

Livonia Public Schools

Business Services Office

Date: March 28, 2013

To: Randy Liepa, Ph.D., Superintendent

From: Lisa Abbey, Director of Business Services
Steve Archibald, Director of Secondary Programs

Re: Computer Purchase for Career Center

We would like to discuss the purchase of computers for the Career Center at the next Finance Committee meeting on Monday, April 8, 2013. Attached please find a memo from the Principal, Dr. Janet Haas providing additional detail on the computer purchase.

The Career Center would like to purchase 29 Hewlett Packard computers to be used in the Web Design program. These computers meet the specifications for the program. Included is a 23" touch screen monitor with approximately four times the memory, four times the graphics and four times the disc space of the average computer we purchase today.

The cost is \$1,200 per computer for a total of \$34,800. This purchased does not have to be formally bid as we are recommending that we purchase the computers from the REMC approved bid list. The lowest price of three quotes from the approved bid list is Hewlett Packard - Public Sector Sales.

The source of funds for this purchase is the Vocational Added Cost budget, which is a state grant to be used for the vocational program. This purchase was reviewed in the finance sub-committee meeting on Monday March 25, 2013 and was recommended to be reviewed at the next Finance Committee meeting.

If you have any questions feel free to contact either Lisa Abbey or Steve Archibald.



LIVONIA PUBLIC SCHOOLS

Livonia Career Technical Center

Office of the Principal

TO: Steve Archibald, Director of Secondary Education

FROM: Janet Haas

DATE: March 7, 2013

SUBJECT: Computer Purchase for Career Center

LCTC is requesting the purchase of 29 Hewlett Packard computers to be placed in the Web Design program. These computers will replace the current computers that were originally installed in 2008.

The computers from the existing classroom will be redeployed in the following way:

- 29 computers from the Web Design program will replace 29 computers in the Prep Room Computer Lab and resource room. The 29 prep room and resource room computers (PC's) will be sent to maintenance for their disbursement.**

LCTC continues to work with LPS' IT/Steve Mezzadri to consider the computer bid/quote that meets the specifications of the program, while providing us with the best financial package in costs.

The funds for the purchase of the computers will come from the added-cost new vocational equipment budget: 11-127-6410-295-000-5160.

**C: S. Mezzadri
M. Bush**