considering this document for approval later in the summer.

Administration has reviewed the highlighted section for policy accuracy to be sure there are no “dead links” to policy in the citation section of each portion of the manual. Beyond that review there are no substantive changes to the document.

**FISCAL NOTE:** There is no known impact to the 2016-17 or 2017-18 budgets associated with the annual review of this document.

**ADMINISTRATIVE RECOMMENDATION:** Administration has no recommendation related to this document as this item is a discussion item only.